

Staff Accomplishments, Improvements, Innovations and Responsiveness

1. **See Q4 Report on list of 2020 Work Plan Items Completed.**
2. **Pandemic Response.** Effective coordination, communication and response. Managing the Boulder/Weld dichotomy.
3. **Successful Municipal Election during a Pandemic.**
4. **Virtual Meetings.** Started virtual meetings in March—ahead of all other jurisdictions we know of—and continued to refine and improve to make virtual meetings easier for the Board and the public. In August we transitioned to the “webinar” format for Study sessions and Regular meetings to maintain public access while minimizing risks of “zoom bombing”.
5. **Town Center.** Used the “illustrative master plan” to develop the Town Center PD. Coordinated engineering design of and community engagement on the Peel intersections. Working with all developers to support breaking ground in 2021 on multiple areas in Town Center.
6. **Airport Economic Development Advisory Board.** Board up and running.
7. **Diversity, Equity and Inclusion Response and Advisory Board.** Board up and running. I also drafted the message regarding George Floyd’s murder and the Resolution on Juneteenth.
8. **Affordable Housing.** Coordinated presentations by Boulder, Longmont, and Boulder County on Regional Housing Partnership goals, how diverse and affordable housing contributes to community vitality and economic development, helps promote family stability, improves environmental outcomes, and increases public safety, and specific strategies each of their respective jurisdictions use. As a result the Board strongly supported joining the Regional Partnership.
9. **Streetlight Study.** I proactively initiated the preliminary study that identified potential savings of over \$200,000, as well as multiple other benefits from acquiring streetlights and converting them to LED.
10. **Communications.** In September we initiated the first monthly status to keep the Board informed on progress on the 2020 Work Plan and other key issues. Based on the Board’s support for budgeting the position, we have hired a Communications and Community Engagement Director who will continue to improve and expand internal and external communications and community engagement.
11. **Financial Downturn Analysis, Plan Development and Implementation.**
12. **Downtown Ice Rink!** I pushed the idea, and staff speed skated with it.
13. **Managing the Finance Director departure with a smooth transition.** Conducted recruitment but response did not include a highly qualified candidate so we pivoted to “develop from within”, recruited and engaged an excellent person to serve as Finance Director for 9-12 months and mentor existing staff to grow into the Finance Director’s position.

14. **“Best Budget Presentation I have seen”.** The Mayor’s comment about my October 20 budget presentation.
15. **Completing 2020 during the pandemic and still achieving more than a \$900,000 surplus.**
16. **Emergency assistance for small businesses and utility customers.** I pushed the idea and ED staff ran with it, and then Finance staff adopted it for utility customers too.
17. **2021 Work Plan.** Strategic plan to ensure we achieve the Board’s top priorities.
18. **Nine Mile.** Negotiated ditch relocation to facilitate speedy Lowe’s and multifamily groundbreakings when they were finally ready to close the deal with Evergreen.
19. **Parks.** Staff completed Clayton Park, Disk Golf Course, and Community Park Phase II design and groundbreaking.
20. **Grants.** Staff secured grants for North County Line Road, Hydro Turbine, Recycling/Composting analysis, Community Park Phase II, and several smaller projects.