

# Memo

To: Building Division

From: Bryon H. Horgen C.B.O.

BHH/REP

Date: May 23, 2006

Re: Valuations Pertaining to Square Footage

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All applications received in the Building Division are required to be signed by the applicant. The applicant must also complete the Total Valuation and Material Cost Estimate fields prior to our accepting the application.

If the applicant does not have a Total Valuation but has a Material Cost Estimate, the Material Cost Estimate will be doubled to establish a Total Valuation. If the applicant has a Total Valuation but does not have a Material Cost Estimate, the Total Valuation will be divided by 2 to establish a Material Cost Estimate. It is required that both the Total Valuation and Material Cost Estimate fields be completed at the time of submittal by the applicant.

For the purpose of fee calculation, the Total Valuation and Material Cost Estimate shall be determined by square footage. Staff calculations shall be determined by square footage and written in the Staff Comment area of the application. The newly calculated Total Valuation and Material Cost Estimate will be entered into the permit database. (Do not utilize the figures that are completed by the applicant.)

Please refer to the following square footage values for calculations:

Finished Living Area	\$85.90/sq.ft.
Finished Basement	\$20.00/sq.ft.
Unfinished Basement	\$15.00/sq.ft.
Garage Area	\$24.00/sq.ft.
Decks, Covered Porch, Covered Patio	\$16.00/sq.ft.