

2021 Work Plan						
#	Rank (1)	Issue	Board Meeting Time Allotment		Team Lead	Level of Community Engagement (2)
			Regular Meeting	Work Session		
1	3.0	Comp Plan Update (18-Month Project)	6	4	Fred	5
2	2.9	Communications audit	1	1	C&CE Dir	3
3	2.7	Diversity, Equity and Inclusion Action Plan	2	2	Malcolm/Alicia	5
4	2.7	Continue active support for businesses to overcome COVID impacts	1	2	Ben	3
5	2.6	UDC Update: Development & Design Stds, Parks & OS, Sign Code, Review Process	2	2	Fred	4
6	2.6	Sustainability Plan: Green Bus/HOA Certs, Streetlights, SolSmart Eval, EV Chargers	1	1	Todd	4
7	2.5	Start Town Center: peel, sites, other actions to get development momentum	3	5	Malcolm/Ben/Fred/Todd	2
8	2.4	Evaluate software Town-wide, including integrated permitting/land use info (3)	0	1	Fred/Stefanie/Denise	2
9	2.4	Complete Nine Mile Lowe's and MF, and support Lafayette Development Parcel	1	1	Ben	2
10	2.3	Police Directives Task Force	1	1	Kim	4
11	2.3	Affordable housing: Inclusionary housing ordinance	2	1	Malcolm	4
12	2.3	I-25 Development Plan B	2	1	Ben	4
13	2.1	Home Rule Charter Commission/Home Rule Charter election (Multi-Year Issue)	5	10	Malcolm/DTA	5
14	2.1	Trash, recycling and composting Action Plan (4)	2	2	Todd	5
15	2.0	Oil and gas policy (Updates BoT may want after 11/10 Actions) Reverse Setbacks	4	3	Fred	5
16	2.0	Development Review and Building Fees Update	1	1	Fred	2
17	2.0	Long Range Facilities Master Plan	1	1	Todd/Dennis	1
18	2.0	Expand parks and open space; update older parks (Coal Creek park)	1	1	Patrick	3
19	1.7	Broadband Action Plan	1	1	Denise	3
20	1.7	Impact Fee Study (update classifications)	1	1	Fred/Stefanie/Ben	3
21	1.6	Recreational biking opportunities Improvements at Erie Singletrack	1	1	Patrick	4
22	1.6	Town Events strategic plan	1	0	Ben	2
23	1.6	Public transit advocacy	0	1	Malcolm	2
24	1.6	Advisory Board Reports (PC, HPAB, OSAB, TB, DEIAB, AEDAB)	3	0	BoT Laisons	3
25	1.4	Evaluate pros and cons of allowing marijuana sales in Erie (Have info from Jan Meet)	2	2	Ben/Kim/Stefanie	3
26	1.3	Metro District Review Policy	1	1	Malcolm	3
27	1.1	Food Truck Policy	1	1	Fred	2
28	1.0	Golf Cart Access to Trails and Streets	1	1	Kim/Todd/Patrick	2
29	*	Start and complete Coal Creek Park sooner than 2023	1	1	Patrick	3
30	*	Add Energy Audit and Energy generation to sustainability actions	1	1	Todd	3
31	*	Make Vote Cast and E-Comment Operational	3	1	Heidi	1
		Contingency for unanticipated issues and new Board initiatives. 25% of Total Time	19	12		
		Regular Meeting Issues (Development Public Hearings, Board Reports, etc.) 25%	19	0		
		Total Projected Meeting Time For All Issues	92	64		
		Time Budget (Total Available Meeting Time)(6)	77	50		
			-15	-15		

(1)Based on the average score of Board member responses on this prioritization scale: 3=Top Priority, 2=Moderate Priority, 1=Low Priority, 0=Should not do in 2021

(2) 1= Inform, 2= Consult, 3=Involve, 4=Collaborate, 5=Empower. See "A Strategic Framework for Public Engagement".

(3) In 2020, staff upgraded the Town's online building permit applications and tracking system, and created a Customer Portal that displays current land-use applications. However, it's not well integrated and is labor intensive to maintain. For 2021, staff will evaluate options for an integrated system that supports multiple departments' activities.

(4) Town's utility billing system may be a big hurdle to overcome.

(*) Issue added during 11/19 Retreat but not ranked.

(6) Assumes 2 Regular Meetings and 1.5 Work Sessions per month (less 1 month due to holidays), averaging 3.5 (Regular) and 3.0 (Study Session) hours per each meeting.