



# **Town of Erie FY 2021**

## **Proposed Budget Presentation**

**Presenter: Candice Huot**  
December 8, 2020





# **2021 Budget Key Issues to Discuss**

- ☐ General Fund Summary for 2020 & 2021
  - ☐ Revenue Projection Assumptions
- ☐ Personnel Expenditures & Position Requests
  - ☐ Key Operating Expenditure Increases
  - ☐ Capital Expenditures
- ☐ Enterprise Fund Capital Expenditures
- ☐ Impact Fee/Capital Fund Expenditures





# General Fund Summary 2020 Amended Budget

Estimated General Fund revenues:	\$ 31,758,652
Estimated General Fund expenditures:	<u>\$ (30,819,952)</u>
<b>Estimated General Fund Surplus (A):</b>	<b>\$ 938,700</b>

Beginning Fund Balance (B)	\$ 30,136,806
Ending Fund Balance (A)+(B) = (C )	\$ 31,075,506
Nonspendable Fund Balance* (D )	\$ 5,872,399
<b>Spendable Fund Balance (C) - (D)</b>	<b>\$ 25,203,107</b>

\*Nonspendable Fund balance includes: Advance to the URA, TABOR emergency reserve, In-lieu Transportation, Open Purchase orders, and prepaid expenses.





# General Fund

## 2020 2<sup>nd</sup> Supplemental

## Proposed Changes

### 2020 2nd Supplemental - Summary of Changes by Fund:

	Revenues & Other Sources			Expenditures & Other Uses			Change in Fund Balance
	Transfers & Other Sources		Total Sources	Total Expenditures			
	Revenues	Sources		New Requests	Rollovers		
General Fund	5,364,352	-	5,364,352	936,652	-	936,652	4,427,700
Water Fund	3,834,300	-	3,834,300	135,200	14,900	150,100	3,684,200
Wastewater Fund	518,300	-	518,300	4,200	14,900	19,100	499,200
Storm Drainage Operating Fund	31,100	-	31,100	9,000	3,300	12,300	18,800
Airport Fund	(6,800)	-	(6,800)	7,000	-	7,000	(13,800)
Transportation Impact Fund	380,500	-	380,500	-	-	-	380,500
Public Facilities Impact Fund	166,700	-	166,700	50,500	-	50,500	116,200
Parks Improvement Impact Fund	(589,400)	-	(589,400)	(5,326,000)	-	(5,326,000)	4,736,600
Tree Impact Fund	17,800	-	17,800	-	-	-	17,800
Storm Drainage Impact Fund	145,500	-	145,500	-	-	-	145,500
Fleet & Equipment Acquisition Fund	10,000	-	10,000	(111,100)	-	(111,100)	121,100
Trails & Natural Areas Fund	31,100	-	31,100	-	-	-	31,100
Conservation Trust Fund	(4,000)	-	(4,000)	86,700	-	86,700	(90,700)
Cemetery Fund	(11,000)	-	(11,000)	-	-	-	(11,000)
Total - All Funds	9,888,452	-	9,888,452	(4,207,848)	33,100	(4,174,748)	14,063,200



# General Fund Summary 2021 Proposed Budget

Estimated General Fund revenues:	\$ 34,506,900
Estimated General Fund expenditures:	<u>\$ (33,196,100)</u>
<b>Estimated General Fund Surplus (A):</b>	<b>\$ 1,310,800</b>

Beginning Fund Balance (B)	\$ 31,075,506
Ending Fund Balance (A)+(B) = (C )	\$ 32,386,306
Nonspendable Fund Balance* (D )	\$ 6,117,299
<b>Spendable Fund Balance (C) - (D)</b>	<b>\$ 26,269,007</b>

\*Nonspendable Fund balance includes: Advance to the URA, TABOR emergency reserve, In-lieu Transportation, Open Purchase orders, and prepaid expenses.





# General Fund 3 year Revenues

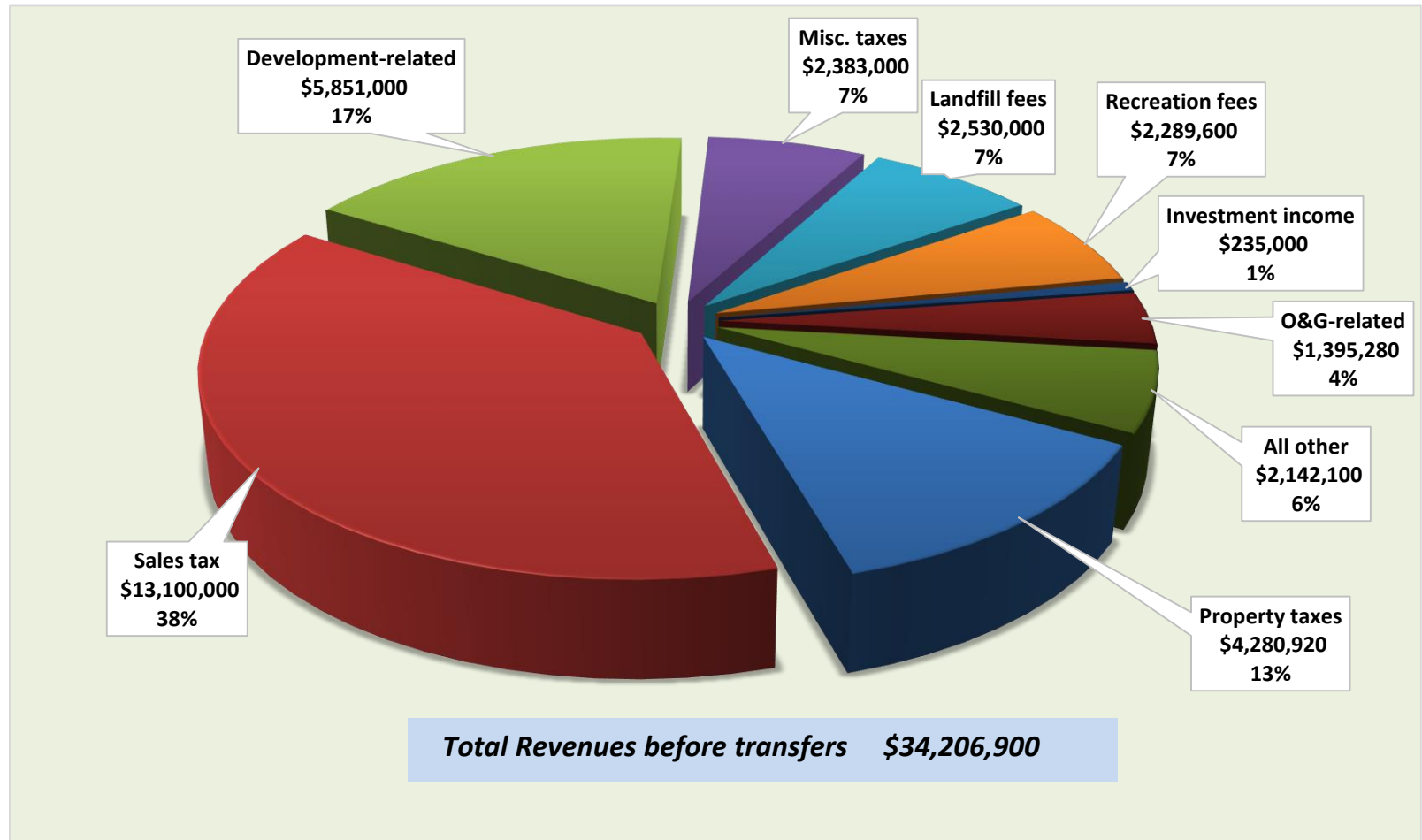
	FY 2019 Actuals	FY 2020 Amended Budget	FY 2021 Proposed Budget	2021 vs 2020 \$ Change
Property taxes*	3,781,254	4,048,277	4,281,013	232,736
Sales tax	11,316,593	13,115,000	13,100,000	(15,000)
Development-related	6,306,525	4,195,000	5,851,000	1,656,000
Misc. taxes	2,572,815	2,265,000	2,383,000	118,000
Landfill fees	2,662,829	2,300,000	2,530,000	230,000
Recreation fees	2,263,605	656,000	2,289,600	1,633,600
Investment income	693,684	284,000	235,000	(49,000)
O&G-related	1,304,146	1,907,323	1,395,187	(512,136)
All other	1,831,280	2,388,052	2,142,100	(245,952)
Transfers in	0	600,000	300,000	(300,000)
<b>Total</b>	<b>32,732,731</b>	<b>31,758,652</b>	<b>34,506,900</b>	<b>2,748,248</b>

\*Property taxes do not include those from oil & gas activities. This is reported under "O&G related" category.



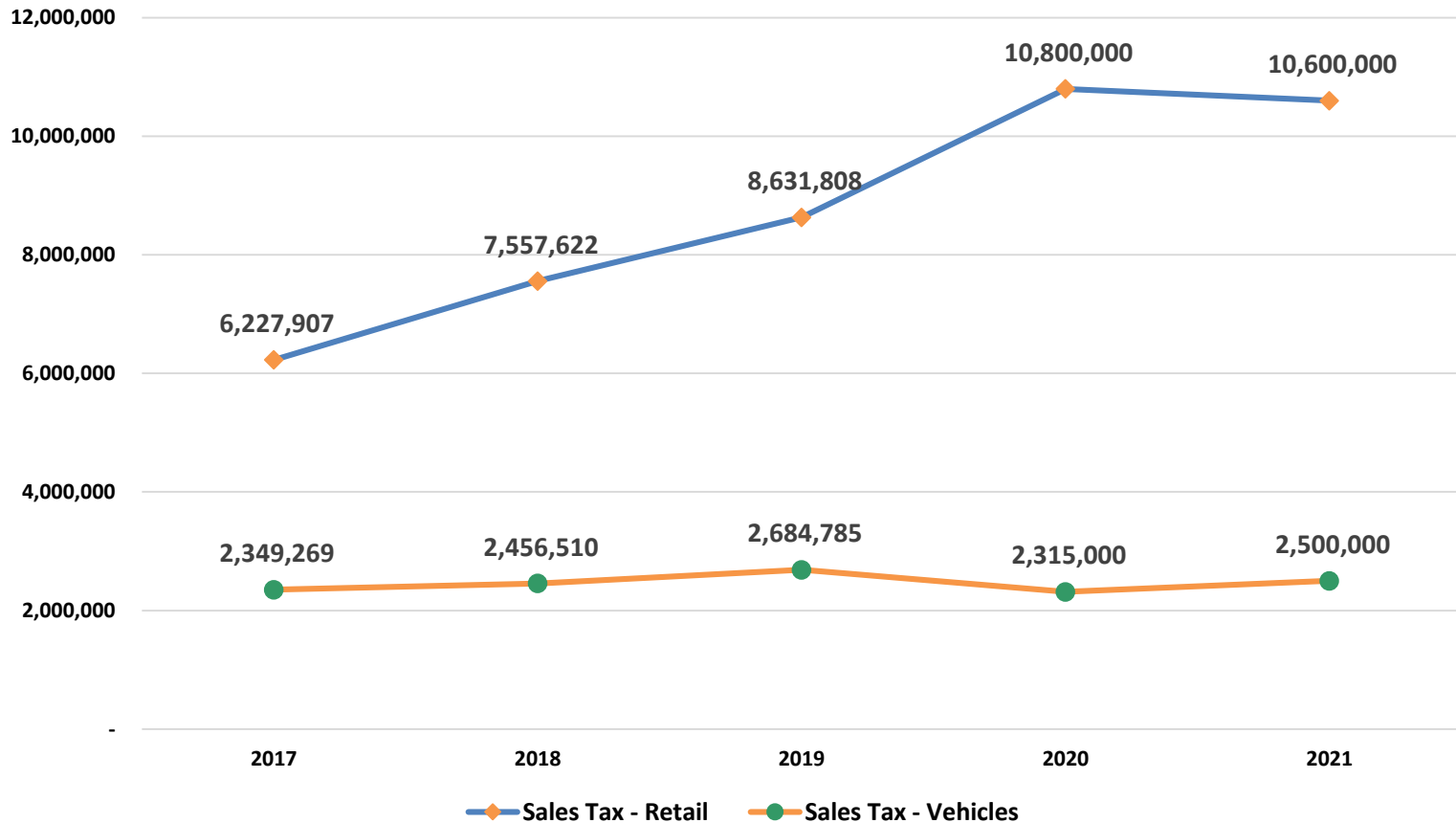


# General Fund 2021 Revenues (before transfers)





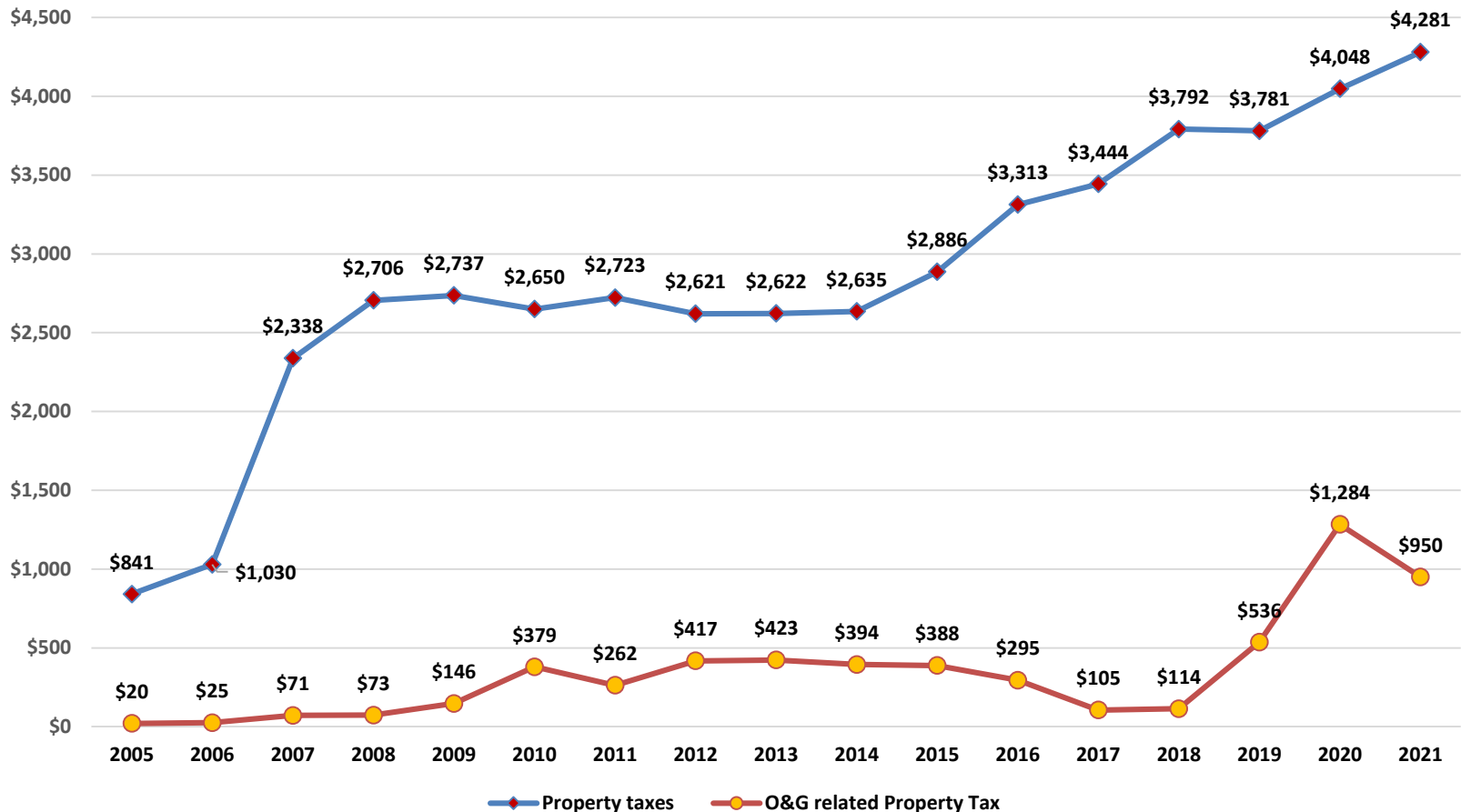
# General Fund Sales tax Revenues





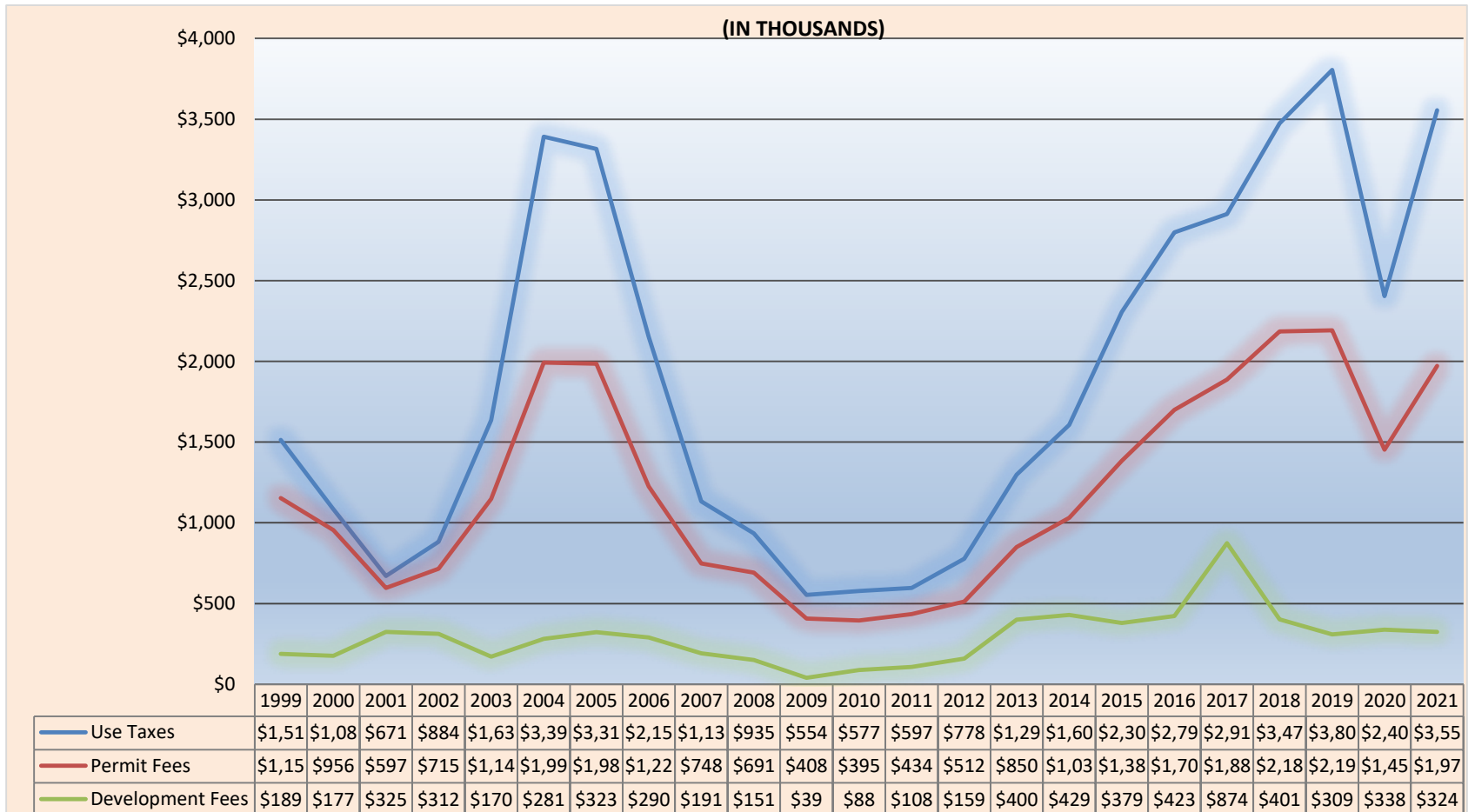


# General Fund Property Tax Revenues



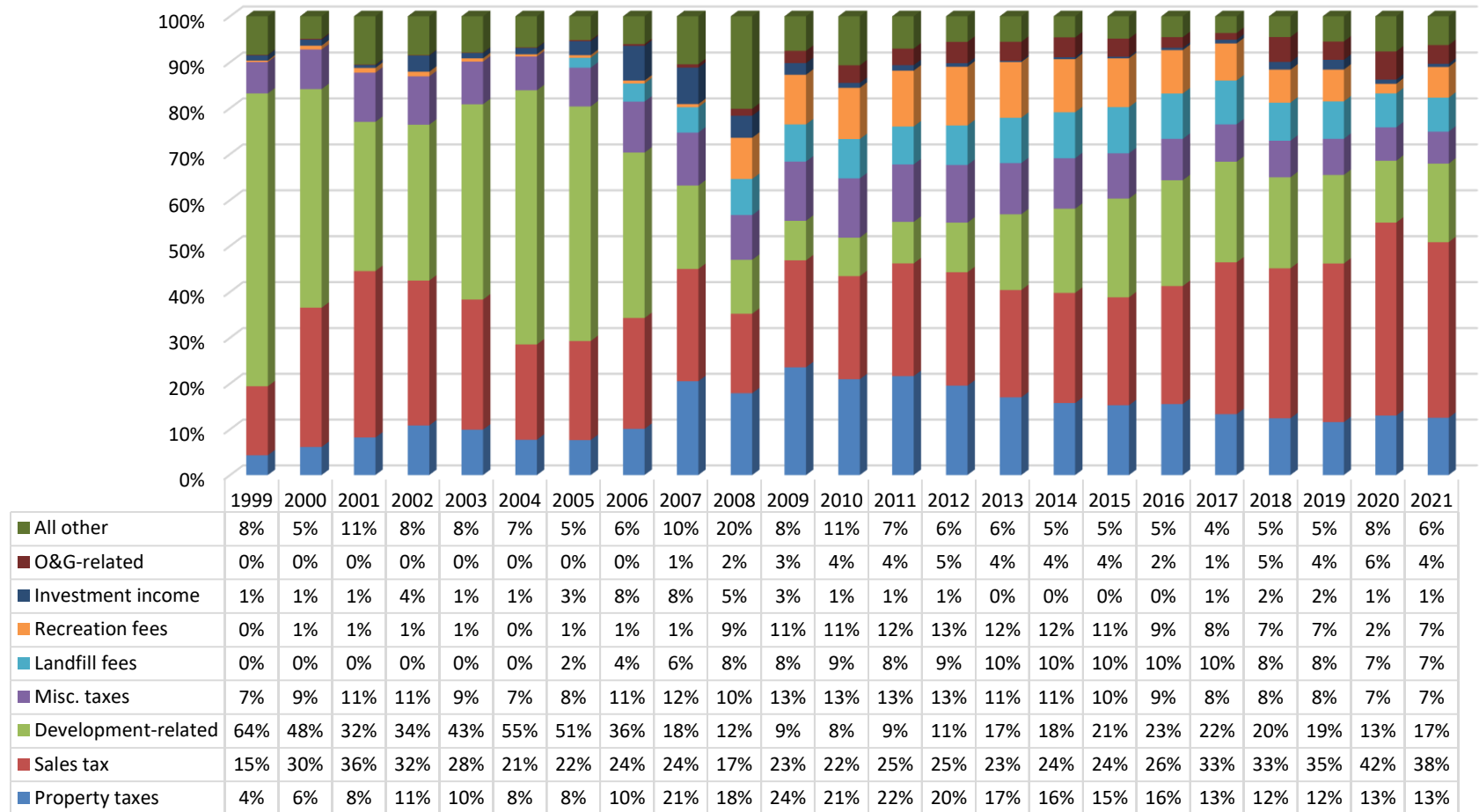


# General Fund Development-related





# General Fund 2021 Revenues (%)





# General Fund 3-year Expenditures

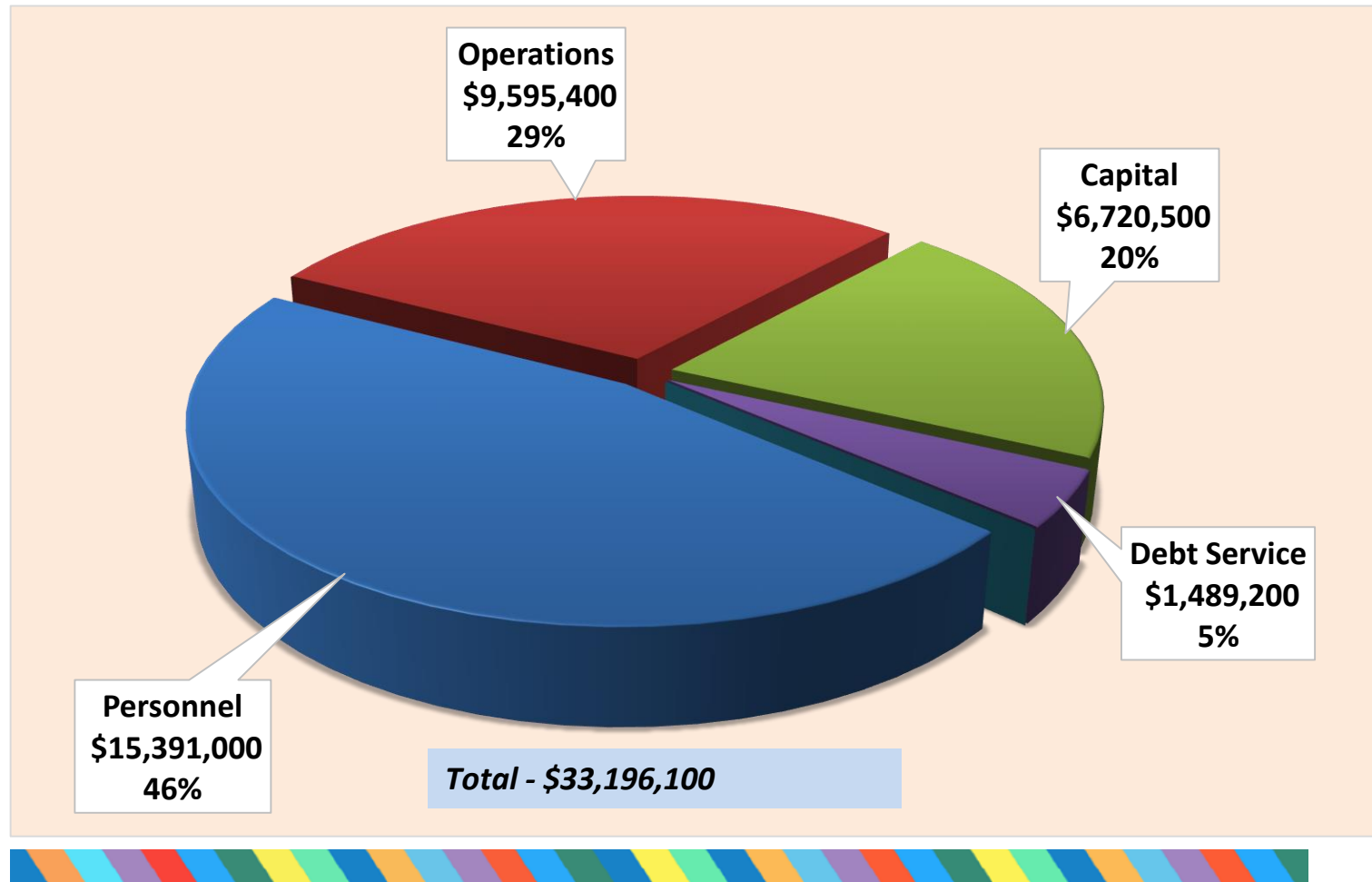
	FY 2019 Actuals	FY 2020 Amended Budget	FY 2021 Proposed Budget	2021 vs 2020 \$ Change
Legislation	216,967	184,500	259,300	74,800
Town Administration*	1,228,111	1,529,057	1,662,000	132,943
Human Resources	279,771	449,900	474,800	24,900
Information Technology	667,879	443,900	430,800	(13,100)
Economic Development	959,752	1,821,900	909,400	(912,500)
Planning & Development	1,766,708	2,222,300	2,771,200	548,900
Finance	345,610	649,300	588,500	(60,800)
Parks & Recreation	6,659,195	7,565,500	8,412,300	846,800
Public Safety	5,042,482	6,145,795	6,652,100	506,305
Public Works	5,795,733	8,026,300	9,008,200	981,900
Central Charges	3,053,402	1,781,500	2,027,500	246,000
<b>Total</b>	<b>26,015,610</b>	<b>30,819,952</b>	<b>33,196,100</b>	<b>2,376,148</b>

\*includes Town Administrator's Office, Attorney and Town Clerk's office.





# General Fund 2021 Expenditures





# General Fund 2020 & 2021 Personnel Costs

	Budget	Budget	\$ Change	% Change
Personnel Expenditures	2020	2021	2020 - 2021	2020 - 2021
<u>General Fund:</u>				
Legislation	48,200	47,600	(600)	-1.2%
Town Administration*	584,200	812,200	228,000	39.0%
Human Resources	319,500	313,400	(6,100)	-1.9%
Information Technology	282,300	292,100	9,800	3.5%
Economic Development	202,100	203,800	1,700	0.8%
Planning & Development	1,683,800	1,774,200	90,400	5.4%
Finance	426,900	420,900	(6,000)	-1.4%
Parks & Recreation**	4,516,600	4,995,100	478,500	10.6%
Public Safety	5,173,900	5,561,900	388,000	7.5%
Public Works	951,100	969,800	18,700	2.0%
Central Charges***	(300,000)	-	300,000	nm
<b>General Fund - total</b>	<b>13,888,600</b>	<b>15,391,000</b>	<b>1,502,400</b>	<b>10.8%</b>

\*includes Town Administrator's Office and Town Clerk's office. Increase due to 2 new position requests.

\*\*Significant increase mainly due to restoring staffing to pre-COVID levels and 1 new position request.

\*\*\*Negative amount indicates estimated positions savings from COVID closures & restrictions.





# General Fund 2020 & 2021 Staffing

	FY 2020 FTEs	FY 2021 FTEs	Change FTEs
Town Administration*	6.0	8.0	2.0
Human Resources	4.0	4.0	-
Information Technology	5.0	5.0	-
Economic Development	2.0	2.0	-
Planning & Development	26.0	27.0	1.0
Finance	8.0	8.0	-
Parks & Recreation**	73.6	88.4	14.7
Public Safety	48.5	48.5	-
Public Works	45.0	45.0	-
<b>Total</b>	<b>218.1</b>	<b>235.9</b>	<b>17.7</b>

\*includes Town Administrator's Office, Town Clerk.

\*\*Significant increase mainly due to restoring staffing to pre-COVID levels and 1 new position request.





# General Fund

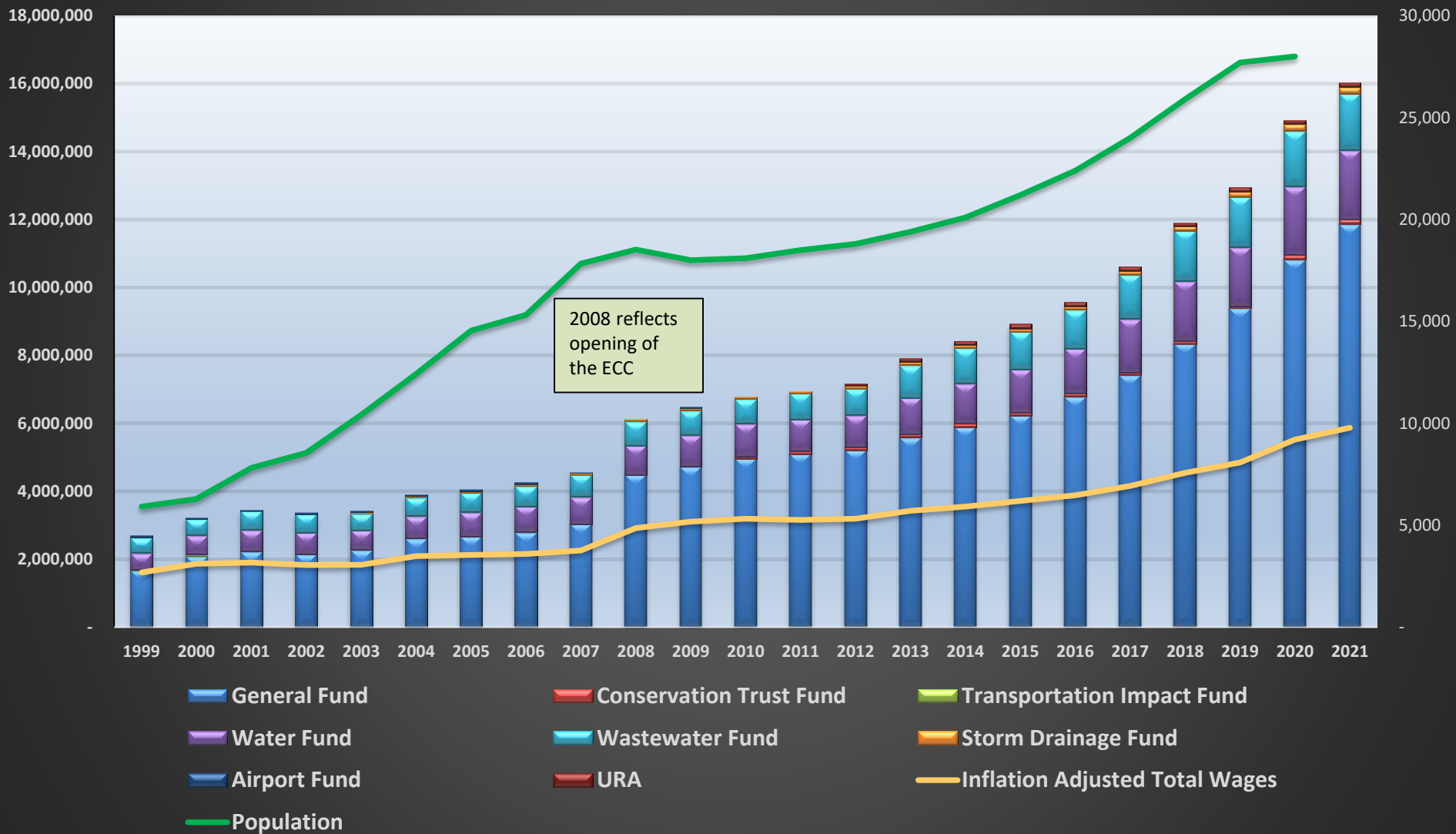
## 2021 New Position Requests

Division	Position	Salary	Benefits	Total
TA - Admin	Communications & Community Engagement Director	110,000	31,400	141,400
TA - Clerk	Administrative Specialist	48,000	13,700	61,700
Planning - Eng.	Civil Engineer II/III (Traffic/Transportation Engineer empl	62,500	17,800	80,300
Parks	Horticulture Technician	39,200	11,200	50,400
		<b>259,700</b>	<b>74,100</b>	<b>333,800</b>





# All Funds - Wages



Note: inflation-adjusted wages were calculated based on historical Denver-Aurora-Lakewood CPI indexes for the year 1999-2019. CPI indexes used for 2020 and 2021 are estimated as increase of 3% from prior year.



# General Fund

## 2021 Operating Expenditures

Operating Expenditures	Budget 2020	Budget 2021	\$ Change 2020 - 2021	% Change 2020 - 2021
<u>General Fund:</u>				
Legislation*	136,300	211,700	75,400	55.3%
Town Administration**	944,857	849,800	(95,057)	-10.1%
Human Resources	130,400	161,400	31,000	23.8%
Information Technology	161,600	138,700	(22,900)	-14.2%
Economic Development***	1,533,300	705,600	(827,700)	-54.0%
Planning & Development****	454,200	949,500	495,300	109.0%
Finance	222,400	167,600	(54,800)	-24.6%
Parks & Recreation	2,185,200	2,514,000	328,800	15.0%
Public Safety	953,395	1,072,200	118,805	12.5%
Public Works	2,255,000	2,386,600	131,600	5.8%
Central Charges	579,000	438,300	(140,700)	-24.3%
<b>General Fund - total</b>	<b>9,555,652</b>	<b>9,595,400</b>	<b>39,748</b>	<b>0.4%</b>

\*DEI new Board expenses - \$53,000

\*\*includes Town Administrator's Office, Attorney, and Town Clerk

\*\*\*reduction mainly due to COVID Business grants & Consulting fees for Town Center in 2020

\*\*\*\*Comprehensive Plan Update - \$400,000



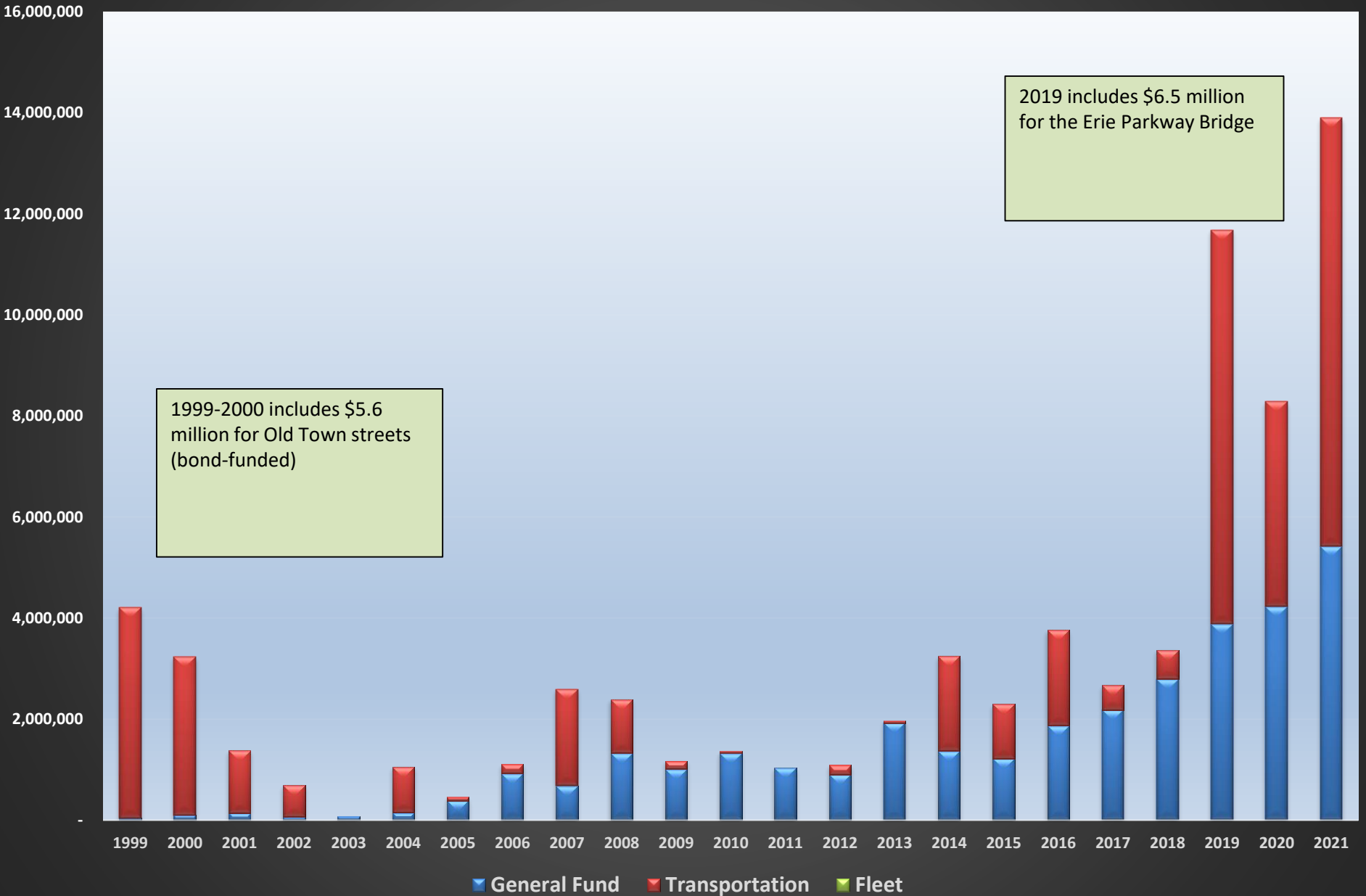


# General Fund 2021 Capital Expenditures

Capital Expenditures	Actual 2020	Budget 2021	\$ Change 2020 - 2021	% Change 2020 - 2021
<u>General Fund:</u>				
Economic Development	86,500	-	(86,500)	-100%
Planning & Development Services	84,300	47,500	(36,800)	-44%
Parks & Recreation	863,700	903,200	39,500	5%
Public Safety	18,500	18,000	(500)	-3%
Public Works	4,820,200	5,651,800	831,600	17%
Central Charges	9,000	100,000	91,000	1011%
<b>General Fund - total</b>	<b>5,882,200</b>	<b>6,720,500</b>	<b>838,300</b>	<b>14%</b>

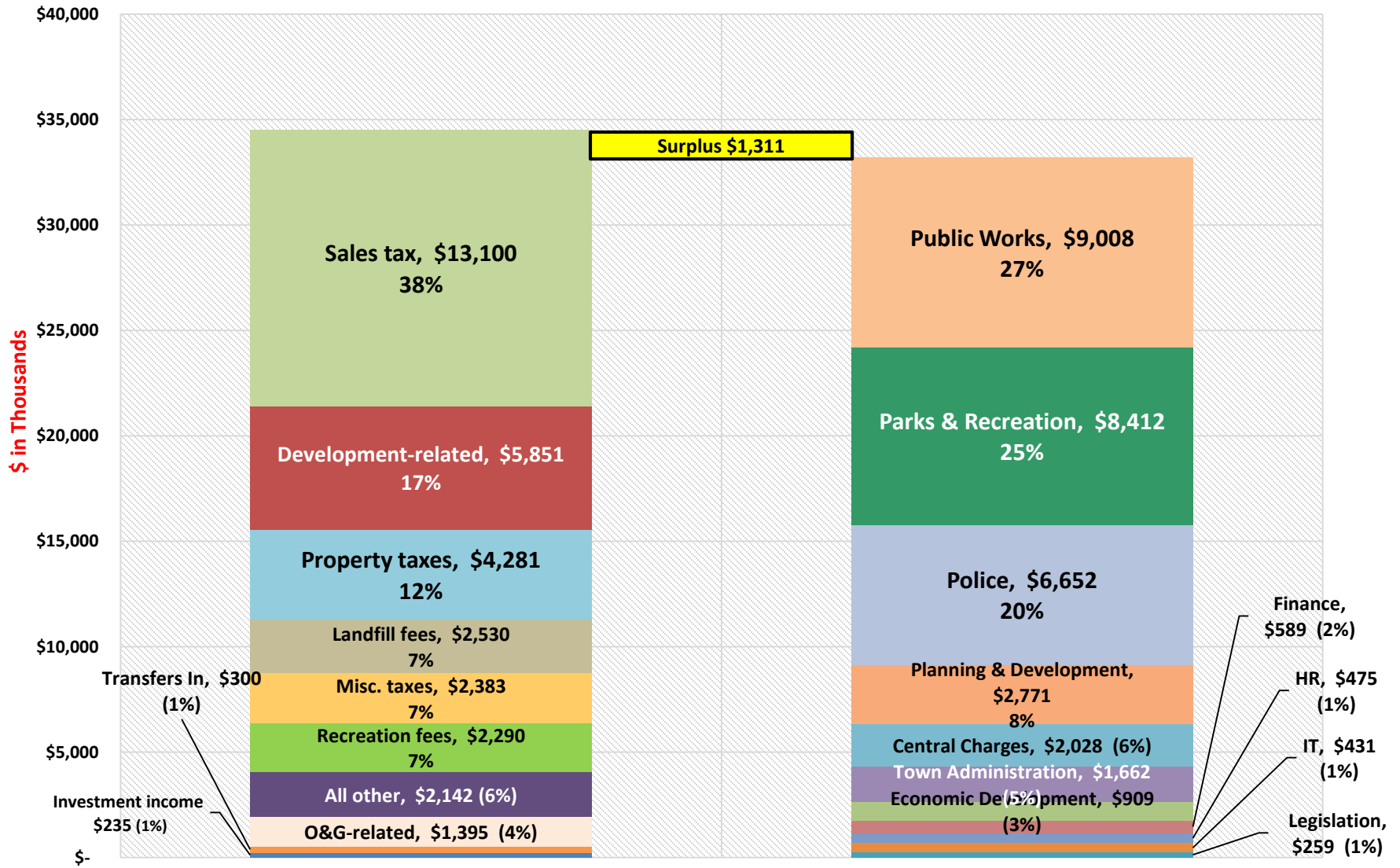


# Street Expenditures - By Fund



# General Fund Proposed Budget 2021 Revenues and Expenses

\$ in thousands





# Enterprise Funds 2021 Proposed Budget

Enterprise Funds - 2021 Budget					
	Water	Wastewater	Storm Drainage	Airport	Total
Revenues - tap fees & related	\$ 14,476,900	\$ 4,232,000	\$ -	\$ -	\$ 18,708,900
Revenues - user fees	10,918,000	6,053,000	1,668,000	5,500	18,644,500
Revenues - other ( <i>inc.'s debt proceeds &amp; transfers in</i> )	640,500	247,800	82,000	229,000	1,199,300
Revenues - total	26,035,400	10,532,800	1,750,000	234,500	38,552,700
Expenditures - personnel (A)	2,638,200	2,144,200	246,500	8,700	5,037,600
Expenditures - operations (B)	3,715,800	1,417,900	222,500	38,000	5,394,200
Expenditures - capital	23,105,600	5,522,000	815,900	193,700	29,637,200
Expenditures - debt service	5,283,300	1,333,500	42,000	-	6,658,800
Expenditures - total	34,742,900	10,417,600	1,326,900	240,400	46,727,800
<b>Revenues over/(under) expenditures</b>	<b>(8,707,500)</b>	<b>115,200</b>	<b>423,100</b>	<b>(5,900)</b>	<b>(8,175,100)</b>
Working capital - beginning (projected)	39,391,931	4,006,395	2,020,261	124,981	45,543,568
<b>Working capital - ending (C)</b>	<b>\$ 30,684,431</b>	<b>\$ 4,121,595</b>	<b>\$ 2,443,361</b>	<b>\$ 119,081</b>	<b>\$ 37,368,468</b>
Total Non-Capital/Non-Debt Exp.'s - (A) + (B) = (D)	6,354,000	3,562,100	469,000	46,700	10,431,800
<b>Working Capital % of Total Non-Capital/Non-Debt Exp.'s (C/D)</b>	<b>483%</b>	<b>116%</b>	<b>521%</b>	<b>255%</b>	<b>358%</b>





# Enterprise Funds

## 2021 Major Capital Expenditures

- **Zone 3 Storage Tank** - \$8.5 million (Water – includes site acquisition and preparation)
- **Zone 2 Transmission Main (Summerfield, I-25 area)** - \$5.3 million (Water)
- **North Water Reclamation Facility expansion (completion)** - \$5.0 million (Wastewater)
- **Water Supply Well Project and related Treatment Plant** - \$4.0 million (Water)
- **Northern Integrated Supply Project (NISP)** - \$2.4 million (Water)





# Capital (Impact Fee) Funds 2021 Proposed Budget

Capital Funds - 2021 Budget								
	Transportation	Public Facilities	Parks	Tree	Storm Drainage	Fleet & Equip. Acquisition	Total	
Revenues	\$ 6,498,200	\$ 1,387,700	\$ 3,506,400	\$ 187,000	\$ 990,400	\$ 717,400	\$ 13,287,100	
Expenditures <i>(including transfers out)</i>	8,480,000	-	7,234,500	264,300	-	1,048,300	17,027,100	
<b>Revenues over/(under) expenditures</b>	<b>(1,981,800)</b>	<b>1,387,700</b>	<b>(3,728,100)</b>	<b>(77,300)</b>	<b>990,400</b>	<b>(330,900)</b>	<b>(3,740,000)</b>	
Fund balance - beginning (projected)	9,173,461	4,767,155	9,524,139	721,688	4,235,533	383,300	28,805,276	
<b>Fund balance - ending</b>	<b>\$ 7,191,661</b>	<b>\$ 6,154,855</b>	<b>\$ 5,796,039</b>	<b>\$ 644,388</b>	<b>\$ 5,225,933</b>	<b>\$ 52,400</b>	<b>\$ 25,065,276</b>	







# Capital (Impact) Funds

## 2021 Major Capital Expenditures

- **Erie Community Park Phase II** - \$7.2 million (Parks Fund)
- **Intersection, Signals and Related Costs at State Highway 7 and 119th** - \$2.6 million (Transportation)
- **North Roundabout on County Line Road – Town Center** - \$2.6 million (Transportation)
- **Widening of County Line Road between Telleen and Cheesman** - \$2.6 million (Transportation)
- **Widening of East Side of County Road 5 adjacent to Colliers Hill** - \$500,000 (Transportation)





# Key Takeaways



- ✓ **Strong Level of General Fund Reserve**
- ✓ **Conservative and cautious revenue estimates**
  - ✓ **BOT priorities and long-term goals**
  - ✓ **A living document**

**"Show me your Budget, and I'll tell you what you value."**



