



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes -

## Board of Trustees

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Tuesday, September 22, 2020

7:00 PM

via Virtual Meeting

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7:00 p.m. or immediately after the URA Meeting  
<http://bit.ly/Sept22BoT>

### **I. CALL MEETING TO ORDER**

Mayor Carroll called the meeting to order at 7:16 p.m.

### **II. PLEDGE OF ALLEGIANCE AND ROLL CALL**

Present: Mayor Jennifer Carroll, Mayor Pro Tem Adam Haid, Trustee Ari Harrison, Trustee Brandon Bell, Trustee Bill Gippe, Trustee Christiaan van Woudenberg, Trustee Sara Loflin

### **III. APPROVAL OF THE AGENDA**

Trustee Gippe moved to approve the agenda. The motion was seconded by Trustee Bell. The motion passed 7-0 at 7:17 p.m.

### **IV. CONSENT AGENDA**

Trustee Gippe moved to approve the Consent Agenda. The motion was seconded by Trustee Bell. The motion passed 7-0 at 7:18 p.m.

[20-458](#) Approval of the September 8, 2020 Board of Trustees Meeting Minutes

**Attachments:** [September 8, 2020 BOT Minutes](#)

[20-171](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Easement for Public Service Company of Colorado Utility Lines in Tract A of Wild Rose Subdivision

**Attachments:** [Resolution](#)  
[Easement](#)  
[Depiction of Utilities](#)  
[Location Map](#)

[20-468](#) A Resolution of the Board of Trustees of the Town of Erie Approving an

Amendment to the Professional Services Agreement with Design Concepts for Erie Community Park - Final Phase Construction Documents in the Amount of \$41,321

**Attachments:** [Resolution](#)  
[Amendment](#)

[20-462](#) A Resolution of the Board of Trustees of the Town of Erie Approving a License Agreement with the Southern Water Supply Project Enterprise, owned by the Northern Colorado Water Conservancy District, for Construction of Water Line in Southern Water Supply Project Easement

**Attachments:** [Resolution](#)  
[License Agreement](#)

## **V. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Mayor Carroll read the Public Comment Rules and Opened Public Comment period at 7:18 pm. With no speakers the Public Comment was closed at 7:20 pm.

## **VI. GENERAL BUSINESS**

[20-457](#) CACP Re-accreditation for the Erie Police Department

Cory Christensen, CACP President, Chief of Steamboat Springs Police Department gave a comprehensive report of the accreditation process.

[20-456](#) Erie Police Department Directive / Protocol Task Force Update

Justin Brooks, spokesperson for the Erie Police Department Directive / Protocol Task Force, gave a report on the progress

**20-471** Appoint seven (7) members to the Diversity, Equity and Inclusion Advisory Board

Trustee Gippe moved to approve the appointments.  
Trustee Loflin seconded the motion. The motion passed 7:0 at 7:58 p.m.

[20-464](#) Resolutions and Emergency Ordinance to Approve the Documents Necessary for the Nine Mile Corner Development Closings

**Attachments:** [Resolution- 8th Amendment DDA](#)  
[8th Amendment](#)  
[Emergency Ordinance- Easements](#)  
[TC Easement- Arapahoe](#)  
[Termination of Deed Reservation](#)  
[Pipeline Release](#)  
[Surface Rights QCD](#)

Trustee Bell moved to approve the resolutions and documents necessary for the Nine Mile Corner Development Closing. The motion was seconded by Trustee Harrison. The motion passed 7-0 at 8:07 p.m.

Trustee Gippe moved to approve the Emergency Ordinance. Trustee Bell seconded the motion. The motion passed 7-0 at 8:08 p.m.

[19-577](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Town to Enter into Improvements Acquisition, Water System and Operations Agreement

**Attachments:** [Resolution](#)  
[Agreement](#)

Public Works Director Todd Fessenden and Paul Zilis introduced the item.

Trustee Gippe moved to approve the resolution. Trustee Harrison seconded the motion. The motion passed 7-0 at 8:39 p.m.

[20-459](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to the Construction Manager At-Risk (CMAR) Contract with Archer Western, LLC for the North Water Reclamation Facility Expansion

**Attachments:** [Resolution](#)  
[AMENDMENT NO 1.CMAR Contract](#)  
[Archer Western LLC Proposal](#)  
[Power Point Presentation](#)

Trustee Bell moved to approve the resolution. Trustee Gippe seconded the motion. The motion passed 7-0 at 9:53 p.m.

[20-460](#) A Resolution of the Board of Trustees of the Town of Erie Approving Change Order No. 1 to the Agreement with HDR Engineering, Inc. for the Design of the Water Reclamation Facility Expansion to Provide Construction Administration Services in the Amount of \$2,493,740

**Attachments:** [Resolution](#)  
[Change Order 1](#)

Trustee Gippe moved to approve the resolution. Trustee van Woudenberg seconded the motion. The motion passed 7-0 at 9:54 p.m.

[20-470](#) Traffic Planning and Mitigation

**Attachments:** [PowerPoint Presentation](#)  
[Regional Transportation Partners Master List](#)

[20-453](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Bridgewater P.U.D. Overlay Map, Amendment No. 5

**Attachments:** [BOT Ordinance](#)  
[Staff Report](#)  
[Existing Bridgewater \(Colliers Hill\) PUD Overlay](#)  
[Proposed PUD document](#)  
[Application and Narrative](#)  
[Other Applicant Materials](#)  
[Referral Comments](#)  
[Neighborhood Meeting Summary](#)  
[Notifications](#)  
[Staff Presentation](#)  
[Applicant Presentation](#)  
[PC Resolution](#)

Chris LaRue introduced the item. Jerry Richmond along with Eva Mather, Allison Jones, Kathy Parker and Sam Crowder answered questions and presented information.

**The agenda item was presented but after board deliberation and discussion, the applicant chose to withdraw the application prior to the vote.**

## **VII. STAFF REPORTS**

[20-172](#) Public Works Monthly Report - September

**Attachments:** [Monthly Report](#)

## **VIII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

Reminder register. Ballots will be going out mid-October 2020.

Landfill vouchers are available for residents.

Halloween activities will be modified, please watch for information on the website.

Composting Event is November 7-15.

## **IX. ADJOURNMENT**

The meeting was adjourned at 11:45 p.m.

Approved: \_\_\_\_\_

Mayor

Attest: \_\_\_\_\_

Town Clerk