

Box below for office use only

Date Received:

Site Address:

## Office Mailing Address

Town of Erie

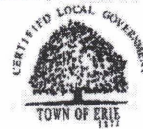
Community/Planning Department

Attn: Erie Historic Preservation Advisory Board

645 Holbrook Street

P.P. 750

Erie, Colorado 80516

(email) [townclerk@erieco.gov](mailto:townclerk@erieco.gov)HISTORIC  
LANDMARK

## Certificate of Appropriateness Application Form

## Property Address:

Applicant: Chad CroederOwner: Town of ErieMailing Address: 150 Bownell AveMailing Address: 645 Holbrook StreetPhone: 303.919.7319Phone: SameE-Mail: croeder@erieco.govE-Mail: SamePlease check if this is primary contact person ☒Please check if this is primary contact person ☐

Description of Proposed Work: Provide labor, equipment and material to remove bricks from the main driveway of Town Hall and a 12' x 12' concrete sidewalk on north west side. Re-pour these areas with a 4,000 psi colored concrete, wired mesh and rebar is to be used. Concrete and existing bricks to be used to fix damaged area by the minor movement.

## Type of Work: (Check all that apply)

- ☐ **New Construction:** Construction of a new building, additions, garages, sheds, etc.
- ☐ **Renovation work:** includes, but is not limited to, all exterior changes to an existing building, windows, doors, roofing, etc.
- ☒ **Sitework:** Adding landscape features (walks, patios, fencing, retaining walls, etc.) driveway + sidewalk
- ☐ **Signage:** Installation of a sign on a building or site.
- ☐ **Demolition:** Removal of any building feature(s) or the razing of any structure (s).
- ☐ **Other:** \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

By signing this application, I acknowledge that I have reviewed the proposed scope of work and am Responsible for compliance with any Certificate of Appropriateness or Overlay Permit issued for this project. (Owner's Original signature is required for all applications).

Applicant's Signature: Chad CroederDate: 10/17/20

I hereby certify that the proposed work is accurately described and authorized by the owner of record, and I am acting on behalf of the owner to make this application as the authorized agent.

→ See next page for Certificate of Appropriateness Submission Requirements

Certificate of Appropriateness Form, Page 1 of 3

## Submission Requirements for Certificate of Appropriateness Form

Your application may require certain drawings. Each application is different and, therefore, may have different drawing requirements. These drawings will help the Historic Preservation Advisory Board (HPAB) understand your proposal. A board member of the HPAB can meet with you to determine which items in the checklist below should be submitted for the Board review.

Once it is determined what should be submitted, the application should be sent to the Community/Planning Department, along with those items, by the application deadline. Additional materials may be requested at any point during the process to insure the HPAB has adequate information for review. **If materials requested fail to be submitted by the deadline, the application will be excluded from the agenda and will not be placed on the agenda until all requests are satisfied.**

### **New Construction/Room Additions**

- All Elevations
- Floor plans
- Site plans
- Wall Section
- Detailed drawings for items such as cornice and gutter construction, porch railing, window trim, dormers and doors.
- Drawings showing new structure in relation to adjacent structures and/or existing building.

### **Rehabilitation**

- Elevations of any façade when new elements are applied.
- Detail drawings of any new elements.
- Photos of rehabilitation area.

### **Site Changes**

- Site plan showing any changes (fences, pools, landscaping, etc.)
- Dimension and details of any fence or any other such site elements.

### **Demolition**

- Digital photos

### **Notes**

---

---

---

---

---

---

---



**For Erie Historic Preservation Advisory Board (EHPAB) Office Use Only**Building Address: 645 Holbrook Date 7-27-2020Received: 7-1-2020**Referral**

Referral to EHPAB

Meeting Date: 7-27-2020

Referral to Board of Trustees

Meeting Date: 7-27-2020

Comments: \_\_\_\_\_

**EHPAB Recommendation**Date: 7-22-2020Received 7-1-2020M. K. Kutyj☐ Approve☒ Approve with Conditions

Comments:

Approved but No Caulking or paint  
between joints. Maintain original color  
texture of brick.**Decisions By:**EHPAB-Date: 7-27-2020

Board of Trustees-Date \_\_\_\_\_

**Final Action**☐ Approve☐ Approve with Conditions☐ Disapprove

Community/Planning Department Office Staff

Date \_\_\_\_\_

