



December 2, 2019

Todd Fessenden
Town of Erie
645 Holbrook Street
Erie, CO 80516

Dear Todd,

The Regional Air Quality Council (RAQC) is pleased to inform you that Town of Erie has been awarded funding for its Electric Vehicle and Charging Station project. Your project scored highly and will provide a positive impact on the region's air quality.

An awardee planning meeting will be held in the Chamber of Commerce's Meeting Room at 1445 Market Street, Denver, CO 80202 on December 17th, 2019. Do not move forward with your project until after this meeting. Critical items will be discussed at this meeting, including:

- A discussion of the procurement process Town of Erie is required to follow under its own procurement procedures. The RAQC will require a short description of this process that will then be submitted to our grantor for approval.
- RAQC procurement and match documentation requirements.
- Buy America requirements for vehicles.

These items must be addressed by the entity implementing the project. If they are not executed properly, the RAQC may not be able to reimburse on the project or the Federal Highway Administration (FHWA) may require any reimbursed funds be returned. After requested materials are received and approved, purchase orders will be issued to Town of Erie indicating:

- A maximum *tentative* award of \$63,000.00 for 7 EVSE with \$15,750.00 of required match for the charging station project.
- A maximum *tentative* award of \$8,260.00 for 1 EV with \$2,065.00 of required match for the EV.

These are maximum *tentative* awards until Town of Erie goes through the procurement process for its EVSE project. There will be no adjustments upwards on the grants but there could be reductions if costs for vehicles or charging stations come in lower than the amount you applied for. As a part of this project, RAQC is required to meet the federally mandated 20% match. This issue will be thoroughly discussed at our planning meeting so there is no confusion.

We look forward to working with you on this project and would be happy to be involved with any public relations that Town of Erie would like to pursue within your local community. Please feel free to contact me regarding any issues you need assistance with.

Sincerely,

Matt Mines
Program Officer