



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Board of Trustees

Tuesday, January 14, 2020

6:30 PM

Board Room

STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Madam Mayor Jernnifer Carroll	Absent
Mayor Pro Tem Deakin	
Trustee Gippe	
Trustee Charles	
Trustee Haid	Absent
Trustee Van Woudenberg	
Trustee Woog	

III. APPROVAL OF THE AGENDA

The Board voted to remove two items from the Consent Agenda, the Approval of the agenda was passed with all voting yes.

IV. CONSENT AGENDA

A motion was made by Trustee Van Woudenberg, seconded by Trustee Gippe, that this Agenda Item be approved. The motion carried by the following vote:
Aye: 3 - Trustee Gippe, Trustee van Woudenberg, Mayor Pro Tem Deakin
Nay: 2 - Trustee Charles, and Trustee Woog

[19-595](#)

An Ordinance of the Board of Trustees of the Town of Erie Amending Section 10.7.7 of the Erie Municipal Code regarding Annexation Subdivision Plats

Attachments: [Staff Memo](#)
[Ordinance](#)
[Public Hearing Notice](#)
[Planning Commission Meeting Minutes](#)
[Planning Commission Resolution P19-33](#)

[20-004](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing Electricity Payments for Town Facilities to Xcel Energy and United Power

Attachments: [Resolution](#)

[20-7](#) Approval of December 10, 2019 Meeting Minutes

Attachments: [December 10, 2019 Draft Minutes](#)

[20-8](#) A Resolution of the Board of Trustees of the Town of Erie Designating the Town's Official Posting Location for 2020

Attachments: [Resolution](#)

[20-9](#) An Ordinance of the Board Of Trustees of the Town Of Erie Amending Section 1-5-1 Of the Erie Municipal Code Regarding Elections

Attachments: [Ordinance](#)

[20-10](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing Lease Payment to Bijou Irrigation Company

Attachments: [Resolution](#)
[Financial Commitments](#)

[20-11](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing a Payment in the Amount of \$360,000 for Windy Gap Carriage Charges to the Municipal Subdistrict of Northern Colorado Water Conservancy District

Attachments: [Resolution](#)
[Financial Commitments](#)

[20-12](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing Payments to Northern Colorado Water Conservancy District for Assessments and Carriage Agreements in the Amount of \$556,220

Attachments: [Resolution](#)
[Financial Commitments](#)

[20-13](#) A Resolution of the Board of Trustees of the Town of Erie, Acting By And Through Its Erie Water Activity Enterprise, ("Erie") Approving the Phase 1 Agreement ("Agreement") with the Northern Integrated Supply Project

("NISP" or the "Project") for the Funding of NISP Phase 1 Activities, in the Amount of \$3,250,000

Attachments: [Resolution](#)
[Agreement](#)

A motion was made by Trustee Gippe , seconded by Trustee Charles , that this Agenda Item be approved. The motion carried
Aye: Trustee Gippe, Trustee Charles, Trustee Van Woudenberg, Mayor Pro Tem Deakin
NO: Trustee Woog

[20-16](#) A Resolution of the Board of Trustees of the Town of Erie Approving A Development Agreement For The Flatiron Meadows Filing No. 13 Final Plat.

Attachments: [Resolution](#)
[a.](#) [b. Development Agreement](#)

[20-17](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Consent to Assignment Agreement for the Final Plat Development Agreement for the Colliers Hill Filing No. 4D Subdivision

Attachments: [Resolution](#)
[a.](#) [b. Town Consent to Assignment](#)
[c. Exhibit A: Assignment between Owner and Assignee](#)

[20-18](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing A Payment in the Amount of \$681,700 for the Purchase of Water Meters from National Meter and Automation

Attachments: [Resolution](#)
[2020 Annual Pricing - Erie](#)

Motion was made by Trustee Von Woudenberg , seconded by Trustee Gippe , that this agenda Item be approved. The motion carried
Aye, Trustee Gippe, Trustee Charles, Trustee Van Woudenberg, Mayor Pro Tem Deakin
NO: Trustee Woog

[20-19](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing Purchase of Snow Removal Chemicals from Envirotech

Attachments: [Resolution](#)
[2019-2020 Ice Slicer Pricing](#)
[Apex Award 2019-2020](#)

[20-20](#) A Resolution of the Board of Trustees of the Town of Erie Approving An Assignment of Certain Reimbursement Obligations in the Flatiron Meadows Second Amended and Restated Master Development

Agreement

- Attachments:** [a. Resolution](#)
[b. Assignment of Reimbursement Obligations](#)
[c. Original Flatiron Meadows Second Amended and Restated Master Development Agreement](#)

[20-22](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing Payments for Powder Activated Carbon to Cabot Corporation

Attachments: [Resolution](#)

[20-23](#) A Resolution of The Board of Trustees of the Town of Erie Authorizing A Services Agreement with Amilia for a New Parks & Recreation Registration Software Platform

Attachments: [Resolution](#)
[Agreement](#)

[20-035](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie Deleting Chapter 4 Of Title 9 Of the Erie Municipal Code Regarding Special Districts

Attachments: [Ordinance](#)

V. PUBLIC COMMENT

Bradley Beck 1277 St John St , Erie, CO
Rupert Parchment Distrivct 23, Longmont, CO
Brandon Bell 76 Piney Creek Lane, Erie, CO
Chris Cantrell 1495 Hickory Drive, Erie, CO

VI. PROCLAMATIONS AND PRESENTATIONS

[20-005](#) Erie Municipal Airport Monthly Report - December 2019

Attachments: [Report](#)

VII. RESOLUTIONS

[20-002](#) PUBLIC HEARING: A Resolution Of The Board Of Trustees Of The Town Of Erie Approving Erie Highlands Preliminary Plat No. 4

Attachments: [Resolution](#)
[Preliminary Plat](#)
[Staff Memo](#)
[Application Materials](#)
[Referrals](#)
[Notice](#)
[Neighborhood Meeting](#)
[12-18-2019 PC Meeting Minutes](#)
[Planning Commssion Resolution](#)
[Staff Presentation](#)
[Applicant Presentation](#)

**Mayor Pro Tem Deakin opened the public hearing for Agenda Item 20-002..
The Ordinance passed unanimously.**

[20-014](#) A Resolution of the Board Of Trustees of the Town of Erie Approving an Agreement for Professional Services With RockSol Consulting Group, Inc. for an Infrastructure Improvement Study for Old Town Erie in the amount of \$120,000

Attachments: [Resolution](#)
[Agreement for Infrastructure Improvements for Historic Old Town \(signed _____ by _____ RockSol\).pdf](#)
[Old Town Infrastructure Improvements_BOT1.](#)

**A motion was made by Trustee Van Woodenberg seconded by Trustee Gippe.
The motion passed
Aye: 3 - Trustee Gippe, Trustee van Woudenberg, Mayor Pro Tem Deakin
Nay: 2 - Trustee Charles, and Trustee Woog**

VIII. Ordinances

[19-548](#) An Ordinance of the Board of Trustees of the Town of Erie amending Chapter 4 of Title 1 of the Erie Municipal Code, related to surcharge.

Attachments: [Ordinance](#)

[20-001](#) PUBLIC HEARING: An Ordinance Of The Board Of Trustees Of The Town Of Erie Approving With Conditions The Erie Highlands P.U.D. Zoning Map, Amendment No. 2

Attachments: [Ordinance](#)
[PUD Zoning Map Amendment No. 2](#)
[Staff Memo - Erie Highlands PUDA No2](#)
[Application Materials](#)
[Referrals](#)
[Notice](#)
[Neighborhood Meeting](#)
[12-18-2019 PC Meeting Minutes](#)
[Signed PC Resolution](#)
[Staff Presentation](#)
[Applicant Presentation](#)

**Mayor Pro Tem Deakin opened the public hearing for Agenda Item 20-001
The Ordinance passed unanimously.**

[20-25](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie Adopting By Reference the 2020 Edition Of the "Model Traffic Code," Repealing All Ordinances in Conflict Therewith; and Providing Penalties for Violation Thereof

..Body

DEPARTMENT: Legislative

PRESENTER: Kristin N. Brown, Town Prosecutor

STAFF RECOMMENDATION:

Attachments: [Ordinance](#)

[20-26](#) An Ordinance of the Board of Trustees of the Town of Erie amending Chapter 4 of Title 1 of the Erie Municipal Code by the Addition of a New Section 1-4-15, Entitled "Protection Orders"

Attachments: [Ordinance](#)

A motion was made by Trustee Van Woudenberg , seconded by Trustee Charles , that this agenda Item be approved. The motion carried unanimously.

IX. General BUSINESS

[20-036](#) Town Center Master Plan Options for Erie Commons Property at Erie Parkway/Briggs Street Intersection

Town Administrator Malcolm Fleming reviewed the agenda materials with the Board and Trustees shared their perspectives.

X. STAFF REPORTS

[20-006](#) Public Works Monthly Report - January

Attachments: [Monthly Report](#)

XI. Board OF TRUSTEES REPORTS & APPOINTMENTS

XII. Adjournment

Mayor Pro Tem Deakin adjourned the January 14, 2020, Regular Meeting at 9:30pm