

TOWN OF ERIE

*645 Holbrook Street
Erie, CO 80516*



Meeting Minutes

Wednesday, December 4, 2019

6:30 PM

Council Chambers

Planning Commission

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO FLAG

Chairman Bottenhorn called the December 4, 2019 Planning Commission Meeting to order at 6:35pm.

II. ROLL CALL

Roll Call:

- Commissioner Witt: present
- Commissioner Fraser: absent/excused
- Commissioner Ames: present
- Commissioner Zuniga: present
- Commissioner Hedahl: absent/excused
- Vice Chairman Harrison: absent/excused
- Chairman Bottenhorn: present

III. APPROVAL OF THE AGENDA

Commissioner Zuniga moved to approve the December 4, 2019 Planning Commission Agenda. The motion, seconded by Commissioner Witt, carried with all voting in favor thereof.

IV. APPROVAL OF MINUTES

[19-588](#) Approval of the November 20, 2019 Planning Commission Meeting Minutes

Attachments: [11-20-2019 PC Meeting Minutes](#)

Commissioner Witt moved to approve the Meeting Minutes of the November 20, 2019 Planning Commission Meeting. The motion, seconded by Commissioner Ames, carried with all voting in favor thereof.

V. PUBLIC COMMENTS

No Public Comments.

VI. RESOLUTIONS

[19-585](#) PUBLIC HEARING: A Resolution Of The Planning Commission Of The Town Of Erie Recommending That The Board Of Trustees Approve An Ordinance Amending Section 10.7.7 Of The Erie Municipal Code, Adding A Process For Annexation Subdivision Plats

Attachments: [Staff Memo](#)
[Resolution P19-33](#)
[BOT Ordinance](#)
[Public Notice](#)

Chairman Bottenhorn opened the Public Hearing for Agenda Item 19-585 at 6:36pm.

Deborah Bachelder, Planning Manager/Deputy Director of Planning & Development presented information to the Commission on this Agenda Item.

Chairman Bottenhorn brought it back to the Commission for any questions/comments.

Questions/comments included the following:

- process for annexation/subdivision clarification
- state code compliance
- common municipal practice

Commissioner Ames moved to approve Agenda Item 19-585/Resolution P19-33. The motion, seconded by Commissioner Zuniga, carried with all voting in favor thereof.

VII. STAFF REPORTS

No Staff Reports.

VIII. COMMISSIONER REPORTS AND DISCUSSION ITEMS

No Commissioner Reports.

IX. ADJOURNMENT

Chairman Bottenhorn adjourned the December 4, 2019 Planning Commission Meeting at 6:41 pm.