

**TOWN OF ERIE  
BOARD OF TRUSTEES  
Tuesday, December 10, 2019**

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**SUBJECT:**                    **PUBLIC HEARING: Ordinance**

An Ordinance Of The Board Of Trustees Of The Town Of Erie  
Amending Section 10.7.7 Of The Erie Municipal Code Regarding  
Annexation Subdivision Plats

**PURPOSE:**                    A New Process for Annexation Subdivision Plats

**CODE REVIEW:**            Erie Municipal Code, Title 10, Section 10.7.7

**DEPARTMENT:**            Planning and Development

**PRESENTER:**                Kendra Carberry, Town Attorney

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**STAFF RECOMMENDATION:**

Staff recommends that the Planning Commission recommend that the Board of Trustees approve the ordinance.

**PLANNING COMMISSION RECOMMENDATION:**

The Planning Commission held a public hearing to consider the ordinance on December 3, 2019. The Planning Commission recommends that the Board of Trustees approve the ordinance.

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

In working with an applicant for an annexation of a large parcel of property, it came to Staff's attention that the Town does not currently have a procedure for an initial plat upon annexation. The new procedure will allow an applicant for annexation to apply for an annexation subdivision at the time of annexation, thereby allowing a parcel to be subdivided for the purpose of the initial zoning of the property.

**APPROVAL CRITERIA - STAFF ANALYSIS:**

Text amendments are governed by Section 1-1-10 of the Erie Municipal Code and Section 10.7.21 of the Unified Development Code. The applicable approval criteria are as follows: (1) the proposed amendment will promote the public health, safety, and general welfare; (2) the proposed amendment is generally consistent with the Town's Comprehensive Master Plan and the stated purposes of this UDC; and (3) the proposed amendment is necessary or desirable because of changing conditions, new planning concepts, or other social or economic conditions. As discussed above, the new procedure for annexation subdivision plats will be helpful to annexation applicants, and as such, the proposed text amendment meets each of the three criteria.

**NEIGHBORHOOD MEETING:**

No neighborhood meeting was required by the Code.

**PUBLIC NOTICE:**

Notice of this Public Hearing has been provided as follows:

Published in the Boulder Daily Camera on November 22, 2019.

**PUBLIC COMMENTS:**

None.