

TOWN OF ERIE

*645 Holbrook Street
Erie, CO 80516*



Meeting Minutes

Wednesday, November 6, 2019

6:30 PM

Council Chambers

Planning Commission

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO FLAG

Vice Chairman Harrison called the November 6, 2019 Planning Commission Meeting to order at 6:31 pm.

II. ROLL CALL

Roll Call:

Commissioner Witt - present
Commissioner Fraser - present
Commissioner Ames - absent/excused
Commissioner Zuniga - present
Commissioner Hedahl - present
Chairman Bottenhorn - absent/excused
Vice Chairman Harrison - present

III. APPROVAL OF THE AGENDA

Commissioner Zuniga moved to approve the November 6, 2019 Planning Commission Meeting Agenda. The motion, seconded by Commissioner Witt, carried with all voting in favor thereof.

IV. APPROVAL OF MINUTES

[19-530](#) Approval of the October 16, 2019 Planning Commission Meeting Minutes

Attachments: [10-16-2019 PC Meeting Minutes](#)

Commissioner Witt moved to approve the Meeting Minutes of the October 16, 2019 Planning Commission Meeting. The motion, seconded by Commissioner Zuniga, carried with all voting in favor thereof.

V. PUBLIC COMMENTS

No Public Comments.

VI. RESOLUTIONS

[19-540](#) PUBLIC HEARING: Resolution P19-30: A Resolution Of The Planning Commission Of The Town Of Erie Recommending That The Board Of Trustees Approve With Conditions The Parkdale P.U.D. Overlay Map, Amendment No. 1

Attachments: [a. Staff Report](#)
[b. Resolution P19-30](#)
[c. Existing Parkdale P.U.D. Overlay Map](#)
[d. Proposed PUD document](#)
[e. Application and Narrative](#)
[f. Other Applicant Materials](#)
[g. Referral Agency Comments](#)
[h. Neighborhood Meeting Summary](#)
[i. Notifications](#)

Vice Chairman Harrison opened the Public Hearing for Agenda Item 19-540/Resolution P19-30: A Resolution Recommending that the Board of Trustees Approve with conditions the Parkdale P.U.D. Overlay Map, Amendment No. 1 at 6:34pm.

Audem Gonzales, Senior Planner presented this agenda item to the Commission.

The applicant, John Prestwich of PCS Group, provided a presentation with additional background and information to the Commission.

Vice Chairman Harrison brought it back to the Commission for any questions/comments.

Some questions/comments included the following:

- brief discussion of emailed public comments (from Maria Zabel & Terry Bus)
- Air space easement/analysis
- Landscaping requirement - alley walkways
- Maintenance of Motorcourt
- HOA

Vice Chairman Harrison closed the Public Hearing at 6:57pm.

Commissioner Fraser moved to approve Resolution P19-30. The motion, seconded by Commissioner Witt, carried with all voting in favor thereof.

VII. STAFF REPORTS

Deborah Bachelder, Planning Manager/Deputy Director of Planning & Development gave information regarding the DPZ charrette. A schedule was sent around tonight for the Commissioners should anyone be interested in attending. Fred Starr will be sending out a survey regarding the UDC. Deborah will be notifying the Commissioners on a training opportunity on December 7th from 9-4pm for Planning Commissioners. The training will be put on by the Department of Local Affairs and hosted by the City of Greeley.

VIII. COMMISSIONER REPORTS AND DISCUSSION ITEMS

No Commissioner Reports.

IX. ADJOURNMENT

Vice Chairman Harrison adjourned the November 6, 2019 Planning Commission

Meeting at 7:00pm.