



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Draft

Board of Trustees

Tuesday, February 26, 2019

6:30 PM

Board Room

STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

Mayor Carroll called the February 26, 2019 Regular Meeting to order at 6:30 pm.

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Present: 7 - Mayor Carroll
Mayor Pro Tem Deakin
Trustee Charles
Trustee Woog
Trustee Haid
Trustee Gippe
Trustee van Woudenberg

III. APPROVAL OF THE AGENDA

Mayor Pro Tem Deakin moved to approve the agenda, the motion was seconded by Trustee Haid. The motion carried with all present voting in favor thereof.

IV. EXECUTIVE SESSION 6:35 PM

Mayor Pro Deakin moved to go into executive session

[19-109](#)

An Executive Session To Hold A Conference With The Town Attorney And The Town's Special Counsel To Receive Legal Advice On Specific Legal Questions, Pursuant To C.R.S. § 24-6-402(4)(b), For Which A Topic Cannot Be Disclosed Without Compromising The Purpose Of The Executive Session

Mayor Pro Deakin moved to go into executive session to hold a conference with the Town Attorney and the Town's Special Counsel to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), for which a topic cannot be disclosed without compromising the purpose of the executive session. The motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

Mayor Carroll announced; It's Tuesday, February 26, 2018, and the time is 6:33 pm. For the record, I am the presiding officer, Mayor Carroll. As required by the Open Meetings Law, this executive session is being electronically recorded. Also present at this executive session are the entire Board of Trustees, Town Attorney Kendra Carberry, Special Counsel Marni Kloster, Town Administrator Malcolm Fleming, Deputy Town Administrator Farrell Buller, and Chief of Police Kim Stewart.

Mayor Carroll announced; the time 7:03 pm, and the executive session has concluded. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Hearing none, Mayor Carroll moved to the next agenda item.

Aye: 7 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

V. CONSENT AGENDA 7:05 PM

[19-016](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Agreement For Professional Services With W.L. Contractors, Inc. For The Traffic Signal Communications Project

Attachments: [Resolution](#)
[Agreement for Services](#)
[Existing Traffic Signals](#)

[19-067](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Agreement For Services With Mission Critical Systems, Inc. For Network Services

Attachments: [Resolution](#)
[Mission Critical GSA .pdf](#)

[19-077](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing A Funding Request To The Denver Regional Council Of Governments For The Traffic Signal Portion Of The Intersection Improvements At Erie Parkway And Weld County Road 7

Attachments: [Resolution](#)
[Draft Application](#)
[Vicinity Map](#)

[19-078](#) A Resolution of the Board of Trustees of the Town of Erie Approving Amendment No. 1 to the CMAR Contract with Garney Companies, Inc. for the Lynn R. Morgan Water Treatment Facility Expansion

Attachments: [Resolution](#)
[Amendment No. 1 CMAR Contract](#)
[CMAR Contract](#)

[19-106](#) Approval of February 12, 2019 Meeting Minutes

Attachments: [February 12, 2019 Draft Meeting Minutes](#)

[19-110](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing and Approving Participation in the Metro Mortgage Assistance Plus Program and Approving the Associated Participation Agreement

Attachments: [Resolution](#)
[Delegation and Participation Agreement](#)
[MMA Term Sheet and Executive Summary](#)

Trustee Haid moved to approve the Consent Agenda, Mayor Pro Tem Deakin seconded the motion. The motion carried with the following roll call vote:

Aye: 6 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Woog, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

Nay: 1 - Trustee Charles

VI. PUBLIC COMMENT 7:05 PM

There was no one present that wished to give public comment.

VII. PROCLAMATIONS AND PRESENTATIONS 7:15 PM

[19-081](#) Denver Regional Council of Governments

Attachments: [Presentation](#)

[19-107](#) Erie Heritage Foundation Community Organization Grant Request

Attachments: [Community Organization Grant Request Form](#)
[Grant Request Budget](#)
[Erie Heritage Foundation Organizing Documents](#)
[Presentation](#)

Mayor Pro Tem Deakin moved to approve Agenda Item 19-107; the motion was seconded by Trustee Charles. The motion carried with the following roll call vote:

Aye: 6 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

Nay: 1 - Trustee Woog

LAND DEVELOPMENT RESOLUTIONS AND ORDINANCES 7:45 PM

[19-102](#) Approval of Legislative Documents Related to the Proposed Vernon Annexation as Noted Below

Attachments: [Staff Memo](#)

[Resolution No. 19- \(Findings Of Fact\)](#)

[Ordinance No. -2019 \(Annexation\)](#)

[Resolution No. 19- \(Annexation Agreement\)](#)

[Annexation Agreement](#)

[Ordinance No. -2019 \(Initial Zoning\)](#)

[Other Applicant Materials](#)

Mayor Carroll opened the Public Hearing at 8:05 pm.

There was no one present that wished to give public comment on Agenda Item 19-102.

Mayor Carroll closed the public comment portion of the Public Hearing at 8:21 pm.

Trustee Charles moved to approve Agenda Item 19-102; the motion was seconded by Trustee Gippe. The motion carried with all present voting in favor thereof.

Aye: 7 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

VIII. GENERAL BUSINESS 8:25 PM

[19-111](#) Oil and Gas Kerr Mcgee Mae J Form 2A Submission

IX. STAFF REPORTS

X. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 8:40 PM

Trustee Woog thanked staff for their progress on improving the development process.

Trustee Charles reported on the Historic Preservation Advisory Board's upcoming presentation to the Board of Trustees in March. Trustee Charles thanked town staff for their help with the Historic Preservation Advisory Board.

Trustee Gippe reported on DR COG's Citizen's Academy and the sub-regional TIP program. Trustee Gippe also reported on the Boulder Community Health ribbon cutting at 5 pm on February 27, 2019.

Mayor Carroll reported on the Boulder Community Health ribbon cutting on February 27, 2019. Mayor Carroll also reported on Up With People's events on February 27, 2019 and February 28, 2019.

XI. ADJOURNMENT 8:45 PM

Mayor Carroll adjourned the February 26, 2019 meeting at 8:45 pm.