



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Draft

### Board of Trustees

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Tuesday, February 12, 2019

7:30 PM

Board Room

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THE TIME ESTIMATES ARE AN APPROXIMATION

STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

REGULAR MEETING 7:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

Mayor Carroll called the February 12, 2019 Regular Meeting to order at 8:15 pm.

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Present: 7 - Mayor Carroll  
Mayor Pro Tem Deakin  
Trustee Charles  
Trustee Woog  
Trustee Haid  
Trustee Gippe  
Trustee van Woudenberg

#### III. APPROVAL OF THE AGENDA

Trustee Haid moved to approve the agenda; the motion was seconded by Mayor Pro Tem Deakin. The motion carried with all present voting in favor thereof.

#### IV. CONSENT AGENDA 7:35 PM

Mayor Pro Tem Deakin moved to approve the Consent Agenda; the motion was seconded by Trustee Gippe. The motion carried with the following roll call vote:

Aye: 7 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

[19-017](#)

A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing The Purchase Of A 2019 Chevrolet Colorado Truck From Dellenbach Motors For An Amount Not To Exceed \$37,100

**Attachments:** [Resolution](#)

[19-017 2005 Chevrolet Colorado Crew Cab Z71 LS Prices, Values & Specs - NADAguides](#)  
[Dellenbach Motors Quote](#)  
[hail chevy colorado](#)

[19-074](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing The Purchase Of A 2019 Chevrolet Silverado 1500 Truck From John Elway Chevrolet For An Amount Not To Exceed \$38,400

**Attachments:** [Resolution](#)

[John Elway Quote](#)  
[TOWN OF ERIE RICH UNIT #131 EST](#)  
[19-74 2006 Chevrolet Silverado 1500 Extended Cab LS 4WD Prices, Values & Specs - NADAguides](#)

[19-052](#) A Resolution of the Board of Trustees of the Town of Erie Approving the 2019 Sponsorship Agreement with The Erie Chamber of Commerce and Authorizing Payment in the amount of \$112,000

**Attachments:** [Resolution](#)

[Chamber Sponsorship](#)

[19-066](#) A Resolution Of The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown On The Erie Air Park Tract E Minor Subdivision Plat.

**Attachments:** [19-066 Staff Memo Erie Air Park Tract E Minor Subdivision](#)

[19-066 Resolution Erie Air Park Tract E Minor Subdivision](#)  
[19-066 Plat Erie Air Park Tract E Minor Subdivision](#)

[19-068](#) A Resolution of the Board of Trustees of the Town of Erie to Approving an Intergovernmental Agreement with and Granting an Easement to Boulder Valley School District Formalizing Cooperation Between Meadowlark School and Star Meadows Park

**Attachments:** [Resolution](#)

[Intergovernmental Agreement](#)  
[Easement](#)

[19-070](#) Approval of January 22, 2019 Draft Meeting Minutes

**Attachments:** [January 22, 2019 Draft Meeting Minutes](#)

[19-084](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Agreement For The Southern Water Supply Project Water Activity Enterprise II Participants To Reimburse Southern Water Supply Project

Water Activity Enterprise I Participants For Carter Lake Outlet Works Modification

**Attachments:** [Resolution](#)  
[Agreement](#)

[19-085](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Consenting To The Inclusion Of Certain Property Into The Boundaries Of The Summerfield Metropolitan District No. 2

**Attachments:** [Resolution](#)  
[Exhibit A](#)

[19-090](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Consenting To The Inclusion Of Certain Property Into The Boundaries Of The Erie Corporate Center Metropolitan District No. 2

**Attachments:** [Resolution](#)  
[Exhibit A](#)

#### **V. PUBLIC COMMENT 7:40 PM**

Ray Schlott of 255 Meadow View Parkway, Erie, Colorado, gave public comment on the IGA with Lafayette.

#### **VI. PROCLAMATIONS AND PRESENTATIONS 7:45 PM**

[19-056](#) Sustainability Advisory Board Bi-annual Report and Presentation

**Attachments:** [Presentation](#)  
[Recycling Center Recommendation](#)  
[Community Survey Results](#)  
[Report on Electric Vehicles](#)

[19-082](#) Presentation by CGRS

**Attachments:** [Presentation](#)

#### **VII. ORDINANCES 8:05 PM**

[19-050](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie Amending Chapter 11 Of Title 6 Of The Erie Municipal Code, Related To Parking

**Attachments:** [Ordinance](#)

Mayor Pro Tem Deakin moved to approve Agenda Item 19-50; the motion was seconded by Trustee Haid. The motion carried with a five (5) for and two (2) against vote with Trustee Woog and Trustee Charles voting no.

[19-094](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie Amending

Titles 5 And 6 Of The Erie Municipal Code, Related To Nuisances And Code Enforcement

**Attachments:** [Ordinance](#)

Mayor Pro Tem Deakin moved to approve Agenda Item 19-094; the motion was seconded by Trustee Haid. The motion carried with a five (5) for vote and a two (2) against vote with Trustee Woog and Trustee Charles voting no.

#### **VIII. GENERAL BUSINESS 8:25 PM**

[19-097](#) Updated Organization Chart, Personnel Promotions and Police Positions

**Attachments:** [Organizational Charts](#)

The Board of Trustees expressed approval of the organizational changes proposed by Town Administrator, Malcolm Fleming.

[19-098](#) Board of Trustees 2019 Work Plan

**Attachments:** [Work Plan by Priority](#)  
[Updated List of Detailed Descriptions](#)

#### **IX. STAFF REPORTS 8:45 PM**

[19-075](#) Water Treatment and Water Reclamation Monthly Report

**Attachments:** [Monthly Report](#)

[19-076](#) Erie Municipal Airport Monthly Report - January 2019

**Attachments:** [Monthly Report](#)

[19-091](#) Oil and Gas Update

[19-095](#) Request for Study Session on February 19, 2019 to discuss 2019 Citizen Survey

The 2019 Citizen Survey will be discussed at a Study Session scheduled for March 5, 2019.

#### **X. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 8:50 PM**

Trustee Haid complimented the Town Administrator on his weekly updates.

Trustee Charles had two questions for the Town Administrator and Town Attorney.

Trustee Woog requested that staff streamline the development process.

#### **XI. EXECUTIVE SESSION 9:00 PM**

[19-083](#)

An Executive Session To Hold A Conference With The Town's Attorney To Receive Legal Advice On Specific Legal Questions, Pursuant To C.R.S. § 24-6-402(4)(b), Concerning: (1) A Topic That Cannot Be Disclosed Without Compromising The Purpose Of The Executive Session; And (2) The Nine Mile Litigation

Mayor Pro Tem Deakin moved to go into Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. § 24-6-402(4)(b), for which a topic cannot be disclosed with compromising the purpose of the executive session, and for the Nine Mile litigation. The motion was seconded by Trustee Charles.

Mayor Carroll announced; It's Tuesday, February 12, 2019, the time is 9:37 pm. For the record, I am the presiding officer, Mayor Carroll. As required by the Open Meetings Law, this executive session is being electronically recorded. Also present at this executive session are the entire Board of Trustees, Town Attorney Kendra Carberry, Town Administrator Malcolm Fleming, Chief of Police Kim Stewart and Community Services Director Farrell Buller.

Mayor Carroll announced; the time 10:23 pm, and the executive session has concluded. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Hearing none, Mayor Carroll moved to the next agenda item.

## **XII. ADJOURNMENT 9:20 PM**

Mayor Carroll adjourned the February 12, 2019 Regular Meeting at 10:24 pm.