



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Draft

BOARD OF TRUSTEES MEETING

Tuesday, November 13, 2018

6:30 PM

Board Room

STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

Mayor Carroll called the November 13, 2018 Regular Meeting to order at 6:32 pm.

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Present: 6 - Mayor Carroll
Mayor Pro Tem Deakin
Trustee Woog
Trustee Haid
Trustee Gippe
Trustee van Woudenberg

Absent: 1 - Trustee Charles

III. APPROVAL OF THE AGENDA

Trustee Haid moved to approve the agenda with the amendment of removing Agenda Item 18-410. The motion was seconded by Trustee Gippe. The motion carried with all present voting in favor thereof.

Agenda Item 18-410 will be continued to the December 11, 2018 Regular Meeting.

IV. APPOINTMENT OF TOWN OFFICERS

V. CONSENT AGENDA

[18-407](#) Approval of the October 23, 2018 Draft Meeting Minutes

Attachments: [October 23, 2018 Draft Meeting Minutes](#)

[18-408](#) Approval of the October 30, 2018 Draft Meeting Minutes

Attachments: [October 30, 2018 Draft Meeting Minutes](#)

[18-420](#) Approval of the November 4, 2018 Draft Meeting Minutes

Attachments: [November 4, 2018 Draft Meeting Minutes](#)

[18-404](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving The Fourth Amendment To Fifth Interim Agreement Between The Municipal Subdistrict, Northern Colorado Water Conservancy District Windy Gap Firing Project Water Activity Enterprise, And The Town Of Erie Water Activity Enterprise For The Windy Gap Firing Project

Attachments: [Resolution](#)
[Fourth Amendment to Fifth Interim Agreement](#)

[18-406](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving A State Of Colorado Grant Agreement To Participate In A Federally Funded Snow Removal Equipment Building Construction Project In The Funding Amount Of \$25,908

Attachments: [Resolution](#)
[Agreement](#)

[18-409](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Fourth Amendment to the Personal Services Agreement with Kristin Nordeck Brown. P.C.

Attachments: [Resolution](#)
[Contract](#)

[18-401](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Accepting Dedications As Shown On The Coal Creek Properties, 1st Amendment Final Plat.

RDJ Construction Inc. Requests Acceptance Of The Plat Which Dedicates Levee Access And Drainage Easements

Attachments: [18-401 Staff Memo](#)
[18-401 Resolution No. 18-](#)
[18-401 Coal Creek Properties, 1st Amendment Final Plat](#)

[18-418](#) A Resolution of the Board of Trustees of the Town of Erie authorizing the purchase of ten tough book computers from CDW-G in the amount of \$40,589.78.

Attachments: [CDW-G Quote](#)
[Resolution](#)

[18-421](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An

Intergovernmental Agreement With The Parkdale Metropolitan Districts
Nos. 1-3

Attachments: [Resolution](#)

Trustee Haid moved to approve the November 13, 2018 Consent Agenda; the motion was seconded by Mayor Pro Tem Deakin. The motion carried with the following roll call vote:

Aye: 6 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Woog, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

VI. PUBLIC COMMENT

There was no one present that wished to provide public comment.

VII. PROCLAMATIONS AND PRESENTATIONS

[18-393](#) A Proclamation Honoring Veteran's Day and recognizing November 11, 2018 as the 100th Anniversary of the end of World War I

Attachments: [Proclamation](#)

[18-426](#) Erie Municipal Airport Monthly Report - October 2018

Attachments: [Airport Manager's Report](#)

VIII. RESOLUTIONS

[18-417](#) A Resolution of the Board of Trustees to Approve the Site Master Plan for Erie Highlands Neighborhood Park

Attachments: [Erie Highlands Park 3D Rendering](#)
[18-417 Resolution](#)

Trustee Haid moved to approve Agenda Item 18-417; the motion was seconded by Mayor Pro Tem Deakin. The motion carried with all present voting in favor thereof.

IX. ORDINANCES

[18-385](#) PUBLIC HEARING: An Ordinance Of The Board Of Trustees Of The Town Of Erie Approving With Conditions The Rex Ranch Planned Unit Development Zoning Map (SECOND READING)

Consideration of PUD Zoning Map for the Rex Ranch Subdivision to allow setback encroachments for below grade window wells and eaves.

Attachments: [18-385 Staff Memo](#)
[18-385 Ordinance No.](#)
[18-385 PUD Zoning Map](#)
[18-385 Additional Applicant Materials](#)
[18-385 Neighborhood Meeting Summary & Affidavit of Posting](#)
[18-385 Public Comment](#)
[18-385 Planning Commission Meeting Minutes](#)

Mayor Pro Tem Deakin moved to continue Agenda Item 18-385 to the December 11, 2018 Regular Meeting. The motion was seconded by Trustee Woog. The motion carried with all present voting in favor thereof.

The board directed staff to research alternative solutions.

[18-398](#) An Ordinance Amending the Town of Erie Standards and Specifications for Design and Construction of Public Improvements - 2018 Edition (First Reading)

Attachments: [Summary of Changes](#)
[Ordinance](#)

Agenda Item 18-398 will return for board action on December 11, 2018.

X. GENERAL BUSINESS

XI. STAFF REPORTS

[18-405](#) Water Treatment and Water Reclamation Monthly Report

Attachments: [Monthly Report](#)

[18-416](#) Vista Ridge Detention Ponds and Storm Drainage

Attachments: [Vista Ridge Detention Ponds 2018 BOT Preso V1.3](#)

[18-422](#) Social Media Policy

XII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS

Trustee van Woudenberg thanked everyone who came out to the leaf composting event last weekend.

Trustee Haid reported on Leadership Council, and new tools coming out for businesses. Trustee Haid thanked Town staff for their efforts.

Mayor Pro Tem Deakin thanked Town staff for their efforts. Mayor Pro Tem Deakin reported on a conversation with the COGCC and other districts. Mayor Pro Tem Deakin thanked residents for their support of Ballot Question 3D, and the record turnout throughout the November 6, 2018 coordinated election.

Trustee Gippe echoed Mayor Pro Tem Deakin's comments on Ballot Question 3D and Trustee van Woudenberg's comments on the leaf composting event.

Mayor Carroll echoed Mayor Pro Tem Deakin's comment on Ballot Question 3D. Mayor Carroll thanked residents for their support of Ballot Question 3D. Mayor Carroll posed questions to staff regarding the Coal Creek Bridge and the rule making COGCC session to increase setbacks from schools.

[18-410](#)

Appointments to Open Space & Trails Advisory Board, Historic Preservation Advisory Board, and Sustainability Advisory Board

XIII. EXECUTIVE SESSION

[18-425](#)

Executive Session To Hold A Conference With The Town Attorney To Receive Legal Advice On Specific Legal Questions, Pursuant To C.R.S. § 24-6-402(4)(B), And To Determine Positions Relative To Matters That May Be Subject To Negotiations, Develop A Strategy For Negotiations, And/Or Instruct Negotiators, Pursuant To C.R.S. § 24-6-402(4)(E), Regarding Ongoing Litigation.

Mayor Pro Tem Deakin moved to go into Executive Session for a conference with the town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. § 24-6-402(4)(b), and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), regarding ongoing litigation. The motion was seconded by Trustee Gippe. The motion carried with all present voting in favor thereof.

Mayor Carroll announced; It's Tuesday, November 13, 2018, the time is 8:02 pm. For the record, I am the presiding officer, Mayor Carroll. As required by the Open Meetings Law, this executive session is being electronically recorded. Also present at this executive session are the entire Board of Trustees, Special Counsel Barbara Green and John Sullivan, Town Attorney Kendra Carberry, and Acting Town Administrator Farrell Buller.

Mayor Carroll announced; the time 8:50 pm, and the executive session has concluded. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Hearing none, Mayor Carroll moved to the next agenda item.

XIV. ADJOURNMENT

Mayor Carroll adjourned the November 13, 2018 Regular Meeting at 8:50 pm.