



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Draft

### BOARD OF TRUSTEES MEETING

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Tuesday, September 11, 2018

6:30 PM

Board Room

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#### STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

Mayor Pro Tem Deakin called the September 11, 2018 Regular Meeting to order  
at 6:30 pm.

#### II. A MOMENT OF SILENCE IN REMEMBRANCE OF 9/11

#### III. PLEDGE OF ALLEGIANCE AND ROLL CALL

**Present:** 6 - Mayor Pro Tem Deakin  
Trustee Charles  
Trustee Woog  
Trustee Haid  
Trustee Gippe  
Trustee van Woudenberg

**Absent:** 1 - Mayor Carroll

#### IV. APPROVAL OF THE AGENDA

Trustee Haid moved to approve the agenda; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

#### V. CONSENT AGENDA

[18-326](#) Approval of August 28, 2018 Draft Meeting Minutes

[18-321](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing An Agreement Regarding Allotment Contracts With The Southern Water Supply Project Water Activity Enterprise.

[18-323](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing A Consulting Agreement With Merrick & Company For The Construction Management Of The Erie Parkway 30" Waterline Relocation Project In The

Amount Of \$55,612 For Construction And \$5,588 For Contingency.

[18-329](#)

A Resolution Approving an Agreement with Paycom Software Inc. for the Licensing of a Hosted HR/Payroll System; And Authorizing And Directing The Appropriate Town Officers To Sign Said Agreement.

Trustee Haid moved to approve the September 11, 2018 Consent Agenda; the motion was seconded by Trustee Charles. The motion carried with the following roll call vote:

Aye: 6 - Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

## **VI. PUBLIC COMMENT**

Ray Schlott of 255 Meadow View Parkway, Erie, Colorado, gave public comment on Agenda Item 18-322.

Nancy Engle of 1020 Petras Street, Erie, Colorado, gave public comment on the Town website and internet issues.

Steve Guido of 2087 Primrose Lane, Erie, Colorado, gave public comment on oil and gas operations and the landfill.

## **VII. PROCLAMATIONS AND PRESENTATIONS**

[18-327](#)

Recognition of Eagle Scout Andy Greve's Achievement

[18-324](#)

STAR AWARD

[18-325](#)

Erie Economic Development Council Annual Presentation

## **VIII. LAND DEVELOPMENT RESOLUTIONS AND ORDINANCES**

[18-319](#)

PUBLIC HEARING: An Ordinance Of The Board Of Trustees Of The Town Of Erie Approving With Conditions The Erie Commons PD Amendment No. 8. (SECOND READING)

Consideration of a PD Amendment in the Erie Commons Subdivision to amend building orientations, lot dimensional standards and encroachments into setbacks.

Mayor Pro Tem Deakin opened the Public Hearing for Agenda Item 18-319 and Agenda Item 18-320 at 6:56 pm.

The following citizens appeared for public comment and were given oaths by Mayor Pro Tem Deakin:

Bruce Bailey of 251 S. Briggs Street, Erie, Colorado, gave public comment on the Erie Commons Townhomes.

Vera Babiak of 182 Montgomery Drive, Erie, Colorado, gave public comment on the Erie Commons Townhomes.

Chris Mishky of 825 Rivera, Erie, Colorado, gave public comment on the Erie Commons Townhomes.

Mayor Pro Tem Deakin swore in the applicants, and they provided testimony.

Mayor Pro Tem Deakin closed the public comment section of the hearing at 8:36 pm.

Agenda Item 18-319 and Agenda Item 18-320 will return for Board action at the September 25, 2018 Regular Meeting.

[18-320](#)

PUBLIC HEARING: A Resolution Of The Board Of Trustees Of The Town Of Erie Approving With Conditions The Preliminary Plat For Erie Commons Filing No. 4, 3rd Amendment.

Century Communities requests approval to preliminary plat 75 townhome units and 10 tracts.

Agenda Item 18-319 and Agenda Item 18-320 will return for Board action at the September 25, 2018 Regular Meeting.

## **IX. RESOLUTIONS**

[18-316](#)

PUBLIC HEARING: A Resolution Of The Board Of Trustees Of The Town Of Erie Making Certain Findings Of Fact And Conclusions Favorable To The Special Review Use For The Revel Dance Center, LLC Business, A Commercial Amusement, Indoor Use, At 460 Jones Court, Lot 8, Austin Industrial Park, Town of Erie Colorado; Imposing Conditions Of Approval; And, Approving The Special Review Use With Conditions.

Revel Dance Center, LLC requests approval of the Special Review Use application for a dance center for both children and adults.

Mayor Pro Tem Deakin opened the Public Hearing for Agenda Item 18-316 at 8:37 pm. Mayor Pro Tem Deakin swore in the applicants, and they provided testimony. Hearing that no one further wished to make public comment, Mayor Pro Tem closed the public comment section of the Public Hearing at 8:46 pm.

Trustee Woog moved to approve Agenda Item 18-316; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

[18-317](#)

PUBLIC HEARING: A Resolution Of The Board Of Trustees Of The Town Of Erie Making Certain Findings Of Fact And Conclusions Favorable To The Special Review Use For The Erie Training Systems, LLC Business, A Commercial Amusement, Indoor Use, At 460 Jones Court, Lot 8, Austin Industrial Park; Imposing Conditions Of Approval; And, Approving The Special Review Use With Conditions.

Erie Training Systems, LLC requests approval of the Special Review Use application for a personal training and small group fitness facility.

Mayor Pro Tem Deakin opened the Public Hearing for Agenda Item 18-317 at 8:47 pm. Mayor Pro Tem Deakin swore in the applicants, and they provided testimony. Hearing that no one further wished to make public comment, Mayor Pro Tem closed the public comment section of the Public Hearing at 8:52 pm.

Trustee Haid moved to approve Agenda Item 18-317; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

[18-318](#)

PUBLIC HEARING: A Resolution Of The Board Of Trustees Of The Town Of Erie Making Certain Findings Of Fact And Conclusions Favorable To The Special Review Use For The Fitness 1440 Business, A Commercial Amusement, Indoor Use, At 651 Mitchell Way, Lot 3B-1, Coal Creek Center, 2nd Amendment; Imposing Conditions Of Approval; And, Approving The Special Review Use With Conditions.

Fitness 1440 requests approval of the Special Review Use application for a fitness facility for group training and personal training to private members.

Mayor Pro Tem Deakin opened the Public Hearing for Agenda Item 18-318 at 8:53 pm. Mayor Pro Tem Deakin swore in the applicants, and they provided testimony. Hearing that no one further wished to make public comment, Mayor Pro Tem closed the public comment section of the Public Hearing at 9:01 pm.

Trustee Woog moved to approve Agenda Item 18-318; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

[18-328](#)

PUBLIC HEARING: A Resolution Of The Board Of Trustees Of The Town Of Erie, Colorado Approving The Service Plan For Jay Grove.

Mayor Pro Tem Deakin opened the Public Hearing for Agenda Item 18-328 at 9:01 pm. Mayor Pro Tem Deakin swore in the applicants, and they provided testimony. Hearing that no one further wished to make public comment, Mayor Pro Tem closed the public comment section of the Public Hearing at 9:09 pm.

Mayor Pro Tem Deakin sworn in the applicants, and they gave testimony.

Trustee Haid moved to approve Agenda Item 18-318; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

## **X. ORDINANCES**

## **XI. GENERAL BUSINESS**

[18-322](#)

Citizen Engagement - Oil and Gas Topics

The Board of Trustees reached a consensus to continue as planned with outreach in the form of surveys, informational videos, open houses, and forums.

## **XII. STAFF REPORTS**

[18-303](#)

Recycling Improvements

**XIII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

Trustee Haid provided a teaser on some upcoming economic development news to be announced.

Trustee Charles thanked the Economic Development Council for hosting the Mayor and Trustees Happy Hour event.

Trustee Gippe reported on meeting with Planning & Development on the UDC updates. Trustee Gippe reported on the October 25th Planning Open House at the ECC. Trustee Gippe also reminded citizens to attend Erie Biscuit Day.

Trustee Woog recognized Town Staff for their solution oriented work.

Trustee Van Woudenberg directed Town Staff to reiterate methods of communication with the landfill.

Mayor Pro Tem Deakin requested a consensus on Mayor Carroll's question. The Mayor wanted to know if Board supported her participation in the Metro Mayor Caucus to support Proposition 110.

The Board reached a consensus to support Mayor Carroll's participation.

**XIV. ADJOURNMENT**

Trustee Charles moved to adjourn the September 11, 2018 Regular Meeting; the motion was seconded by Trustee Haid. The motion carried with all present voting in favor thereof.

Mayor Pro Tem Deakin adjourned the September 11, 2018 Regular Board of Trustees Meeting at 10:17 pm.