



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Draft

### BOARD OF TRUSTEES MEETING

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Tuesday, February 27, 2018

6:30 PM

Board Room

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Pre Meeting Community Room 5:45 PM

#### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

Mayor Harris called the February 27, 2018 Regular Meeting to order at 6:30 pm.

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Present: 7 - Mayor Harris  
Mayor Pro Tem Gruber  
Trustee Carroll  
Trustee Schutt  
Trustee Charles  
Trustee Woog  
Trustee Deakin

#### III. APPROVAL OF THE AGENDA

Trustee Woog moved to approve the February 27, 2018 Meeting Agenda with the amendment of moving Agenda Item 18-093 from IV. Consent Agenda to before V. Public Comment; the motion was seconded by Mayor Pro Tem Gruber. The motion carried with all present voting in favor thereof.

#### IV. CONSENT AGENDA

- [18-062](#) A Resolution Authorizing The Purchase Of 2018 Approved Units In The Amount Of \$1,257,498, And Setting Forth Details In Relation Thereto.
- [18-077](#) Resolution Authorizing an Intergovernmental Agreement Supporting the Town of Erie's Participation in the Boulder County Transportation Improvement Program Forum Agreement and Authorize the Appropriate Town Representative to Sign Said Agreement.
- [18-078](#) Resolution Authorizing an Intergovernmental Agreement Supporting the

Town of Erie's Participation in the Southwest Weld County Transportation Improvement Program Forum Agreement and Authorize the Appropriate Town Representative to Sign Said Agreement.

[18-092](#)

Resolution of the Town of Erie, Colorado Authorizing a Colorado Department of Local Affairs Energy and Mineral Impact Assistance Program Grant Application.

[18-096](#)

A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Flatiron Meadows Filing No. 11 Final Plat; Authorizing The Appropriate Town Official To Sign The Flatiron Meadows Filing No. 11 Development Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications And Development Agreement; And, Setting Forth Details In Relation Thereto.

[18-098](#)

A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Authorizing The Appropriate Town Official To Sign The Creekside Townhomes Site Plan Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Site Plan Agreement; And, Setting Forth Details In Relation Thereto.

**Trustee Woog moved to approve the February 27, 2018 Consent Agenda; the motion was seconded by Mayor Pro Tem Gruber. The motion carried with the following roll call vote:**

**Aye:** 7 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

[18-093](#)

Approval of the February 13, 2018 Meeting Minutes

**Trustee Woog moved to amend the February 13, 2018 Meeting Minutes to reflect that he did not participate in the second portion of the Executive Session; the motion was seconded by Mayor Pro Tem Gruber. The motion carried with all present voting in favor thereof.**

## **V. PUBLIC COMMENT**

Linda Foos of 1688 Bain Drive, Erie, Colorado, gave public comment on education regarding oil and gas.

Wolfgang Paul of 237 Wells Street, Erie, Colorado, gave public comment on the loss of his business license and requested the Board of Trustees look into the matter.

Bill Meier of United Power, gave public comment on the rebate check for LED lights for the Town of Erie.

## **VI. PROCLAMATIONS AND PRESENTATIONS**

[18-091](#)

Proclaim March 2018 as National Nutrition Month in Erie, Colorado.

**VII. RESOLUTIONS****VIII. ORDINANCES****IX. GENERAL BUSINESS**

- [18-076](#) A Resolution Authorizing a Memorandum of Understanding with Xcel Energy Outlining Responsibilities Related to the Implementation of the Town of Erie Energy Action Plan.
- Trustee Charles moved to approve Agenda Item 18-076; the motion was seconded by Mayor Pro Tem Gruber. The motion carried with all present voting in favor thereof.

**X. STAFF REPORTS**

- [18-086](#) WCR 6 & WCR 7 Road Closure
- [18-074](#) 111th Street Road Closure
- [18-087](#) Water Treatment and Water Reclamation Monthly Report
- [18-095](#) Planning & Development Monthly Building Permit Report

**XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

Trustee Woog reported to the Board of Trustees on his attendance and work at a senior dinner as a Rotary Member and complimented Cindy Hickman, Recreation Coordinator for Active Adults. Trustee Woog inquired on the outcome of the second portion of the Executive Session.

Mayor Pro Tem Gruber reported to the Board of Trustees on the opening remarks he provided at the ground breaking of the Boulder Community Health Urgent Care facility. Mayor Pro Tem reported on his meeting with a COGA representative. Mayor Pro Tem Gruber inquired on the work taking place at Allen Farms, and requested a follow up on Wolfgang Paul's business license.

Mayor Harris reported that she could not attend the Meals on Wheels event in March, and requested a Board of Trustee Member attend. Mayor Harris encouraged citizens to apply for Board and Commission seats that will be open in April.

**XII. EXECUTIVE SESSION**

- [18-097](#) EXECUTIVE SESSION for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); and, specifically, to discuss current negotiations regarding the Denver Regional Landfill, Front Range Landfill, and Waste Connections of Colorado, Inc.

Trustee Deakin moved to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); and, specifically, to discuss current negotiations regarding the Denver Regional Landfill, Front Range Landfill, and Waste Connections of Colorado, Inc. The motion was seconded by Trustee Schutt. The motion carried with all present voting in favor thereof.

Mayor Harris announced; It's Tuesday, February 27, 2018, and the time is 6:58 pm. For the record, I am the presiding officer, Mayor Harris. As required by the Open Meetings Law, this executive session is being electronically recorded.

Also, present at this executive session were the following persons:

Mayor Pro Tem Mark Gruber, Trustees Dan Woog, Scott Charles, Jennifer Carroll, Waylon Schutt, Geoff Deakin, and Town Administrator A.J. Krieger; Assistant to the Town Administrator Fred Diehl; Assistant to the Town Administrator Marty Ohlthoff; Todd Bjerkaas, Director of Planning & Development; Chad Taylor, Environmental Planner.

Mayor Harris announced; the time is 7:55 pm, and the executive session has been concluded. The participants in the executive session:

Mayor Tina Harris; Mayor Pro Tem Mark Gruber, Trustees Dan Woog, Scott Charles, Jennifer Carroll, Waylon Schutt, Geoff Deakin, and Town Administrator A.J. Krieger; Assistant to the Town Administrator Fred Diehl; Assistant to the Town Administrator Marty Ohlthoff; Todd Bjerkaas, Director of Planning & Development; Chad Taylor, Environmental Planner.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Hearing none the Mayor moved onto the next agenda item.

### **XIII. ADJOURNMENT**

Trustee Charles moved to adjourn the February 27, 2018 Regular Meeting of the Town of Erie Board of Trustees; the motion was seconded by Trustee Woog. The motion carried with all present voting in favor thereof.