



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes

### Board of Trustees

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Tuesday, May 9, 2023

8:10 PM

In-Person  
Board Room

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**8:10 p.m. or Immediately Following the Urban Renewal Authority Meeting**

**Watch / Comment Virtually: <https://bit.ly/BOT2ndTuesday2023>**

#### **I. Call Meeting to Order and Pledge of Allegiance**

Mayor Brooks called the meeting to order at 8:40 p.m.

#### **II. Roll Call**

**Present:** 7 - Mayor Brooks  
Mayor Pro Tem Loflin  
Trustee Baer  
Trustee Bell  
Trustee Harrison  
Trustee Hoback  
Trustee Sawusch

#### **III. Approval of the Agenda**

**Trustee Bell made a motion to approve the agenda. Mayor Pro Tem Loflin seconded the motion. The motion passed by the following vote at 8:42 p.m.**

**Ayes** 7 - Mayor Brooks  
Mayor Pro Tem Loflin  
Trustee Baer  
Trustee Bell  
Trustee Harrison  
Trustee Hoback  
Trustee Sawusch

#### **IV. Consent Agenda**

[23-255](#) Approval of the April 25, 2023, Board of Trustees Meeting Minutes

**Attachments:** [04-25-2023 BOT Minutes](#)

[23-214](#) 2023 National Public Works Week Proclamation

**Attachments:** [Proclamation](#)

[23-250](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Sunland Asphalt & Construction, LLC for the Northridge Trail Crusher Fines Project

**Attachments:** [Resolution 23-055](#)  
[Construction Contract - Northridge Trail Crusher Fines Project](#)

[23-257](#) Proclamation to Recognize Economic Development Week

**Attachments:** [Proclamation](#)

[23-261](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Sponsorship Agreement with Team Colorado Cycling

**Attachments:** [Resolution 23-058](#)  
[Sponsorship Agreement](#)  
[Team Colorado Cycling Presentation](#)  
[Team Colorado Cycling Bio](#)  
[Todd Stevenson Resume](#)

[23-252](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with the City of Lafayette Concerning the 111th and Arapahoe Road Intersection Safety Improvement Project

**Attachments:** [Resolution 23-056](#)  
[Intergovernmental Agreement](#)  
[Vicinity Map](#)

[23-187](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to Cooperation Agreement with the Town of Erie Urban Renewal Authority

**Attachments:** [Resolution 23-039](#)  
[First Amendment to Cooperation Agreement](#)  
[2020 Cooperation Agreement](#)  
[Historic Old Town Erie Urban Renewal Plan](#)

[23-223](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Services Agreement with Sunland Asphalt & Construction, LLC for Concrete Maintenance Services

**Attachments:** [Resolution 23-048](#)  
[Agreement](#)

[23-228](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to the Professional Services Agreement with Wold Architects and Engineers for Design of the Town Hall Expansion Project

**Attachments:** [Resolution 23-051](#)  
[First Amendment](#)

Trustee Bell made a motion to approve the Consent Agenda. Mayor Pro Tem Loflin seconded the motion. The motion passed by the following vote at 8:43 p.m.

**Ayes** 7 - Mayor Brooks  
Mayor Pro Tem Loflin  
Trustee Baer  
Trustee Bell  
Trustee Harrison  
Trustee Hoback  
Trustee Sawusch

#### **V. Public Comment On Non-Agenda and Consent Items only.**

Mayor Brooks read the Public Comment Rules and opened Public Comment at 8:45 p.m.

The following spoke:

1. Andrea Sisk spoke about the Community Police Academy
2. Paul Paash spoke about the Community Police Academy
3. Todd Stevenson spoke about the Veledrone

With no additional speakers, Mayor Brooks closed Public Comment at 8:51 p.m.

#### **VI. General Business**

##### 23-269

Presentation of 90 Second Celebration Video

Melissa Wiley, Deputy Town Administrator, introduced the item at 8:52 p.m.

##### 23-071

Proclamation on Police Week and Peace Officers' Memorial Day May 14-20, 2023

**Attachments:** [2023 Police Week Proclamation.docx](#)

Kim Stewart, Police Chief, introduced the item at 8:55 p.m.

Mayor Brooks read the Proclamation at 8:57 p.m.

##### 23-035

Erie Transit Update and Pilot Service Overview

**Attachments:** [Erie Transit Presentation](#)

Miguel Aguilar, Senior Transportation Planner, and Alberto De Los Rios, Diversity, Equity and Inclusion Manager, presented the item at 8:59 p.m.

Carlos Hernandez, Transportation Manager, also joined the meeting to help answer questions.

23-267

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2023 Budget Year

**Attachments:** [Ordinance -2023 and Schedule A](#)  
[2023.05.09 Supplemental](#)  
[2023 1st supplemental Budget Schedules](#)  
[Budget Presentation\\_2023\\_1st Supplemental](#)

Mayor Brooks opened the Public Hearing at 10:06 p.m.

Cassie Bethune, Finance Manager, and Stefanie Furman, Director of Finance, presented the item at 10:07 p.m.

With no speakers in person or virtually, Mayor Brooks closed the Public Hearing at 10:34 p.m.

**Trustee Bell made a motion to approve Ordinance 012-2023. Trustee Harrison seconded the motion.. The motion passed by the following vote at 10:35 p.m.**

**Ayes** 7 - Mayor Brooks  
Mayor Pro Tem Loflin  
Trustee Baer  
Trustee Bell  
Trustee Harrison  
Trustee Hoback  
Trustee Sawusch

## **VII. Staff Reports**

23-216

Bi-Monthly Vector Air Airport Report

**Attachments:** [Vector Air Report May 2023](#)

23-256

Finance 2023 Q1 Financial Report

**Attachments:** [Q1 2023 Financial Report Draft.docx](#)

## **VIII. Board Member Reports and Announcements**

Board members spoke about the success of Arbor Day/Earth Day on Saturday, May 6th, ADA Compliance Meeting, Town Fair, Farmer's Market starts the evening of May 11th, slowing down and watching for children as the weather continue to improve and school lets out for the summer, Citizen's Police Academy, the rebuilding & repavement of Sheridan Blvd, opening of Coal Creek Park, the Community Survey wraps up on May 11th and wishing a Happy Mother's Day to all.

## **IX. Adjournment**

Mayor Brooks adjourned the meeting at 10:47 p.m.

Approved \_\_\_\_\_  
Mayor

Attest \_\_\_\_\_  
Town Clerk