



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Board of Trustees

Tuesday, September 13, 2022

6:30 PM

Board Room

In-Person

Public Comment Link: <https://bit.ly/0913BOT>

I. Call Meeting to Order and Pledge of Allegiance

Mayor Brooks called the meeting to order at 6:30 p.m.

II. Roll Call

Present: 7 - Mayor Brooks
Mayor Pro Tem Loflin
Trustee Baer
Trustee Bell
Trustee Harrison
Trustee Hoback
Trustee Sawusch

III. Approval of the Agenda

Trustee Harrison made a motion to approve the agenda. Trustee Bell seconded the motion. The motion passed by the following vote at 6:31 p.m.

Ayes 7 - Mayor Brooks
Mayor Pro Tem Loflin
Trustee Baer
Trustee Bell
Trustee Harrison
Trustee Hoback
Trustee Sawusch

IV. Consent Agenda

[22-347](#) Approval of the August 23, 2002, Board of Trustees Regular Meeting Minutes

Attachments: [08-23-2022 BOT Meeting Minutes](#)

[22-348](#) Approval of the August 30, 2002, Board of Trustees Special Meeting Minutes

Attachments: [08-30-2022 BOT Special Meeting Minutes](#)

[22-344](#) A Resolution of the Board of Trustees of the Town of Erie Approving a

Ground Lease Agreement with Allo Erie, LLC, for 2901 North 119th Street, Erie Colorado

Attachments: [Resolution 22-110](#)
[Lease Agreement](#)

[22-343](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Amendment to the Construction Manager At-Risk (CMAR) Contract with A&M Renovations, LLC for the Schofield Farm House Rehabilitation Project

Attachments: [Resolution 22-108](#)
[GMP Amendment](#)
[CMAR Contract](#)

[22-311](#)

A Resolution of the Board of Trustees of the Town of Erie Approving Change Order No. 2 to the Construction Contract with GoodLand Construction, Inc. for the Erie Parkway Reuse Waterline Improvements

Attachments: [Resolution 22-109](#)
[Construction Contract](#)
[Change Order 2](#)

Trustee Hoback made a motion to approve the Consent Agenda. Trustee Bell seconded the motion. The motion passed by the following vote at 6:32 p.m.

Ayes 7 - Mayor Brooks
Mayor Pro Tem Loflin
Trustee Baer
Trustee Bell
Trustee Harrison
Trustee Hoback
Trustee Sawusch

V. Public Comment On Non-Agenda Items

The Mayor read the Public Comment rules and opened Public Comment at 6:33 p.m.

With no in-person or virtual speakers, Public Comment closed at 6:34 p.m.

VI. General Business

[22-345](#)

Hispanic/Latinx Heritage Month Proclamation

Attachments: [Proclamation](#)

Alberto De Los Rios, Diversity, Equity and Inclusion Manager, introduced the video at 6:35 p.m.

[22-363](#)

Presentation of 90 Second Celebration Video

Melissa Wiley, Deputy Town Administrator, introduced the video at 6:41 p.m.

[22-342](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Amending Sections 10-2-7 and 10-7-2 of the Erie Municipal Code, Repealing Section 10-7-6 of the Erie Municipal Code, and Repealing and Reenacting Section 10-7-8 of the Erie Municipal Code, all to Modify and Clarify the Procedure for Amendments to Land Use Approvals and Deviations from Land Use Standards

Attachments: [Ordinance No. 19-2022](#)

[UDC Amendments](#)

[Resolution No. P22-07](#)

[Public Hearing Notice](#)

[Staff Presentation](#)

Mayor Brooks read the Public Hearing Rules and opened the Public Hearing at 6:43 p.m.

Deborah Bachelder, Planning Manager/Deputy Director of Planning & Development presented the item at 6:43 p.m.

With no in-person or virtual speakers, the Public Hearing closed at 6:54 p.m.

Trustee Harrison made a motion to approve Ordinance 19-2022. Trustee Bell seconded the motion. The motion passed by the following vote at 6:56 p.m.

Ayes 7 - Mayor Brooks
Mayor Pro Tem Loflin
Trustee Baer
Trustee Bell
Trustee Harrison
Trustee Hoback
Trustee Sawusch

[22-349](#)

Semi-Annual Report from the Tree Board

Attachments: [erie tree board Sept 2022\(1\)](#)

Jason Shimmel, Tree Advisory Board Member, presented the item at 6:57 p.m.

[22-350](#)

Semi-Annual Report from the Planning Commission

Attachments: [PC Pres August 22 BOT report](#)

Kelly Zuniga, Planning Commission Chair, presented the item at 7:08 p.m.

[22-351](#)

Semi-Annual Report from the Historic Preservation Advisory Board

Attachments: [BOT Sept 2022 Semi-Annual Presentation](#)

Mike Turner, Historic Preservation Advisory Board Chair, presented the item at 7:50 p.m.

[22-352](#)

Semi-Annual Report from the Diversity, Equity and Inclusion Advisory Board

Attachments: [DEIAB Presentation 2022](#)

Lindsey Terranova, DEIAB Chair, and Cesar, Jimenez, DEIAB Vice Chair, presented the item at 8:12 p.m.

[22-353](#)

Semi-Annual Report from the Open Space and Trails Advisory Board

Attachments: [05 OSTAB Presentation 220913](#)

Robert Braudes, OSTAB Chair, presented the item at 8:43 p.m.

[22-354](#)

Semi-Annual Report from the Sustainability Advisory Board

Attachments: [SAB Biannual Report 13 September 2022](#)

Ben Hemphill, SAB Chair, and Alissa Kuzmich, SAB Vice Chair, presented the item at 8:49 p.m.

[22-355](#)

Semi-Annual Report from the Airport Economic Development Advisory Board

Attachments: [Board Meeting presentation Sep 2022](#)

Paul Houghtaling, AEDAB Chair, presented the item at 9:09 p.m.

VII. Staff Reports

[22-330](#)

Bi-Monthly Vector Air Airport Report

Attachments: [Report](#)

VIII. Board Member Reports and Announcements

Board members spoke about Biscuit Day on Saturday, September 17, 2022, Farmer's Market extension, September 11th Remembrance, Staff Appreciation Lunch was held on September 13, 2022, September 11 memorial, Outstanding Citizen Award will be closing soon. Emergency Alerts are active as of September 13, 2022 and Trustee Baer shared her moment of kindness.

IX. Adjournment

Mayor Brooks adjourned the meeting at 9:42 p.m.

Approved _____
Mayor

Attest _____
Town Clerk