



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda - Final-revised

Board of Trustees

Tuesday, December 13, 2022

6:30 PM

Board Room

In-Person

Watch Meeting Live/Comment Virtually: <https://bit.ly/DEC13BOT>

I. Call Meeting to Order and Pledge of Allegiance

6:30 p.m.

II. Roll Call

III. Approval of the Agenda

IV. Consent Agenda

6:30-6:35 p.m.

[22-507](#)

Approval of the November 15, 2022, Board of Trustees Regular Meeting Minutes

Attachments:

[November 15, 2022 BOT Minutes](#)

[22-514](#)

Approval of the December 6, 2022, Board of Trustees Special Meeting Minutes

Attachments:

[12-06-2022 BOT Special Meeting Minutes](#)

[22-421](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with RCD Construction, Inc., for the Zones 3 and 4 Waterline Extension - Phase 2B Improvements

Attachments:

[Resolution 22-154](#)

[Construction Contract](#)

[Vicinity Map](#)

[22-466](#)

A Resolution of the Board of Trustees of the Town of Erie Approving Change Order No. 2 to the Construction Contract with MPI Companies for the 2022 Street Maintenance Program

Attachments:

[Resolution 22-146](#)

[Change Order 2](#)

[22-468](#)

A Resolution of the Board of Trustees of the Town of Erie Adopting Rules of Procedure for the Planning Commission

Attachments: [Resolution No. 22-149](#)
[Planning Commission Rules of Procedure](#)

[22-469](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Equipment Lease Agreement with the Town of Berthoud for Use of the Town's Snow Making Machine for the Berthoud Snowfest

Attachments: [Resolution 22-148](#)
[Agreement](#)

[22-478](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Third Amendment to the Parkdale Filing No. 1 Development Agreement

Attachments: [Resolution No. 22-150](#)
[Third Amendment to Parkdale Filing No. 1 Development Agreement](#)

[22-479](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Second Amendment to the Colliers Hill Filing 4I Development Agreement

Attachments: [Resolution No. 22-151](#)
[Second Amendment to Colliers Hill Filing 4I Development Agreement](#)

[22-483](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with JR Engineering, LLC, for Construction Management Services for the Zones 3 and 4 Waterline Extension - Phase 2B Improvements

Attachments: [Resolution 22-153](#)
[Construction Management Services](#)
[Vicinity Map](#)

[22-485](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the 2023 Amendments to the Town of Erie Standards and Specifications for Design and Construction of Public Improvements

Attachments: [Resolution 22-152](#)
[Proposed Updates](#)

[22-512](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to the Boulder County Transportation Improvement Program Forum Intergovernmental Agreement with the City of Boulder, City of Lafayette, City of Longmont, City of Louisville, Town of Lyons, Town of Nederland, Town of Superior and Boulder County

Attachments: [Resolution 22-158](#)
[First Amend Boulder County TIP Forum Agreement](#)

[22-503](#) A Resolution of the Board of Trustees of the Town of Erie to Appropriate and to Apply for Water Rights for the Town of Erie and to Authorize an Application for Conditional Water Right and Approval of Plan for Augmentation Including Water Exchange Project Right.

Sponsors: Public Works

Attachments: [Resolution 22-155](#)
[Application for Conditional Water Right and Approval of Plan for Augmentation](#)

[22-502](#) A Resolution of the Board of Trustees of the Town of Erie Establishing and Certifying the Property Taxes for the Town of Erie, Colorado, in Weld County and in Boulder County for 2022, to be Collected in 2023

Attachments: [Resolution 22-502](#)

[22-495](#) A Resolution of the Board of Trustees of the Town of Erie Appointing New Member to the Sustainability Advisory Board

Attachments: [Resolution 22-159](#)

V. Public Comment On Non-Agenda and Consent Items only.

6:35-6:45 p.m.

(This agenda item provides the public an opportunity to discuss items that are not on the agenda or consent agenda items only. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. General Business

[22-482](#) Presentation of 90 Second Celebration Video

6:45-6:50 p.m.

Presenter(s): *Melissa Wiley, Deputy Town Administrator*

[22-471](#) PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Parkdale Preliminary Plat No. 3 with Conditions

Attachments: [BOT Resolution 22-145](#)
[Parkdale Preliminary Plat No. 3](#)
[PC Resolution P22-08](#)
[Staff Report](#)
[Application & Narrative](#)
[Applicant Materials I](#)
[Applicant Materials II](#)
[Parkdale Preliminary Plat No. 3 Development Plans](#)
[Staff & Referral Agency Comments - Applicant responses](#)
[Neighborhood Meeting Summary](#)
[Notifications](#)
[Applicant Presentation](#)
[Staff Presentation](#)
[Erie Gateway South Annexation No 8 PD Zoning Map](#)

6:50-7:20 p.m.

Presenter(s): Christopher C. LaRue, Senior Planner

[22-362](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Repealing and Reenacting a Portion of Chapter 1, Title 9 of the Erie Municipal Code to Adopt the 2021 Editions of the International Building Code, International Residential Code, International Energy Conservation Code, International Mechanical Code, International Plumbing Code, International Fuel Gas Code, International Existing Building Code, International Swimming Pool and Spa Code, and International Property Maintenance Code

Attachments:

[Ordinance 20-2022](#)

[Building Code Update PowerPoint](#)

[Metro Denver Home Builders Association communication dated June 29, 2022](#)

[TOE Code PPT 071222](#)

7:20-8:35 p.m.

*Presenter(s): Sarah Nurmela, Director of Planning & Development
Ed Kotlinski, Chief Building Official
Tyler Kesler, Sustainability Manager*

[22-515](#)

A Resolution of the Board of Trustees of the Town of Erie Appointing Jeff Tolson to the Planning Commission

Attachments:

[Resolution 22-157](#)

8:35-8:50 p.m..

Presenter(s): Debbie Stamp, Town Clerk

VII. Staff Reports

Information Only

[22-424](#)

Bi-Monthly Vector Air Airport Report

Attachments:

[Report](#)

[22-487](#)

Public Works Monthly Report

Attachments:

[Monthly Report](#)

[22-497](#)

Diversity, Equity, and Inclusion (DEI) Year End Report

Attachments:

[Year End Report](#)

[22-501](#)

Planning & Development Monthly Report

Attachments:

[Planning & Development Staff Report - November 2022](#)

VIII. Board Member Reports and Announcements

8:50-9:10 p.m.

IX. Executive Session

[22-484](#)

EXECUTIVE SESSION to hold a conference with the Town Attorney and the Town's special counsel to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), concerning potential litigation; and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), regarding the Town Center development.

9:10-10:10 p.m.

X. Adjournment

10:10 p.m.

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)