



Meeting Agenda

Diversity Equity & Inclusion Advisory Board

Thursday, September 1, 2022

6:30 PM

1. Call to Order

2. Roll Call and Verification of Quorum

3. Approval of Agenda

4. Approval of Previous Meeting Minutes

A. *Approve Minutes from August 4*

5. General Business

A. *Public Comment*

B. *DEI Manager Update – Alberto De Los Rios*

1. *CCAR Training Update*
2. *Town Trainings for DEI*
 - a) *Only two DEIAB members can attend same training*
 - b) *Invitation coming soon*
3. *Town IT Training*
 - a) *Some members need to finish Cybersecurity training*

C. *Board of Trustees Recommendations:*

1. *We are required to advise the BOT through written report.*
 - a) *Recommendation to BOT to participate in Town DEI Trainings, vote to approve.*

D. *Board of Trustees Liaison Update*

1. *REMINDER: Biannual Report on September 13 at Town Hall (virtual or in-person)*
2. *Pick up your Board appreciation packages at Town Hall*
 - a) *See emails from Town Clerk*
 - b) *CCAR books are here! Please pick them up with your package*

E. *Process Models for the future of DEIAB*

1. *The Advisory Board can act like planning commission by issuing resolutions*
2. *Alberto can get us samples of Planning Commission resolutions to look at*
3. *A joint study session is recommended between the AB and the Board of Trustees to determine if this is a mutually agreed upon structure. Alberto recommends doing this once the AB has a solid framework in place.*
 - a) *Vote to approve a joint Study Session with BOT at a time TBD once we have framework in place.*

F. *Book Study*

1. Assignment

G. Recommendations/Suggestions for Future Agenda Items/Projects

6. Adjournment

Next regular meeting – Thursday, October 6, 2022