



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda Board of Trustees

Tuesday, January 11, 2022

6:30 PM

via virtual meeting

<https://bit.ly/0111BOT>

I. Call Meeting to Order and Pledge of Allegiance

6:30 p.m.

II. Roll Call

III. Approval of Agenda

IV. Executive Session

6:35-7:35 p.m.

[22-25](#)

Executive Session for the purposes of discussion of a personnel matter not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, pursuant to C.R.S. § 24-6-402(4)(f), concerning a performance evaluation of the Town Administrator.

V. Consent Agenda

7:35-7:40 p.m.

[22-07](#)

Approval of the December 7, 2021 Board of Trustees Special Meeting Minutes and the December 14, 2021 Board of Trustees Regular Meeting Minutes

Attachments:

[December 7, 2021 BOT Special Meeting Minutes](#)

[December 14, 2021 BOT Regular Meeting Minutes](#)

[22-22](#)

A Resolution of the Board of Trustees of the Town of Erie Designating the April 5, 2022 Regular Election a Mail Ballot Election and Authorizing the Town Clerk to Appoint Election Judges

Attachments:

[Resolution 22-09](#)

[22-26](#) A Resolution of the Board of Trustees of the Town of Erie Designating the Town's Website as the Town's Official Posting Location for 2022

Attachments: [Resolution 22-12](#)

[22-27](#) A Resolution of the Board of Trustees of the Town of Erie Appointing a Member to the Tree Board

Attachments: [Resolution 22-13](#)
[Tree Board Appointment](#)

[22-20](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the Town's Three-Mile Plan

Attachments: [Resolution No. 22-08](#)

[22-05](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Eighteenth Interim Agreement Between the Northern Colorado Water Conservancy District, Through its Northern Integrated Supply Project Water Activity Enterprise and the Town of Erie, Acting By and Through its Erie Water Activity Enterprise

Attachments: [Resolution 22-02](#)
[Agreement](#)
[NISP-Participant-map](#)

[22-06](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Payment to Badger Meter for the Purchase of Water Meters

Attachments: [Resolution 22-01](#)

[22-09](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Colorado Paving, Inc., for the Erie Parkway & Weld County Road 7 Intersection Improvements

Attachments: [Resolution 22-10](#)
[Construction Contract](#)
[Vicinity Map](#)

[22-11](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Services Agreement for the Purchase of Bulk Fuel from Hill Petroleum

Attachments: [Resolution 22-04](#)
[Weld County Contract](#)
[Town of Erie Agreement](#)

[22-13](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Second Amendment to Professional Services Agreement with Hoffmann, Parker, Wilson & Carberry, P.C. to Increase the Hourly Compensation Rate

Attachments: [Resolution 22-05](#)
[Second Amendment to Professional Services Agreement](#)

[22-19](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Nine Mile Corner Amendment No. 2 Subdivision

Attachments: [Resolution No. 22-06](#)
[Nine Mile Corner Amd. No. 2 Subdivision](#)
[Development Agreement](#)

[22-21](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with J-U-B Engineers, Inc., for Construction Management Services for the Erie Parkway & Weld County Road 7 Intersection Improvements

Sponsors: Public Works
Attachments: [Resolution 22-11](#)
[Construction Management Services](#)
[Vicinity Map](#)

[22-29](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement for the Parks, Recreation and Open Space Infrastructure and Funding Analysis with Berry, Dunn, McNeil & Parker, LLC

Attachments: [Resolution No. 22-14](#)
[Professional Services Agreement - Berry, Dunn, McNeil & Parker, LLC](#)

VI. Public Comment and Non-Agenda Items

7:40-7:50 p.m.

(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VII. General Business

[22-14](#) Presentation of 2021 Outstanding Resident Award

7:50-7:55 p.m.

Presenter: Melissa Wiley, Deputy Town Administrator

[22-15](#)

Presentation of 90 Second Celebration Video

7:55-8 pm.

*Presenters: Patrick Hammer, Parks & Recreation Director**Julian Jacquin, Economic Development Director*[21-527](#)

Proclamation in Support of National Radon Action Month

Attachments:[Proclamation](#)

8-8:05 p.m.

Presenter: Christiaan van Woudenberg, Trustee[22-33](#)

Proclamation to Recognize School Choice Week in the Town of Erie

Attachments:[Proclamation](#)

8:05-8:10 p.m.

Presenter: Jennifer Carroll, Mayor

[21-470](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Repealing and Reenacting Chapters 2, 3, 4, 5, 6, 7, 9 and 11 of Title 10 of Erie Municipal Code

Attachments:[Ordinance 03-2022](#)[Staff Report](#)[Chapter 2 Clean](#)[Chapter 3 Clean](#)[Chapter 4 Clean](#)[Chapter 5 Clean](#)[Chapter 6 Clean](#)[Chapter 7 Clean](#)[Chapter 7 Clean Planning Commission Version](#)[Chapter 9 Clean](#)[Chapter 11 Clean](#)[Development Design Standards](#)[Chapter 2 Redline](#)[Chapter 3 Redline](#)[Chapter 4 Redline](#)[Chapter 5 Redline](#)[Chapter 6 Redline](#)[Chapter 7 Redline](#)[Chapter 7 Redline Planning Commission Version](#)[Chapter 9 Redline](#)[Chapter 11 Redline](#)[HBA Comments and Town Responses](#)[PC Resolution P21-21](#)[Notice](#)[Staff Presentation](#)

8:10-9:10 p.m.

Presenter: Deborah Bachelder AICP, Planning Manager/Deputy Director of Planning & Development

[22-17](#)

PUBLIC HEARING: Request to Open and Continue the Public Hearing of an Ordinance of the Board of Trustees of the Town of Erie Rezoning the Spring Hill Property from LR - Low Density Residential to PD - Planned Development to the February 8, 2022 Board of Trustees Meeting

Attachments:

- [1. BOT Ordinance No. 02-2022](#)
- [2. Draft PC Resolution No. P21-25](#)
- [3. Proposed PD zoning document](#)
- [4. Staff Report](#)
- [5. Application and Narrative](#)
- [6. Other Applicant Materials](#)
- [7. Referral Agency Comments](#)
- [8. Neighborhood Meeting Summary](#)
- [9. Notifications](#)
- [10. Public Comment](#)
- [11. Applicant Presentation](#)
- [12. Staff Presentation](#)

9:10-9:15 p.m.

Presenter: Audem Gonzales, Senior Planner

VIII. Board Member Reports and Announcements

9:15-9:35 p.m.

IX. Adjournment

9:15 p.m.

(The Board's Goal is that all meetings be adjourned by 10:30 p.m. An agenda check will be conducted at 10 p.m., or no later than at the end of the first item finished after 10 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)