



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda Board of Trustees

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Tuesday, June 22, 2021

6:30 PM

Board Room

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via Virtual Meeting  
<http://bit.ly/0622BOT>

### I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

6:30 p.m.

### II. ROLL CALL

### III. APPROVAL OF AGENDA

### IV. CONSENT AGENDA

[21-249](#)

Approval of the June 8, 2021 Board of Trustees Meeting Minutes

**Attachments:**

[June 8, 2021 BOT Minutes](#)

[21-226](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Services Agreement with A-1 Chipseal Company for Crack Sealant Services

**Attachments:**

[Resolution 21-085](#)  
[Agreement For Services](#)

[21-245](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with Topographic Land Surveyors Co., for the Design of the Lagoon Conversion to Stormwater Quality Pond

**Sponsors:**

Public Works

**Attachments:**

[resolution](#)  
[Agreement For Professional Services](#)  
[Vicinity Map](#)  
[Stormwater Quality Pond Example](#)

[21-253](#) An Ordinance of the Board of Trustees of the Town of Erie Revising Section 6-6-4.A. of the Erie Municipal Code, Entitled "Damage to Property," and Section 1-4-3.D. of the Erie Municipal Code, entitled "Alternatives in Sentencing," and Amending Chapter 10 of Chapter 6 of the Erie Municipal Code by the Addition of a New Section 6-10-17, entitled "Open Marijuana Container"

**Attachments:** [Ordinance 17-2021](#)

[21-252](#) An Ordinance of the Board of Trustees of the Town of Erie Amending Section 508 of the 2020 Model Traffic Code by the Modification of Section 6-11-1.C. of the Erie Municipal Code, Regarding Gross Weight of Vehicles.

**Attachments:** [Ordinance 16-2021](#)

## **V. PUBLIC COMMENT AND NON-AGENDA ITEMS**

6:35-6:45 p.m.

*(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## **VI. GENERAL BUSINESS**

[21-248](#) Park & Recreation Month Proclamation

**Attachments:** [Proclamation - Park & Recreation Month](#)  
[Park and Recreation Month Flyer - 2021](#)

6:45-6:50 p.m.

*Presenters: Patrick Hammer, Director of Parks & Recreation  
Trustee Adam Haid*

[21-250](#) Directive Task Force Proclamation

**Attachments:** [Directive Task Force Proclamation](#)  
[DTF Photos](#)

6:50-6:55 p.m.

*Presenters: Kim Stewart, Police Chief  
Jennifer Carroll, Mayor*

[21-233](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Canyon Creek Filing No. 7 And 8 Preliminary Plat with Conditions

**Attachments:**

[Resolution 21-087](#)  
[Proposed Canyon Creek Filing No. 7 & 8 Preliminary Plat and Landscaping](#)  
[Staff Report](#)  
[Application, Authorization, and Narrative](#)  
[Other Applicant Information 1](#)  
[Other Applicant Information 2](#)  
[Other Applicant Information 3](#)  
[Referral Comments](#)  
[Public Comment](#)  
[Neighborhood Meeting Summary](#)  
[Notifications](#)  
[Staff Presentation](#)  
[Applicant Presentation](#)

6:55-7:25 p.m.

*Presenter: Chris LaRue, Senior Planner*

[21-240](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Parkdale Preliminary Plat No. 2 with Conditions

**Attachments:**

[1. BOT Resolution No. 21-088](#)  
[2. PC Resolution No. P21-08](#)  
[3. Proposed Parkdale Preliminary Plat No. 2](#)  
[4. Staff Report](#)  
[5. Application and Narrative](#)  
[6. Other Applicant Materials 1](#)  
[7. Other Applicant Materials 2](#)  
[8. Referral Comments](#)  
[9. Public Comment](#)  
[10. Neighborhood Meeting Summary](#)  
[11. Notifications](#)  
[12. Staff Presentation](#)  
[13. Applicant Presentation](#)

7:25-7:55 p.m.

*Presenter: Audem Gonzales, Senior Planner*

[21-241](#) PUBLIC HEARING: Approval of a Resolution and Two Ordinances Annexing Property to the Town and Zoning the Property (Hammer Annexation)

**Attachments:** [1. Staff Report](#)  
[2. Resolution No. 21-089 \(Findings of Fact\)](#)  
[3. Ordinance No. 13-2021 \(Annexation\)](#)  
[4. Ordinance No. 14-2021 \(Initial Zoning\)](#)  
[5. Annexation Map](#)  
[6. Other Applicant Materials](#)  
[7. Referral Comments](#)  
[8. Notifications](#)  
[9. Staff Presentation](#)

7:55-8:25 p.m.

Presenter: Audem Gonzales, Senior Planner

[21-257](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2021 Budget Year

**Attachments:** [2021 1st supplemental - Schedules Ordinance and Schedule A](#)  
[2021.06.22 2021 1st Supplemental](#)

8:25-8:45 p.m.

Presenter: Candice Huot, Finance Manager

[21-251](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Repealing and Reenacting Section 9-1-3 of the Erie Municipal Code to Adopt 2020 Edition of the National Electrical Code, with Amendments.

**Attachments:** [Ord No. 15-2021 2020 NEC](#)  
[CRS Title 12 Article 115 Electricians Practice Act](#)  
[Board 2020 NEC Adoption](#)

8:45-8:55 p.m.

Presenters: Fred Starr - Director of Planning & Development

Ed Kotlinski - Chief Building Official

Richard Budnick - Inspector III (Master Electrician)

[21-261](#)

A Resolution of the Board of Trustees of the Town of Erie Affirming the Boulder Valley School District and St. Vrain Valley School District Commitments to an Education and Working Environment that is Free of Harassment and Intimidation, Promotes Equity and Inclusiveness, and is Safe for Students and Staff

**Attachments:**

[School District Resolution-R061821](#)

[2021.05.26 NAACP Ltr re SVVSD MHS](#)

[2021.04.28 NAACP Ltr re BVSD procon slavery assignment](#)

[2021.06.17 SVVSD Ltr re IGA & Commitments to Student Safety](#)

[2021.05.20 SVVSD Media Release](#)

8:55-9:05 p.m.

*Presenters: Malcolm Fleming, Town Administrator*

*Melissa Wiley, Deputy Town Administrator*

[21-219](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Fair Contributions with the Boulder Valley School District RE-2

**Attachments:**

[Resolution No. 21-078](#)

[BVSD IGA](#)

9:05-9:10 p.m.

*Presenter: Malcolm Fleming, Town Administrator*

[21-220](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Fair Contributions with the Saint Vrain Valley School District RE-1J

**Attachments:**

[Resolution No. 21-077](#)

[SVVSD IGA](#)

9:10-9:15 p.m.

*Presenter: Malcolm Fleming, Town Administrator*

[21-247](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with Houseal Lavigne Associates for the Town of Erie Comprehensive Plan

**Attachments:**

[Resolution No 21-090](#)

[Agreement for Professional Services - Houseal Lavigne](#)

[Exhibit A to the Agreement - Scope of Services](#)

[Professional References](#)

[Request for Proposal](#)

9:15-9:30 p.m.

*Presenter: Fred Starr, Director of Planning & Development*

**VII. STAFF REPORTS**

[21-246](#) Planning & Development Monthly Report

**Attachments:** [Planning & Development Report - June](#)

[21-254](#) Public Works Monthly Report

**Attachments:** [Monthly Report](#)

## **VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

9:30-9:50 p.m.  
(Information only)

## **IX. ADJOURNMENT**

9:50 p.m.  
(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)