



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda Board of Trustees

Tuesday, May 25, 2021

6:30 PM

Board Room

via Virtual Meeting
<http://bit.ly/0525BOT>

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

6:30 p.m.

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. CONSENT AGENDA

6:30 p.m.

[21-199](#) Approval of the May 25, 2021 Board of Trustees Meeting Minutes

Attachments: [May 25, 2021 BOT Minutes](#)

[21-147](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with CONSOR Engineers, LLC for the Design of a Traffic Signal Communication System

Attachments: [Resolution 21-071](#)
[Agreement](#)

[21-153](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Services and Reimbursement Agreement with Latitude Digital to Turn the Property Located at 660 Briggs into a Co-Working Space for Use by Town Employees and the Public

Attachments: [Resolution 21-076](#)
[Services & Reimbursement Agreement](#)
[Erie Coworking Proposal](#)

[21-171](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with the State of Colorado for the Funding of the County Line Rd Roadway Improvements in the Amount of \$2,950,000

Attachments: [Resolution](#)
[IGA](#)
[Erie Safer Main Streets Project Area Map](#)

[21-176](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with Armstrong Consultants, Inc. to Serve as Erie Municipal Airport's Consultant

Attachments: [Resolution 21-057](#)
[Agreement](#)

[21-191](#) A Resolution of the Board of Trustees of the Town of Erie Accepting Dedications as Shown on the Final Plat for the Erie Highlands Filing No. 14, Amendment No. 1 Subdivision

Attachments: [Resolution 21-065](#)
[Erie Highlands Filing No. 14, Amendment No. 1 Final Plat](#)

[21-195](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Fourth Amendment to Development Agreement for Erie Commons Filing No. 4 and Accepting Dedications as Shown on the Final Plat for the Erie Commons Filing No. 4, 4th Amendment Subdivision

Attachments: [Resolution 21-068](#)
[Erie Commons Filing 4, 4th Amendment Final Plat](#)
[Development Agreement](#)

[21-197](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Fifth Amendment to Development Agreement for Erie Commons Filing No. 4, and Accepting Dedications as Shown on the Final Plat for the Erie Commons Filing No. 4, 5th Amendment Subdivision

Attachments: [Resolution 21-069](#)
[Erie Commons Filing 4, 5th Amendment Final Plat](#)
[Development Agreement](#)

[21-211](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to the Intergovernmental Agreement with the Erie Commons Metropolitan District No. 3

Attachments: [Resolution 20-075](#)
[First Amendment to the Intergovernmental Agreement](#)

[21-200](#) A Resolution of the Board of Trustees of the Town of Erie Approving a One-Year Extension of the Lease with the Erie Chamber of Commerce for 235 Wells Street

Attachments: [Resolution 21-080](#)
[Chamber Lease Ext-A052421](#)

[21-202](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Memorandum of Understanding Concerning Pilot Project for Winter Deliveries through Boulder Supply Canal

Attachments: [Resolution 21-072](#)
[MOU](#)

[21-205](#) An Ordinance of the Board of Trustees of the Town of Erie Amending Section 7-3-3 of the Erie Municipal Code to Allow for Youth Participation on the Tree Board

Attachments: [Ordinance 12-2021](#)

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

6:35-6:45 p.m.

(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. GENERAL BUSINESS

[21-189](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Amending Section 10-3-1 of the Erie Municipal Code Relating to Permitted Uses, Amending Section 10-7-5 of the Erie Municipal Code Relating to Rezoning Procedures, and Amending Section 10-11-3 of the Erie Municipal Code to Add a Definition

Attachments: [Ordinance No. 11-2021](#)
[Staff Memo](#)
[Resolution No. P21-07](#)
[Public Hearing Notice](#)
[Staff Presentation](#)

Presenter: Deborah Bachelder AICP, Planning Manager/Deputy Director of Planning & Development

6:45-7:15 p.m.

[21-193](#) PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving an Amendment to the 2015 Town of Erie Comprehensive Plan

Attachments: [21-066 Resolution](#)
[Exhibit A - Comprehensive Plan Amendment](#)
[Staff Report](#)
[Application and Narrative](#)
[Other Applicant Materials](#)
[Referral Comments](#)
[Notices](#)
[City of Lafayette - Town of Erie IGA](#)
[Public Comments](#)
[P21-06 Resolution](#)
[Staff Presentation](#)

Presenter: Shannon Moeller, AICP, Senior Planner

7:15-8:15 p.m.

[21-152](#) Downtown Infrastructure Community Engagement Plan

Attachments: [Downtown Infrastructure Engagement Plan](#)

*Presenters: Ben Pratt, Economic Development Director.
Gabi Rae, Communications and Community Engagement Director
8:15-8:45 p.m.*

[21-145](#) An Ordinance of the Board of Trustees of the Town of Erie Granting Black Hills Colorado Gas, Inc. d/b/a Black Hills Energy a Natural Gas Franchise

Attachments: [Ordinance 08-2021](#)
[Franchise Agreement](#)
[BHE Service Territory Map](#)

*Presenter: Malcolm Fleming, Town Administrator
8:45-8:50 p.m.*

VII. STAFF REPORTS

[21-210](#) Planning & Development Monthly Report

Attachments: [Planning & Development Monthly Report - May](#)
[Building Division Report](#)
[Building Charts](#)

[21-203](#)

Public Works Monthly Report

Attachments:[Monthly Report](#)**VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

8:50-9:10 p.m.
(Information only)

IX. EXECUTIVE SESSION[21-177](#)

Executive Session for the purposes of discussion of a personnel matter not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, pursuant to C.R.S. § 24-6-402(4)(f), concerning a performance evaluation of the Town Administrator.

9:10-10:10 p.m.

X. ADJOURNMENT

10:10 p.m.
(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)