



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

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Tuesday, January 12, 2021

7:10 PM

Board Room

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via Virtual Meeting  
<http://bit.ly/URABOT0112Meeting>

#### I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

*7:10 p.m. or immediately after the URA Meeting has adjourned*

#### II. ROLL CALL

#### III. APPROVAL OF AGENDA

#### IV. CONSENT AGENDA

*7:15-7:20 p.m.*

[20-603](#)

Approval of the December 1, 2020 Special Meeting Minutes and  
December 8, 2020 Board of Trustees Meeting Minutes

Attachments:

[December 8, 2020 BOT Minutes](#)

[December 1, 2020 Special Meeting Minutes final](#)

[21-002](#)

A Resolution of the Board of Trustees of the Town of Erie Designating the  
Town's Website as the Town's Official Posting Location for 2021

Attachments:

[Resolution 21-011](#)

[20-542](#)

An Ordinance of the Board of Trustees of the Town of Erie Granting a  
Permanent Utility Easement to United Power, Inc. for Construction and  
Maintenance of a Transformer in Lot 1A-1 of the Erie Community Center

Attachments:

[Resolution](#)

[Permanent Utility Easement Agreement](#)

[Exhibit B, Design](#)

[20-585](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a  
Development Agreement and Accepting Dedications as Shown on the  
Final Plat for the Erie Highlands Filing No. 16 Subdivision

Attachments:

[Resolution 21-014](#)

[DA & Exhibits](#)

[Erie Highlands Filing No. 16 Final Plat](#)

[20-595](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Northern Integrated Supply Project Common Interest, Joint Defense, and Confidentiality Agreement Between the Northern Colorado Water Conservancy District, Through its Northern Integrated Supply Project Water Activity Enterprise, and the Town of Erie, Acting By And Through its Erie Water Activity Enterprise

**Attachments:** [Resolution 21-001](#)  
[Agreement](#)

[20-596](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Seventeenth Interim Agreement Between the Northern Colorado Water Conservancy District, Through its Northern Integrated Supply Project Water Activity Enterprise and the Town of Erie, Acting By and Through its Erie Water Activity Enterprise

**Attachments:** [Resolution 21-002](#)  
[Agreement](#)

[20-600](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Payment to National Meter and Automation for the Purchase of Water Meters

**Attachments:** [Resolution](#)

[20-604](#) Approve the appointment of Joan Organ to the Historic Preservation Advisory Board to fill a vacancy due to a resignation.

**Attachments:** [Joan Organ Application](#)  
[Email from HPAB Requesting Appointment of Joan Organ](#)

[20-606](#) A Resolution of the Board of Trustees of the Town of Erie Ratifying the Town Administrator's Emergency Order Waiving Certain Local Liquor Licensing Fees

**Attachments:** [Resolution 21-010](#)  
[Emergency Order to Waive Local Liquor License fees](#)  
[State Bulletin 20-27 Waiving Fees](#)  
[DR 8500 State Fees](#)

[21-006](#) A Resolution of the Board of Trustees of the Town of Erie Updating and Adopting the Town's Three Mile Plan

**Attachments:** [Resolution 21-008](#)

[21-009](#) Ratify Ice Skating Rink Sponsorship

**Attachments:**

[Piripi Sponsorship Agreement](#)

[Miners Tavern Sponsorship Agreement](#)

[Miners Tavern - Ice Rink Sponsorship Application](#)

[Piripi - Ice Rink Sponsorship Application](#)

[21-012](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Expenditure of up to \$176,980 to Fully Restore and Monitor 8 Acres of Vegetation Surrounding the Erie Parkway Bridge

**Attachments:**

[Resolution 21-012](#)

[20210112 Erie Parkway Bridge Revegetation Project](#)

[21-013](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Redevelopment Agreement by and between the Town of Erie Urban Renewal Authority and Means Rentals, RLLLP

**Attachments:**

[Resolution](#)

[Redevelopment Agreement 730 Briggs](#)

[EPS 730 Briggs Economic Analysis](#)

[EPS 730 Briggs Financial Model](#)

[21-017](#) An Ordinance of the Board of Trustees of the Town of Erie Approving an Amendment to the Lease Agreement with CoSolve, Inc. for 625 Pierce Street, Erie, Colorado

**Attachments:**

[Ordinance](#)

[625 Pierce Lease-A110220](#)

[625 Pierce Lease Amend-A121620](#)

[21-018](#) Resolution of the Board of Trustees of the Town of Erie Approving an Amendment to the Lease Agreement with the Diana Shannon Living Trust for 130 Wells Street, Erie, Colorado

**Attachments:**

[Resolution](#)

[Amended Lease Agreement](#)

[Original Lease Agreement](#)

[21-020](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Town of Erie to Jointly Sponsor a Speaker Series on Talking to Children About Race in the Amount of \$10,000

**Attachments:**

[Resolution](#)

**V. PUBLIC COMMENT AND NON-AGENDA ITEMS**

*(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

**VI. GENERAL BUSINESS**

7:30-7:55 p.m.

[21-004](#)

Erie Municipal Airport Report

**Attachments:**

[Report](#)

7:30-7:40 p.m.

Presenter: Jason Hurd, Airport Manager

[21-008](#)

A Resolution of the Board of Trustees of the Town of Erie Authorizing the Emergency Expenditure for Reclamation of the Adam #1 Well Plug and Abandon Project in the Amount of \$ 91,012.75.

**Attachments:**

[Resolution 21-009](#)

[Quote to complete reclamation](#)

7:40-7:50 p.m.

Presenter: Ben Pratt, Economic Development Director

[21-022](#)

Town Administrator's Year End Status Report on 2020 Work Plan and Review of 2021 Work Plan

**Attachments:**

[2020 Work Plan 2021.01.12 Q4 Update](#)

[2021 Work Plan 2021.01.12 Draft](#)

[2021 Core Departmental Work](#)

7:50-8:05 p.m.

Presenter: Malcolm Fleming, Town Administrator

**VII. STAFF REPORTS**

Information Only

**VIII. BOARD MEMBER REPORTS**

8:05-8:15 p.m.

**EXECUTIVE SESSION**

[21-007](#)

Approval to go into Executive Session to: (1) hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), concerning the annexation of property to the Town; and (2) for discussion of a personnel matter not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, pursuant to C.R.S. § 24-6-402(4)(f), concerning a performance evaluation of the Town Administrator.

8:15-9:30 p.m.

## **IX. ADJOURNMENT**

9:30 p.m.

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*