



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

---

Tuesday, May 12, 2020

6:30 PM

Board Room

---

**REGULAR MEETING to begin immediately after the URA Meeting; BOARD ROOM via ZOOM**

**I. CALL MEETING TO ORDER 6:45 p.m. or immediately after URA meeting**

**II. PLEDGE OF ALLEGIANCE AND ROLL CALL**

**III. APPROVAL OF THE AGENDA**

**IV. CONSENT AGENDA**

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[20-278](#) Approval of the April 24, 2020 Board of Trustees Meetings Minutes

**Attachments:** [Meeting Minutes BOT 04-28-2020](#)

[20-104](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Easement Agreement between the Town of Erie and Cellco Partnership d/b/a Verizon Wireless Allowing Utility Access through Town Property for Construction and Use of a Verizon Telecommunication Facility Located on Adjacent Private Property

**Attachments:** [1. Resolution](#)  
[2. Easement and Exhibits](#)

[20-235](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Expenditure of Up To \$120,000 For Construction of A Storage Barn On the Allan Farms Open Space Property

**Attachments:** [Resolution](#)

[20-240](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Seventh Amendment to the Disposition and Development Agreement for the Nine Mile Project

**Attachments:** [DDA 7th Amend-DEVELOPER EXECUTED](#)  
[Resolution](#)

[20-254](#) A Resolution of the Board of Trustees of the Town of Erie Accepting Dedications as Shown on the Final Plat for the East Addition, Elrod Amendment Subdivision

**Attachments:** [Resolution](#)  
[East Addition, Elrod Amendment \(Final Plat\)](#)  
[Application and Narrative](#)  
[Other Applicant Materials](#)  
[Referral Agency Comments](#)

[20-259](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Permanent Utility Easement Agreement for Construction of a Town Sanitary Sewer Manhole and Sanitary Sewer Line in the Wild Rose Subdivision

**Attachments:** [Resolution](#)  
[Easement Agreement](#)  
[Initial Easement Area - Exhibit A to be amended](#)  
[Location Map](#)

[20-262](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Joint Use Agreement Between the Aspen Ridge Preparatory School, Inc.

**Attachments:** [Resolution](#)  
[Joint Use Agreement](#)

[20-263](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with Design Concepts for Erie Community Park - Final Phase Construction Documents in the Amount of \$487,683

**Attachments:** [Resolution](#)  
[Professional Services Agreement](#)

[20-264](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with Wember, Inc. for Owner's Representation for Erie Community Park - Final Phase in the Amount of \$121,819

**Attachments:** [Resolution](#)  
[Professional Services Agreement](#)

[20-267](#) A Resolution of the Board of Trustees of the Town of Erie Approving Change Orders No. 1 and 2 to the Agreement with Speigel Industrial LLC for the 4MG Concrete Tank Lining Removal

**Attachments:** [Resolution](#)  
[Change Orders](#)

- [20-281](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with Weld County for the CDBG Entitlement Program

**Attachments:** [Resolution on IGA with Weld County re CDBG Program 2020.05.12](#)  
[2020.03.23 Letter from Weld County Chair](#)  
[CDBG Flyer\\_2.1](#)  
[Erie-HUD IGA](#)

#### **V. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA 6:50 p.m.**

*(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

#### **VI. GENERAL BUSINESS 7:00 p.m.**

*(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.*

- [20-230](#) 2020 National Public Works Week Proclamation

**Attachments:** [Proclamation](#)  
[2020 NPWW Poster](#)

- [20-261](#) Older Americans Month Proclamation

**Attachments:** [Proclamation](#)

- [20-046](#) Honorary Proclamation Police Week and Peace Officers' Memorial Day  
May 15, 2020

**Attachments:** [2020 May Police Week proclamation](#)

- [20-257](#) VFW Certificate Presentation

**Attachments:** [Certificate](#)

- [20-176](#) Erie Municipal Airport Monthly Report - May 2020

**Attachments:** [Monthly Report](#)

- [20-288](#) Presentation of the 2020 HPAB Work Priorities

[20-109](#) PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Sunset Preliminary Plat with Conditions

**Attachments:** [Resolution](#)  
[Preliminary Plat \(as presented on February 11\)](#)  
[Staff Memo](#)  
[Staff Presentation \(as presented on February 11\)](#)  
[Applicant Presentation \(as presented on February 11\)](#)  
[Applicant Narrative Materials dated 5.12.2020](#)  
[Applicant Presentation dated 5.12.2020](#)  
[Neighborhood Meeting 2 April 30, 2020](#)

[20-287](#) PUBLIC HEARING: Third Amended and Restated Service Plan for Sunset Parks Metropolitan District (to be continued to May 26, 2020)

**Attachments:** [5.12.2020 Public Hearing- Sunset Parks Metro District](#)

[20-253](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving with Conditions the Parkdale P.U.D. Overlay Map, Amendment No. 2

**Attachments:** [Staff Report](#)  
[BOT Ordinance](#)  
[Existing Parkdale PUD Overlay Map](#)  
[Proposed PUD document red lined](#)  
[Proposed PUD document clean](#)  
[Planning Commission Resolution P20-10](#)  
[Planning Commission Meeting Minutes 04-15-2020](#)  
[Application and Narrative](#)  
[Other Applicant Materials](#)  
[Referral Agency Comments](#)  
[Neighborhood Meeting Summary](#)  
[Notifications](#)  
[Public Comment](#)  
[Applicant Presentation](#)  
[Staff Presentation](#)

[20-283](#) Follow-up from May 5th Study Session Discussion of 2020 Forecast - COVID-19 Impact, Options, Actions and Reopening Plans

**Attachments:** [Pandemic Budget Options 2020.05.08](#)  
[April 24 email and attachments](#)

[20-236](#) A Resolution of the Board of Trustees of the Town of Erie approving an Agreement for Professional Services with Baseline Corp for North and South Roundabout Gateways to Town Center Peel Analysis in the Amount not to Exceed \$89,417

**Attachments:** [Resolution](#)  
[Consultant Agreement](#)  
[North-South Town Center Roundabout Gateway Analysis RFP](#)  
[Baseline Corp Submittal](#)  
[Baseline Corp Fee Structure](#)

[20-258](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with SGM, Inc. for the Design of the Mobile Bypass System

**Attachments:** [Resolution](#)  
[Services Agreement](#)

[20-237](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Fourth Amendment to the Lynn R. Morgan Water Treatment Facility Expansion CMAR Contract With Garney Companies, Inc.

**Sponsors:** Public Works

**Attachments:** [Resolution](#)  
[CMAR 4th Amend.docx](#)

[20-238](#) A Resolution of the Board of Trustees of the Town of Erie Approving Change Order No. 1 to the Agreement with Burns & McDonnell Engineering Company, Inc. for the Design of the Hydroelectric Facility to Provide Construction Administration Services in the Amount of \$166,158

**Sponsors:** Public Works

**Attachments:** [Resolution](#)  
[Change Order 1](#)

## **VII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 9:40 p.m.**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

## **VIII. EXECUTIVE SESSION 9:45 p.m.**

[20-286](#)

Executive session to hold a conference with the Town attorney and special counsel to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), on the following topics: AIG's denial of the Town's insurance claim; the Erie Thriving litigation; and settlement of potential litigation.

**IX. ADJOURNMENT 10:05 p.m.**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*