



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

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Tuesday, March 24, 2020

6:45 PM

VIRTUAL MEETING via ZOOM

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#### REGULAR MEETING 6:45 PM VIA ZOOM

#### I. CALL MEETING TO ORDER 6:45 PM

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

#### III. APPROVAL OF THE AGENDA

#### IV. CONSENT AGENDA 6:50 PM

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[20-187](#) Approval of March 10, 2020 Draft Meeting Minutes

**Attachments:** [Minutes- March 10, 2020](#)

[20-119](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services With Fox Tuttle Transportation Group for the Design of the Traffic Signal at Erie Parkway and Weld County Road 7 in the Amount of \$68,000

**Attachments:** [Resolution](#)  
[Professional Services Agreement](#)

[20-169](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Permanent Utility Easement

**Attachments:** [Resolution](#)  
[Easement Agreement](#)  
[Map](#)

[20-179](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Services with Browns Hill Engineering and Controls for Supervisory Control and Data Acquisition (SCADA) and Controls Services

**Attachments:** [Resolution](#)  
[Agreement](#)

[20-181](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Services with Tri-State Fireworks for a Fireworks Display on July 3, 2020, in the Amount of \$45,000

**Attachments:** [Resolution](#)  
[Agreement](#)

[20-186](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Spiegel Industrial, LLC for the Interior Lining Replacement of The 4 Mg Concrete Storage Tank

**Attachments:** [Resolution](#)  
[Agreement](#)  
[Proposal](#)

[20-207](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agricultural Lease of the Wise Farm Property

**Attachments:** [Resolution](#)  
[Lease](#)

#### **V. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA 6:55 PM**

*(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

#### **VI. GENERAL BUSINESS 7:05 PM**

*(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)*

[20-045](#) Honorary Proclamation Child Abuse Prevention Month and Crime Victims' Rights Week April 19-25, 2020

**Attachments:** [2020 April Child Abuse proclamation](#)

[20-178](#) Earth Week Proclamation

**Attachments:** [Proclamation](#)

[20-170](#) PUBLIC HEARING - An Ordinance of the Board of Trustees of the Town of Erie Approving with Conditions the Erie Town Center Planned Development (PD) Zoning

**Attachments:** [Ordinance No. 2020](#)  
[Erie Town Center PD Zoning Map](#)  
[Erie Town Center PD Development Guide](#)  
[Staff Memo](#)  
[Planning Commission Reso No P20-05 & Draft Minutes](#)  
[Land Use Application](#)  
[Public Hearing Notice](#)  
[Public Comment - Cavanagh](#)  
[Staff Presentation](#)  
[Town Center Financial Tools](#)

[20-174](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Amending Various Sections of Title 10 of the Erie Municipal Code, the Town's Unified Development Code

**Attachments:** [Ordinance No. \\_\\_\\_-2020](#)  
[Staff Memo](#)  
[Planning Commission Draft Minutes](#)  
[Staff Presentation](#)

[20-206](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the Historic Preservation Master Plan

**Attachments:** [Resolution](#)  
[Historic Preservation Master Plan](#)  
[Comment & Action Summary](#)

[20-204](#) Holbrook Street Historic Preservation Survey

**Attachments:** [2020.03.24 Holbrook Street HP Survey](#)

[20-210](#)

A Resolution of the Board of Trustees of the Town of Erie Declaring a Local Disaster Emergency

**Attachments:**

[Resolution Declaring Local Disaster Emergency 20200324](#)

[2020.03.14 Declaration](#)

[2020.03.20 Renewed Declaration](#)

[Teleworking Policy 2020.03.17](#)

[Remote Meeting Policy 2020.03.17](#)

[Emergency Leave and Attendance Policy 2020.03.17](#)

[State of Emergency Leave Policy 2020.03.17](#)

**VII. STAFF REPORTS**

*(This agenda item is reserved for items that are information only.)*

[20-177](#)

Public Works Monthly Report

**Attachments:**

[Monthly Report](#)

**VIII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 9:45 PM**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

**IX. ADJOURNMENT 10:00 PM**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*