



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

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Tuesday, December 8, 2020

6:35 PM

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via Virtual Meeting  
<https://bit.ly/Dec8URA-BOTMeeting>

#### I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

*6:35 p.m. or immediately after the URA Meeting has adjourned.*

#### II. ROLL CALL

#### III. APPROVAL OF AGENDA

#### IV. CONSENT AGENDA

*6:40-6:45 p.m.*

[20-583](#) Approval of the November 10, 2020 Board of Trustees Meeting Minutes

Attachments: [November 10, 2020 Minutes](#)

[20-527](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Renewal of the General Services Agreement with KG Clean, Inc. for Janitorial Services

Attachments: [Resolution 20-178](#)  
[Renewal Agreement](#)

[20-550](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Right-of-Way Contract with the State Land Board for the Acquisition of Right-of-Way for Erie Parkway and Weld County Road 7

Sponsors: Public Works

Attachments: [Contract](#)  
[Resolution 20-186](#)

[20-551](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the 2021 Amendments to the Town of Erie Standards and Specifications for Design and Construction of Public Improvements

Attachments: [Resolution 20-193](#)  
[Proposed Updates](#)

[20-566](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Purchase of an Air Disinfecting and Purification System from KG Clean with CARES Funding

**Attachments:** [Resolution 20-199](#)  
[Quote](#)

[20-571](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with Tanko Lighting for Utility Negotiations

**Attachments:** [Resolution 20-200](#)  
[Agreement](#)

[20-572](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Leasing of Vehicles from Enterprise FM Trust

**Attachments:** [Resolution 20-198](#)  
[Final Menu Pricing](#)

[20-557](#) A Resolution of the Board of Trustees of the Town of Erie Ratifying the Approval of the Additional Expenditure of a Portion of the Town's CARES Act Funding for Residential Utility Bill Credits

**Attachments:** [Resolution 20-201](#)

[20-590](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to Development Agreement for the Parkdale Filing No. 1 Subdivision and the First Amendment to Development Agreement for the Parkdale Filing No. 2

**Attachments:** [Resolution 20-202](#)  
[Filing 1 DA 1st Amend-A113020.docx](#)  
[Filing 2 DA-1st Amend-A113020.DOCX](#)

[20-581](#) A Resolution of the Board of Trustees of the Town of Erie Accepting Dedications as Shown on the Final Plat for the Vista Ridge Filing No. 14, 6th Amendment Subdivision

**Attachments:** [Resolution 20-194](#)  
[Vista Ridge Filing No. 14, 6th Amendment](#)

[20-593](#) A Resolution of the Board of Trustees of the Town of Erie Designating 434 Holbrook Street as a Town Historic Landmark of Special Historical, Architectural, Cultural, Interest, and Value of a Historic Nature

**Attachments:** [Resolution 20-205](#)  
[Nomination Application for 434 Holbrook](#)

**V. PUBLIC COMMENT AND NON-AGENDA ITEMS**

*(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

6:45-7:00 p.m.

**VI. GENERAL BUSINESS**

[20-475](#)

Erie Police Department Directive / Protocol Task Force

7:00-7:10 p.m.

*Presenter: Justin Brooks, Spokesperson for the Erie PD Directive / Protocol Task Force*

[20-570](#)

Sustainability Advisory Board Annual Report

**Attachments:**

[Presentation](#)

7:10-7:30 p.m.

*Presenter: Adam Jackson, Sustainability Advisory Board Chair*

[20-582](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Colliers Hill Filing No. 4G Preliminary Plat with Conditions

**Attachments:**

[Resolution No. 20-195](#)

[Staff Report](#)

[Colliers Hill Filing No. 4G Preliminary Plat](#)

[Colliers Filing No. 4G Preliminary Plat Landscaping Plan](#)

[Colliers Hill Filing No. 4G Civil CDs](#)

[Applicant Materials](#)

[Referral Comments](#)

[Notice](#)

[Neighborhood Meeting Summary](#)

[Traffic Impact Analysis Phase II LSC Consultants 121916](#)

[Document: Phase 1 environmental & Phase I draft environmental on 4G](#)

[Updated: Subsidence Investigation](#)

[Updated Document: Geotechnical Site Development Study for 4G](#)

[Updated: Wetland, Threatened, and Endangered Species Observation & Culture](#)

[PC Resolution P20-21](#)

[Staff Presentation](#)

[Applicant Presentation](#)

7:30-8:00 p.m.

*Presenter: Chris LaRue, Senior Planner*

[20-587](#) Review and Comment of the Redtail Ranch Sketch Plan Application for 898 Residential Lots

**Attachments:** [Staff Report](#)  
[Sketch Plan Exhibits](#)  
[Narrative and Application](#)  
[Other Applicant Materials](#)  
[Staff & Agency Review Comments](#)  
[Staff Presentation](#)  
[Applicant Presentation](#)  
[Public Comment for Redtail Ranch](#)

8:00-9:00 p.m.

*Presenter: Audem Gonzales, Senior Planner*

[20-515](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Summarizing Expenditures and Revenues for each Fund and Adopting a Budget for the Town of Erie for the 2021 Budget Year

**Attachments:** [Ordinance 37-2020](#)  
[2020 & 2021 Budget Schedules](#)  
[Town - 2021 Budget Overview Memorandum](#)  
[Proposed Budget 2021 Presentation to BOT](#)

9:00-9:30 p.m.

*Presenters: Malcolm Fleming, Town Administrator and Candice Huot, Finance Manager*

*\*\*There will be a single Public Hearing for the budget items 20-515, 20-516, 20-519.\*\**

[20-516](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Appropriating Sums of Money to the Various Town Funds for the 2021 Budget Year

**Attachments:** [Ordinance 38-2020 and Schedule of Appropriation](#)

[20-519](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2020 Budget Year

**Attachments:** [Ordinance 39-2020 and Schedule A](#)  
[2020 2nd Supplemental Changes Schedule](#)  
[Town - 2020 2nd Supplemental Budget Overview Memorandum](#)

[20-578](#) A Resolution of the Board of Trustees of the Town of Erie Establishing and Certifying the Property Taxes for the Town of Erie, Colorado, in Weld County and in Boulder County for 2020, to be Collected in 2021

**Attachments:** [Resolution 20-204](#)

9:30-9:40 p.m.

*Presenter: Candice Huot, Finance Manager*

[20-576](#)

A Resolution of the Board of Trustees of the Town of Erie Amending and Updating the Town's Purchasing Policy

**Attachments:**

[Resolution 20-203](#)

[Purchasing Policy Update Final](#)

9:40-10:00 p.m.

Presenter: Stefanie Furman, Acting Finance Director

## **VII. STAFF REPORTS**

*Information only*

[20-569](#)

Public Works Monthly Report - November

**Attachments:**

[Monthly Report](#)

[20-591](#)

East County Line Road Projects Open House

## **VIII. BOARD REPORTS ANNOUNCEMENTS AND UPDATES**

10:00-10:10 p.m.

## **IX. ADJOURNMENT**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*