



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

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Tuesday, January 28, 2020

6:50 PM

Board Room

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#### STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:50 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

#### III. APPROVAL OF THE AGENDA

#### IV. CONSENT AGENDA 6:55 PM

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[20-027](#)

Letter of Intent from the Town of Erie regarding Commitment to Become a SolSmart-designated Community

Attachments:

[SolSmart Solar Statement](#)

[20-028](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Compass Filing No. 4 Subdivision

A Resolution of the Board of Trustees of the Town of Erie Approving a License Agreement with the Northern Colorado Water Conservancy District

A Resolution of the Board of Trustees of the Town of Erie Approving a Utility Easement Agreement

**Attachments:**

[Final Plat and DA Acceptance Resolution](#)

[Compass Filing No. 4 Plat](#)

[Compass Filing No. 4 Development Agreement](#)

[Utility Easement Resolution](#)

[Utility Easement Agreement - Exhibit A](#)

[License Agreement - Resolution](#)

[License Agreement](#)

[20-054](#)

A Resolution of the Board of Trustees of the Town of Adopting the Town's Three Mile Plan

**Attachments:**

[Resolution 20-](#)

[20-056](#)

A Resolution of the Board of Trustees of the Town of Erie Authorizing the Purchase of a Caterpillar 450 Backhoe Loader from Wagner Equipment Company for \$179,568.23

**Attachments:**

[Resolution](#)

[Caterpillar 450 Quote](#)

[20-058](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Permanent Utility Easement Agreement

**Attachments:**

[Resolution](#)

[Permanent Utility Easement Agreement](#)

[Location Map 2 012120](#)

[20-059](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Services with Veris Environmental, LLC. for Biosolids Hauling Services

**Attachments:**

[Resolution](#)

[Agreement for Services](#)

- [20-060](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Services with Ehrhart Land Surveying, LLC for Updating Improved Quarter Section Data in an Amount Not to Exceed \$35,000
- Attachments:** [Resolution](#)  
[Agreement for Services](#)
- [20-066](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement With CGRS for Oil and Gas Consulting in the Amount Not to Exceed \$50,000
- Attachments:** [Resolution](#)  
[Contract](#)
- [20-067](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Purchase of a Caterpillar 926M Loader from Wagner Equipment Company in the Amount of \$176,428.61
- Attachments:** [Resolution](#)  
[Caterpillar 926M Loader Quote](#)
- [20-070](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing a Purchase Agreement with McCandless Truck Center LLC for the Purchase of a New and a Replacement Dump Truck for \$488,123
- Attachments:** [Resolution](#)  
[McCandless Hooklift Quote](#)  
[Kois Hooklift Quote](#)  
[McCandless Wing Plow Quote](#)  
[Kois Wing Plow Quote](#)
- [20-075](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Third Amendment to the Lynn R. Morgan Water Treatment Facility Expansion CMAR Contract With Garney Companies, Inc.
- Sponsors:** Public Works
- Attachments:** [Resolution](#)  
[Amendment](#)  
[Location Map 012120](#)
- [20-076](#) Approval of January 14, 2019 Meeting Minutes
- Attachments:** [Meeting Minutes January 14, 2019](#)
- [20-078](#) Evergreen Devco, Erie Nine-Mile First Amendment to Ditch Easement
- Attachments:** [Resolution](#)  
[Evergreen Devco, Erie Nine-Mile, First Amendment to Ditch Easement Relocati](#)

**V. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA 7:00 PM**

*(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

**VI. GENERAL BUSINESS 7:15 PM**

*(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)*

[20-049](#)

A Proclamation in Support of Radon Action Month.

**Attachments:**[Proclamation](#)[Radon Infographic](#)[Radon Reduction Roadmap](#)[20-031](#)

Approval of Documents Related to the Proposed Swink Annexation as Noted Below

1. Findings Of Fact: A Resolution Of The Board Of Trustees Of The Town Of Erie Making Certain Findings Of Fact Regarding The Annexation To The Town Of A Parcel Of Land Located In Unincorporated Weld County (Swink Annexation)
2. Annexation and Agreement: An Ordinance Of The Board Of Trustees Of The Town Of Erie Annexing To The Town A Parcel Of Land Located In Unincorporated Weld County And Comprised Of Approximately 150.287 Acres, Identified As A Portion Of The East One-Half Of Section 21, Township 1 North, Range 68 West (Swink Annexation) and Approving The Swink Annexation And Dearmin East Agreement

**Attachments:**[Staff Memo](#)[Swink Findings of Fact Resolution](#)[Swink Annexation Ordinance](#)[Exhibit A Swink Annexation Map](#)[Exhibit B Annexation Agreement](#)[Other Applicant Materials](#)[Notice](#)[Staff Presentation](#)

[20-032](#) An Ordinance of the Board of Trustees of the Town of Erie Zoning Certain Recently Annexed Property to Low Density Residential (LR), Medium Density Residential (MR), Agriculture/Open Space (AG/OS), Public Lands And Institutional (PLI)

**Attachments:** [Ordinance](#)  
[Exhibit B Zoning Map](#)  
[Staff Memo](#)  
[Application Materials](#)  
[Notice](#)  
[Staff Presentation](#)

[20-029](#) PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Service Plan for Westerly Metropolitan Districts Nos. 1-4

**Attachments:** [Resolution](#)  
[Proposed Service Plan](#)  
[Financial Plan 55](#)  
[Ehlers and Associates review and comment](#)  
[Applicant's Response to Ehlers' Review of MD Service Plan](#)

[20-015](#) A Resolution of the Board Of Trustees of the Town of Erie Approving an Agreement for Professional Services With Jacobs Engineering Group, Inc. for Flood Insurance Rate Map Review for Boulder Creek in an amount not to exceed \$100,000.

**Attachments:** [08013C0429K.pdf](#)  
[08013C0431K.pdf](#)  
[08013C0433K.pdf](#)  
[Resolution.docx](#)  
[Jacobs-updated-A012120.docx](#)

[20-052](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing a Services Agreement With Langdon Group for Home Rule Community Engagement in the Amount of \$49,411.85

**Attachments:** [Resolution](#)  
[Contract](#)  
[Citizen Engagement Plan with Timeline](#)

[20-081](#) An Ordinance of the Town of Erie to Approve Enhanced Sales Tax Incentive Program

**Attachments:** [Ordinance](#)  
[Presentation](#)

[20-065](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Services Agreement With Cosolve Inc. for Economic Development Services

**Attachments:** [Resolution](#)  
[Agreement](#)  
[Presentation](#)

[20-071](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Second Amendment to the Surface Use Agreement with Anadarko for Property that is Part of Erie Community Park

**Attachments:** [Resolution](#)  
[Second Amendment to Surface Use Agreement](#)

[20-096](#) Town Administrator's Year End Status Report on 2019 Work Plan and Review of 2020 Work Plan

**Attachments:** [2019 Work Plan Year End Status Report](#)  
[2020 Work Plan](#)

[20-073](#) Appointment to the Tree Board

**Attachments:** [Recommendation of Appointment - via email](#)  
[Toby Hopps - Application](#)  
[Steve Garrison - Application](#)  
[Yusupha Jow - Application](#)

[20-050](#) Volunteer Advisor Appointment to Historic Preservation Advisory Board

**Attachments:** [Heidi Short - Resume](#)

## **VII. STAFF REPORTS 9:30 PM**

*(This agenda item is reserved for items that are information only.)*

[20-034](#) 2020 Water Conservation Programs Update

[20-047](#) 2019 Single Family Residential Building Permit Report

**Attachments:** [Build Permit Chart](#)

[20-068](#) Emergency Expenditure of Conservation Trust Funds for the Removal of Additional Hazardous Trees Along Jasper Road in Wise Homestead Open Space in the Amount of \$25,705.84

[20-072](#) Update on Oil and Gas Action Items

**Attachments:** [Crestone Peak Air Monitoring New Release](#)

**VIII. EXECUTIVE SESSION 9:30 PM**[20-086](#)

Executive Session for the Following Purposes: (1) to Hold a Conference With the Town Attorney to Receive Legal Advice on Specific Legal Questions, Pursuant to C.R.S. § 24-6-402(4)(b), Regarding AIG's denial of the Town's Crime Claim; (2) to Hold a Conference with Town Attorney and the Town's Special Counsel to Receive Legal Advice on Specific Legal Questions, Pursuant to C.R.S. § 24-6-402(4)(b), Regarding Litigation; and (3) to Determine Positions Relative to Matters that May Be Subject to Negotiations, Develop a Strategy for Negotiations and/or Instruct Negotiators, Pursuant to C.R.S. § 24-6-402(4)(e), Regarding the Town Attorney's Legal Services Agreement with the Town.

**IX. GENERAL BUSINESS 10:30 PM**

*(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.*

[20-095](#)

Action as a Result of Executive Session

**X. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 10:40 PM**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

**XI. ADJOURNMENT 10:50 PM**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*