



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda

Board of Trustees

Tuesday, December 10, 2019

7:00 PM

Board Room

STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 7:00 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

III. APPROVAL OF THE AGENDA

IV. CONSENT AGENDA 7:05 PM

(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)

[19-499](#)

A Resolution of the Board of Trustees of the Town of Erie Accepting a Petition for Annexation of a Parcel of Land Located in Unincorporated Weld County and Comprised of Approximately 150.287 Acres, Identified as a Portion of the East One-Half of Section 21, Township 1 North, Range 68 West, and Setting a Public Hearing on the Annexation

Attachments:

[Resolution](#)

[Exhibit A Petition](#)

[Annexation Map](#)

[Other Applicant Materials](#)

[19-558](#)

A Resolution of the Board of Trustees of the Town of Erie Approving the Purchase of Two Variable Frequency Drive Cabinets from Timken Motor & Crane Services, LLC DBA Wazee Electric in an Amount not to Exceed \$38,000

Attachments:

[Resolution](#)

[Agreement](#)

[Quotation](#)

[19-559](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Fifth Amendment to Fifth Interim Agreement between the Municipal Subdistrict, Northern Colorado Water Conservancy District, the Windy Gap Firming Project Water Activity Enterprise, and the Erie Water Activity Enterprise for the Windy Gap Firming Project

Attachments: [Resolution](#)
[Fifth Amendment to Fifth Interim Agreement](#)

[19-560](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Third Interim Agreement for Increasing the Capacity of the Southern Water Supply Project, Eastern Phase, in the Amount of \$185,931

Attachments: [Resolution](#)
[Third Interim Agreement](#)

[19-578](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Sixteenth Interim Agreement with the Northern Intergrated Supply Project Water Activity Enterprise for Participation in the Northern Intergrated Supply Project Phases 3A, 5, and 6 Project in the Amount of \$1,625,000

Attachments: [Resolution](#)
[Agreement](#)

[19-579](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Town of Erie Skiba Amendment Subdivision

Attachments: [a. Resolution](#)
[b. Development Agreement](#)
[c. Development Agreement - Exhibit A](#)
[d. Development Agreement - Exhibit B](#)
[e. Town of Erie Skiba Amendment \(Final Plat\)](#)

[19-587](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Colorado Department of Local Affairs Renewable and Clean Energy Grant Application in the Amount of \$766,704

Sponsors: Public Works

Attachments: [Resolution](#)
[Grant Application](#)
[Appendix](#)

[19-589](#) A Resolution of the Board of Trustees of the Town of Erie Designating the April 7, 2020, Regular Election a Mail Ballot Election and Authorizing the Town Clerk to Appoint Election Judges

Attachments: [Resolution](#)

[19-590](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Colorado Department of Local Affairs Energy/Mineral Impact Assistance Grant Application in the Amount of \$785,955

Sponsors: Public Works

Attachments: [Resolution](#)
[Grant Application](#)
[Budget & Schedule](#)

[19-593](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract to Roche Constructors, Inc. for the Clayton Park Construction Project in the Amount of \$1,850,700; and a Resolution Authorizing Award of a Contract to Wember, Inc., for Owner's Representation in the Amount of \$64,854

Attachments: [Resolution](#)
[Roche Constructors Construction Contract](#)
[Wember Owner's Representation Contract](#)

[19-596](#) Approval of November 12, 2019 Meeting Minutes

Attachments: [November 12, 2019 Draft Meeting Minutes](#)

[19-604](#) A Resolution of the Board of Trustees of the Town of Erie Establishing and Certifying the Property Taxes for the Town of Erie in Weld County and Boulder County for 2019, to be Collected in 2020

Attachments: [Resolution](#)

V. PUBLIC COMMENT 7:10 PM

(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. PROCLAMATIONS AND PRESENTATIONS 7:15 PM

(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.

[19-603](#) Presentation of the Star Award to the Erie Police Department

VII. RESOLUTIONS 7:20 PM

(This agenda item is for all matters that should be decided by resolutions.)

[19-597](#) A Resolution of the Board of Trustees of the Town of Erie Approving in Principle the Preliminary Master Plan for the Erie Town Center

Attachments: [Resolution](#)
[DPZ CoDesign Erie Town Center Charrette Work Product](#)
[Erie Town Center Code Principles](#)
[Town Center Charrette Comments](#)

[19-576](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the Sustainability Master Plan

Attachments: [Resolution](#)
[Sustainability Master Plan](#)
[Executive Summary](#)
[BOT Presentation](#)

VIII. PROCLAMATIONS AND PRESENTATIONS 8:20 PM

(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.

[19-599](#) Storm Event Presentation

Attachments: [Presentation](#)

IX. ORDINANCES 8:50 PM

[19-581](#) An Ordinance of the Board of Trustees of the Town of Erie Extending the Temporary Moratorium on the Acceptance, Processing and Approval of Applications under the Unified Development Code Related to Oil and Gas Exploration, Extraction and Related Operations Until July 28, 2020

Attachments: [Ordinance](#)

[19-586](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Repealing and Reenacting Chapter 1, Title 9 of the Erie Municipal Code and Adopting the Following Codes by Reference with Amendments: The 2015 Editions of the International Building Code, International Residential Code, International Energy Conservation Code, International Mechanical Code, International Plumbing Code, International Fuel Gas Code, International Existing Building Code, International Fire Code, and the International Swimming Pool & Spa Code, and the 2017 Edition of the National Electrical Code

Attachments: [Ordinance](#)
[Links to Electronic "Read Only" Version of Codes](#)
[Code Adoptions Locally](#)

LAND DEVELOPMENT RESOLUTIONS AND ORDINANCES 9:40 PM

[19-573](#) A Resolution of the Board of Trustees of the Town of Erie Accepting Dedications as Shown on the Final Plat for the Front Range Landfill Minor Subdivision, 1st Amendment

Attachments: [a. Resolution](#)
[b. Front Range Landfill Minor Subdivision, 1st Amendment](#)

[19-571](#) PUBLIC HEARING: A Resolution of the Board of the Trustees of the Town of Erie Approving a Special Review Use for an Electrical Substation Facility

Attachments: [a. Resolution](#)
[b. Staff Report](#)
[c. Special Review Use/Site Plan Document](#)
[d. Application, Narrative, & Construction Logistics Plan](#)
[e. Review Comments](#)
[f. Other Applicant Materials](#)
[g. Notifications](#)
[h. Neighborhood Meeting Summary/Documentation](#)
[i. Staff Presentation](#)
[j. Applicant Presentation](#)
[k. PC Meeting Minutes 11-20-19](#)
[l. PC Resolution No. P19-31](#)

[19-572](#) PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving a Site Plan for an Electrical Substation Facility

Attachments: [a. Resolution](#)
[b. Staff Report](#)
[c. Special Review Use/Site Plan Document](#)
[d. Application, Narrative, & Construction Logistics Plan](#)
[e. Review Comments](#)
[f. Other Applicant Materials](#)
[g. Notifications](#)
[h. Neighborhood Meeting Summary/Documentation](#)
[i. Staff Presentation](#)
[j. Applicant Presentation](#)
[k. PC Meeting Minutes 11-20-19](#)
[l. PC Resolution No. P19-32](#)

[19-500](#)

An Ordinance of the Board of Trustees of the Town of Erie Annexing to the Town Certain Unincorporated Territory Owned by the Town in Section 15 T1N, R68W, Weld County

Attachments:

[Annexation Ordinance](#)
[Exhibit A Legal Description South](#)
[Annexation Map](#)
[Annexation Impact Report](#)
[Weld County Notice Letter](#)
[Record of Notice to Weld County](#)

[19-551](#)

I-25 North Parcel Annexation An Ordinance Of The Board Of Trustees Of The Town Of Erie Approving And Accomplishing The Annexation Of Contiguous Unincorporated Territory Owned By The Town Of Erie Located Within Section 15 T1N, R68W In Weld County

Attachments:

[Annexation Ordinance](#)
[Exhibit A Legal Description North](#)
[Annexation Map](#)
[Annexation Impact Report](#)
[Weld County Notice Letter](#)
[Record of Notice to Weld County](#)

[19-584](#)

An Ordinance of the Board of Trustees of the Town of Erie Zoning Certain Recently Annexed Property as Agricultural/Open Space

Attachments:

[Initial Zoning Ordinance](#)
[Exhibit A Legal Description](#)
[Initial Zoning Map](#)
[Posted Notice](#)
[Mailed Notice](#)
[Published Notice](#)
[I-25 Property Presentation](#)

[19-570](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie approving with conditions the Parkdale P.U.D. Overlay Map, Amendment No. 1

Attachments: [a. Staff Report](#)
[b. PUD Ordinance](#)
[c. Existing Parkdale P.U.D. Overlay Map](#)
[d. Proposed PUD document](#)
[e. PC Resolution P19-30](#)
[f. Planning Commission Minutes 11-6-2019](#)
[g. Application and Narrative](#)
[h. Other Applicant Materials](#)
[i. Referral Agency Comments](#)
[j. Neighborhood Meeting Summary](#)
[k. Notifications](#)
[l. Public Comment](#)
[m. Applicant Presentation](#)
[n. Staff Presentation](#)

[19-605](#) PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Amended and Restated Service Plan for Parkdale Metropolitan Districts Nos. 1-3

Attachments: [Resolution](#)
[Amended and Restated Parkdale Service Plan](#)
[Amended Service Plan Presentation](#)

X. RESOLUTIONS 10:20 PM

(This agenda item is for all matters that should be decided by resolutions.)

[19-606](#) A Resolution of the Board of Trustees of the Town of Erie Approving First Amendment of the Agreement for Professional Services with Hoffmann, Parker, Wilson & Carberry. P.C. to include Urban Renewal Authority Legal Counsel Services

Attachments: [Resolution](#)
[First Amendment to the Professional Services Agreement](#)
[Statement of Interest](#)

XI. ORDINANCES 10:30 PM

[19-595](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Amending Section 10.7.7 of the Erie Municipal Code regarding Annexation Subdivision Plats

Attachments: [Staff Memo](#)
[Ordinance](#)
[Public Hearing Notice](#)
[Planning Commission Meeting Minutes](#)
[Planning Commission Resolution P19-33](#)

XII. PROCLAMATIONS AND PRESENTATIONS 10:35 PM

(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.)

[19-580](#) A Presentation on the planned Town of Erie 2020 July 4th Celebration - Firecracker Festival

[19-598](#) Historic Preservation Master Plan Recommendations

XIII. STAFF REPORTS 10:50 PM

(This agenda item is reserved for items that are information only.)

[19-574](#) Erie Municipal Airport Monthly Report - November 2019

Attachments: [Monthly Report](#)

[19-575](#) Public Works Monthly Report - December

Attachments: [Monthly Report](#)

XIV. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 10:50 PM

(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)

XV. ADJOURNMENT 10:55 PM

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)