



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda Board of Trustees

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Tuesday, April 23, 2019

7:00 PM

Board Room

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### STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

### REGULAR MEETING 7:00 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

#### III. APPROVAL OF THE AGENDA

#### IV. OATH OF OFFICE - MUNICIPAL JUDGES 7:05 PM

[19-206](#) Oaths of Office for Municipal Judges Melissa Beato & Michelle Kline

Attachments: [Oath of Office - Melissa Beato](#)  
[Oath of Office - Michelle Kline](#)

#### V. CONSENT AGENDA 7:10 PM

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[19-121](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with Boulder County Concerning Boulder County's Environmental Sustainability Matching Grant Program

Attachments: [Resolution](#)  
[IGA with Boulder County Grant Matching Program](#)

[19-195](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Services with Metro Pavers, Inc. for 2019 Asphalt Repair Services

Attachments: [Resolution](#)  
[Agreement for Services](#)

[19-196](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Services with Colorado Barricade Company for 2019 Street Signage Services

**Attachments:** [Resolution](#)  
[Agreement For Services](#)

[19-200](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with Lotus Engineering & Sustainability, LLC for the Sustainability Master Plan

**Attachments:** [Resolution](#)  
[Agreement for Services](#)

[19-202](#) Approval of April 9, 2019 Draft Meeting Minutes

**Attachments:** [April 9, 2019 Draft Meeting Minutes](#)

[19-205](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Municipal Jail Services with Weld County

**Attachments:** [Resolution](#)  
[Agreement for Services](#)

[19-207](#) A Resolution of the Board of Trustees of the Town of Erie, Colorado Appointing Michelle R. Kline as Assistant Municipal Judge of the Erie Municipal Court

**Attachments:** [Resolution](#)

[19-191](#) A Resolution of the Board of Trustees of the Town of Erie, Colorado Appointing Melissa Beato as Assistant Municipal Judge of the Erie Municipal Court

**Attachments:** [Resolution](#)

[19-212](#) A Resolution Approving a Letter of Agreement with the Colorado District Council of the Urban Land Institute for a Technical Advisory Panel in an Amount Not to Exceed \$10,000

**Attachments:** [Resolution](#)  
[Letter of Engagement](#)

## **VI. PUBLIC COMMENT 7:15 PM**

*(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## **VII. RESOLUTIONS 7:25 PM**

*(This agenda item is for all matters that should be decided by resolutions.)*

[19-194](#) Public Hearing Regarding a Preliminary Plat and Four Special Review Uses for the Main Street Subdivision, and Approval of Associated Resolutions

**Attachments:**

- [a. Staff Memo](#)
- [b. Planning Commission Resolution No. P19-03 \(Preliminary Plat\)](#)
- [c. Resolution No. \\_\\_\\_\\_-2019 \(Preliminary Plat\)](#)
- [d. Planning Commission Resoluion No. P19-05 \(ADU Special Review Use\)](#)
- [e. Resolution No. 19-\\_\\_ \(ADU Special Review Use\)](#)
- [f. Planning Commission Resolution No. P19-06 \(ADU Special Review Use\)](#)
- [g. Resolution No. 19-\\_\\_ \(ADU Special Review Use\)](#)
- [h. Planning Commission Resolution No. P19-07 \(ADU Special Review Use\)](#)
- [i. Resolution No. 19-\\_\\_ \(ADU Special Review Use\)](#)
- [j. Planning Commission Resolution No. P19-08 \(HOA Facility Special Review U\)](#)
- [k. Resolution No. 19-\\_\\_ \(HOA Facility Special Review Use\)](#)
- [l. Planning Commission Minutes - April 3, 2019](#)
- [m. Exhibit A - Preliminary Plat](#)
- [n. Special Review Documents](#)
- [o. Other Applicant Materials](#)
- [p. Referral Memo - CGS](#)
- [q. Public Comment](#)

**IX. GENERAL BUSINESS 8:25 PM**

*(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)*

[19-198](#) Spring Hill Sketch Plan

The application proposes a total of 632 lots and 33 tracts as well as right of way, parks, and open space.

**Attachments:**

- [a. Staff Memo](#)
- [b. Review Comments](#)
- [c. Sketch Plan](#)
- [d. Applicant Submittal](#)
- [e. PC Meeting Minutes](#)

[19-199](#) Review of the Erie Village Filing No. 5 Sketch Plan

Proposal to develop the property as residential/commercial with 32 single-family units, 38 multi-family (townhome) units, and 30,000 square feet (2 buildings) of commercial development located west of East County Line Road and surrounded by C.W. Bixler Boulevard.

**Attachments:** [a. Staff Memo](#)  
[b. Staff & Agency Review Comments](#)  
[c. Sketch Plan Exhibits](#)  
[d. Applicant Materials](#)  
[e. PC Meeting Minutes](#)

## **X. STAFF REPORTS 9:25 PM**

*(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)*

[19-178](#) Public Works Monthly Report - April

**Attachments:** [Monthly Report](#)

[19-211](#) Audio Video Renovation Project

[19-193](#) 14th Annual Spring Clean Up

## **XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 9:25 PM**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

[19-170](#) Appointments to the Open Space & Trails Advisory Board

**Attachments:** [Memo of Recommendation](#)  
[Christopher Aaron](#)  
[David Tazik](#)  
[Gary Stummer](#)  
[Matthew Jeffrey](#)  
[Matthew Martin](#)  
[William Chapman III](#)

## **XII. EXECUTIVE SESSION 9:35 PM**

[19-201](#)

Executive session: (1) To consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a), and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), for which a topic cannot be disclosed without compromising the purpose of the executive session; and (2) to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the proposed Settlement Agreement with Lafayette.

**XIII. ADJOURNMENT 10:05 PM**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*