



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

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Tuesday, December 11, 2018

6:30 PM

Board Room

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#### STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

#### III. APPROVAL OF THE AGENDA

#### IV. CONSENT AGENDA

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[18-436](#) Approval of the November 13, 2018 Draft Meeting Minutes

**Attachments:** [November 13, 2018 Draft Meeting Minutes](#)

[18-450](#) Approval of the November 19, 2018 Draft Meeting Minutes

**Attachments:** [November 19, 2018 Draft Meeting Minutes](#)

[18-424](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving A Development Agreement And Accepting Dedications For The Canyon Creek Subdivision Filing No. 5, 1st Amendment Final Plat

**Attachments:** [18-424 STAFF MEMO](#)  
[18-424 RESOLUTION](#)  
[18-424 FINAL PLAT](#)  
[18-424 DEVELOPMENT AGREEMENT](#)

[18-431](#) A Resolution Establishing And Certifying The Property Taxes For The Town Of Erie, Colorado, In Weld And Boulder Counties For 2018, To Be Collected in 2019.

**Attachments:** [2019 Mill Levy Resolution - 2018-12-11](#)

[18-432](#) A Resolution Authorizing The Engagement Of Willdan Financial Services For Completion Of A Water, Wastewater and Storm Drainage Rate And Fee Study; And Authorizing And Directing The Appropriate Town Officers To Enter Into An Agreement For Such Services.

**Attachments:** [Resolution - Water, Wastewater & Storm Drainage Rate Study](#)  
[Willdan Financial Services Proposal for Services - 2018-11-26](#)

[18-444](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Interconnection Intergovernmental Agreement With The Left Hand Water District

**Attachments:** [Resolution](#)  
[Interconnection Intergovernmental Agreement](#)

[18-445](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving The Fifteenth Interim Agreement With The Northern Intergrated Supply Project Water Activity Enterprise For Participation In The Northern Intergrated Supply Project

**Attachments:** [Resolution](#)  
[Fifteenth Interim Agreement](#)

[18-446](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Agreement For Services With Kg Clean, Inc., For 2019 Janitorial Services In The Amount Of \$173,478.00

**Attachments:** [Resolution](#)  
[Agreement for Services](#)

[18-451](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the Town of Erie Standards and Specifications for Design and Construction of Public Improvements, 2019 Edition

**Attachments:** [Resolution](#)  
[Summary of changes](#)

[18-454](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Agreement For Services With Haynes Mechanical Systems For 2019 HVAC Maintenance Services In The Amount Of \$20,900

**Attachments:** [Resolution](#)  
[Agreement for Services](#)

- [18-456](#) A Resolution Authorizing The Appropriate Town Officer To Sign The Acceptance Of CIRSA Preliminary Insurance Quotes For Worker's Compensation, Property, Casualty, And Associated Optional Coverage Insurance

Attachments: [Resolution](#)

## **V. PUBLIC COMMENT**

*(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## **VI. GENERAL BUSINESS**

*(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)*

- [18-453](#) Consideration of a Community Organization Grant Request from Up with People

Attachments: [Community Grant Request Form](#)  
[Up with People - Community Partner Proposal](#)  
[Town of Erie - Why Up with People](#)

- [18-435](#) Consideration of the Historic Preservation Advisory Board's Certificate of Appropriateness Recommendations for 645 Holbrook Street

Attachments: [Certificate of Appropriateness Application](#)

## **VII. PROCLAMATIONS AND PRESENTATIONS**

*(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.*

- [18-429](#) Benefits of Choosing Colorado Intergovernmental Risk Sharing Agency (CIRSA)

Sponsors: Parks & Recreation and Buller

## **VIII. RESOLUTIONS**

*(This agenda item is for all matters that should be decided by resolutions.)*

- [18-448](#) A Resolution of The Board of Trustees of The Town of Erie Approving The Town of Erie Social Media Policy

Attachments: [Town of Erie Social Media Policy](#)  
[Resolution](#)

[18-449](#) A Resolution of The Board of Trustees of The Town of Erie Repealing Section 8 of The Board's Rules of Order & Procedure

**Attachments:** [Resolution](#)

[18-457](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Approving The Master Pipeline License Agreement With Crestone Peak Resources, LLC.

**Attachments:** [Resolution](#)  
[Master License Agreement](#)

## **IX. ORDINANCES**

[18-385](#) PUBLIC HEARING: An Ordinance Of The Board Of Trustees Of The Town Of Erie Approving With Conditions The Rex Ranch Planned Unit Development Zoning Map (SECOND READING)

Consideration of PUD Zoning Map for the Rex Ranch Subdivision to allow setback encroachments for below grade window wells and eaves.

**Attachments:** [18-385 Staff Memo](#)  
[18-385 Ordinance No. \\_\\_\\_\\_\\_](#)  
[18-385 PUD Zoning Map](#)  
[18-385 Additional Applicant Materials](#)  
[18-385 Neighborhood Meeting Summary & Affidavit of Posting](#)  
[18-385 Public Comment](#)  
[18-385 Planning Commission Meeting Minutes](#)

[18-459](#) An Emergency Ordinance Of The Board Of Trustees Of The Town Of Erie Authorizing The Purchase Of Approximately 255 Acres Of Real Property Generally Located At The Northwest Corner Of I-25 And Erie Parkway For \$6,375,000

**Attachments:** [Ordinance](#)  
[Purchase & Sale Agreement](#)

## **X. STAFF REPORTS**

*(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)*

[18-434](#) Planning & Development Monthly Building Permit Report - October

**Attachments:** [2018 11-28 Building Permits](#)  
[2018 11-28 BP's by Development](#)

[18-452](#)

Water Treatment and Water Reclamation Monthly Report

Attachments:[Monthly Report](#)**XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

[18-410](#)

Appointments to Open Space &amp; Trails Advisory Board, Historic Preservation Advisory Board, and Sustainability Advisory Board

**XII. EXECUTIVE SESSION**[18-458](#)

An Executive Session To Determine Positions Relative To Matters That May Be Subject To Negotiations, Develop A Strategy For Negotiations, And/Or Instruct Negotiators, Pursuant To C.R.S. § 24-6-402(4)(e), Regarding The New Town Administrator

**XIII. ADJOURNMENT**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*