



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda - Final BOARD OF TRUSTEES MEETING

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Tuesday, February 13, 2018

6:30 PM

Board Room

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Pre Meeting Community Room 5:45 PM

**AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR  
MEETING AGENDA BELOW**

**REGULAR MEETING 6:30 PM IN THE BOARD ROOM**

**I. CALL MEETING TO ORDER**

**II. PLEDGE OF ALLEGIANCE AND ROLL CALL**

**III. APPROVAL OF THE AGENDA**

**IV. CONSENT AGENDA**

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[18-067](#) Approval of the January 23, 2018 Meeting Minutes

**Attachments:** [01-23-2018 Draft Meeting Minutes](#)

[18-061](#) A Resolution Authorizing The Town Of Erie, Colorado, To Enter Into Three Memorandums Of Understanding With Resource Central For The Slow The Flow Outdoor Inspection Program; The Water-Wise Landscape Seminar And For The Garden In A Box Program; Authorizing And Directing The Appropriate Town Officers To Sign Said Memorandum Of Understanding; And Setting Forth Details In Relation Thereto.

**Attachments:** [Resolution](#)  
[Erie Annual Report - 2017](#)  
[Garden in a Box Agreement](#)  
[Slow the Flow Outdoor Audits Agreement](#)  
[Water-Wise Landscape Seminar Agreement](#)

[18-062](#) A Resolution Authorizing The Purchase Of 2018 Approved Units In The Amount Of \$1,252,150, And Setting Forth Details In Relation Thereto.

**Attachments:** [Resolution](#)

[18-063](#) A Resolution Approving The Third Amendment To The Fifth Interim Agreement Between Municipal Subdistrict, Northern Colorado Water Conservancy District Windy Gap Firing Project And The Town Of Erie For Participation In The Windy Gap Firing Project; And Authorizing The Payment Of \$600,000 As The Town's Pro Rata Share Of The Project Cost; Authorizing And Directing The Appropriate Town Officers To Sign Said Agreement; And Setting Forth Details In Relation Thereto.

**Attachments:** [Resolution](#)  
[Third Amendment to Fifth Interim Agreement](#)

[18-069](#) A Resolution Authorizing An Inter-Governmental Agreement With Boulder County for 2018 Youth Corps Services In The Amount of \$14,437.50; And, Setting Forth Details In Relation Thereto

**Attachments:** [02-13-2018 Consent - BCYC IGA.pdf](#)  
[BCYC Reso](#)

[18-072](#) A Resolution Authorizing Water Assessment and Lease Payments For 2018; And Setting Forth Details In Relation Thereto.

**Attachments:** [Resolution](#)

[18-071](#) A Resolution Authorizing A Contract With The Slide Experts, Inc. for the Erie Community Center Water Slide and Tower Restoration Project In The Amount of \$37,218.00; And, Setting Forth Details In Relation Thereto

**Attachments:** [Slide Experts Quote](#)  
[Photos of Water Slide and Tower - Areas of Concern](#)  
[Service Contract](#)  
[Resolution](#)

[18-080](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Two Separate Grants Of Permanent Access And Utilities Easement Agreements And A License Agreement.

**Attachments:** [18-080 Morgan Hill Staff Memo Off-Site Agreements](#)  
[18-080 Morgan Hill Resolution Off-Site Agreements](#)

[18-081](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting A Grant Of Permanent Access And Utilities Easement Agreement; And, Setting Forth Details In Relation Thereto.

**Attachments:** [A Resolution 18- and Easement Agreement](#)

[18-082](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Consenting To A Request By The Sierra Vista Metropolitan District To Dissolve.

**Attachments:** [A Resolution 18-](#)

[18-083](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting A Grant Of Permanent Access And Utilities Easement Agreement and Vacation of Easement; And, Setting Forth Details In Relation Thereto.

**Attachments:** [A Resolution 18- and Easement Agreement](#)

[18-045](#) An Ordinance Annexing The Stanley Property, To Be Known As The Stanley Annexation To The Town Of Erie, Colorado, Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. Second Reading

**Attachments:** [A Staff Memo](#)  
[B Application Materials](#)  
[C Ord -2018](#)

[18-046](#) An Ordinance Zoning The Stanley Property, Pursuant To The Petition Of The Owner Thereof, To PLI-Public Lands And Institutions, Providing For The Effective Date Of This Ordinance; And Setting Forth Details In Relation Thereto. Second Reading.

**Attachments:** [A Staff Memo](#)  
[B Application Materials](#)  
[C Ordinance -2018](#)

[18-050](#) An Ordinance Annexing The Rex Ranch Annexation No. 2 Property, Pursuant To The Petition Of The Owner Thereof, To Be Known As The Rex Ranch Annexation No. 2 Annexation To The Town Of Erie, Colorado; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. SECOND READING.

**Attachments:** [18-050 Staff Memo](#)  
[18-050 Ordinance](#)  
[18-050 Annexation Map](#)

- [18-051](#) An Ordinance Zoning the Rex Ranch Annexation No. 2 Property, Pursuant to the Petition of the Owner Thereof, to 'LR' – Low Density Residential; Providing For the Effective Date of this Ordinance. SECOND READING.

Attachments: [18-051 Staff Memo](#)  
[18-051 Application Materials](#)  
[18-051 Zoning Map](#)  
[18-051 Ordinance](#)

## **V. EXECUTIVE SESSION**

- 18-068** EXECUTIVE SESSION for a conference with the Town Attorney and Special Counsel for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b), specifically, to receive legal advice regarding oil and gas litigation; and, for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specifically, to perform an exit interview with Nancy Parker.

## **VI. PUBLIC COMMENT**

*(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## **VII. PROCLAMATIONS AND PRESENTATIONS**

*(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.*

- [18-023](#) Boulder Valley School District Presentation

Attachments: [BfSS Presentation](#)

- [18-066](#) Erie Municipal Airport Monthly Report - January 2018

Attachments: [Airport Managers Report](#)

## **VIII. RESOLUTIONS**

*(This agenda item is for all matters that should be decided by resolutions.)*

- [18-073](#) A Resolution Authorizing Award Of A Construction Contract To Scott Contracting, Inc. For The Kenosha Road Culvert Replacement Project In The Amount Of \$68,462.00 With A Contingency Not To Exceed \$6,538.00; And Setting Forth Details In Relation Thereto

Attachments: [Resolution](#)  
[Scott Contracting Proposal](#)  
[Kenosha Road Closure Map](#)

## **IX. ORDINANCES**

- [18-075](#) An Ordinance Of The Town Of Erie, Colorado, Repealing And Replacing Title 2, Chapter 5 Article A, "Impact Fees Established," Of The Erie Municipal Code; And, Setting Forth Details In Relation Thereto, and Declaring an Emergency Therefore.

Attachments: [Impact Fee Code Revisions - Inflation increases - 2018-02 - Ordinance](#)  
[Municipal Code - Impact Fee Section - 2018-02 Revision](#)

## **X. GENERAL BUSINESS**

*(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)*

- [18-070](#) Acceptance of the Schofield Farm Open Space Master Plan

Attachments: [Schofield Master Plan](#)

- [18-059](#) Erie Village Filing No. 5 Sketch Plan

Attachments: [18-059 Staff Memo](#)  
[18-059 Planning Commission Minutes](#)  
[18-059 Review Comments](#)  
[18-059 Applicant Materials](#)

- 18-084** Cancellation of April 10, 2018 Regular Meeting

## **XI. STAFF REPORTS**

*(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)*

## **XII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

**XIII. ADJOURNMENT**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*