



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda - Final BOARD OF TRUSTEES MEETING

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Tuesday, January 23, 2018

6:30 PM

Board Room

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Pre-Meeting Community Room 5:45 PM

### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

#### III. APPROVAL OF THE AGENDA

#### IV. CONSENT AGENDA

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[18-042](#) Approval of the January 9, 2018 Meeting Minutes

Attachments: [01-09-2018 Draft Meeting Minutes](#)

[18-057](#) Approval of the January 16, 2018 Special Meeting Minutes

Attachments: [01-16-2017 Draft Special Meeting Minutes](#)

[18-006](#) A Resolution Approving a First Amended and Restated Maintenance Agreement between the Town of Erie and the Candlelight Ridge Home Owners Association; And Setting Forth Details In Relation Thereto.

Attachments: [Resolution](#)  
[Agreement](#)

[18-027](#) A Resolution Of The Board Of Trustees Of The Town Of Erie, Colorado Authorizing Payment To Mark R. Shapiro P.C. Attorney At Law For Providing Legal Services To The Town In 2018; And Setting Forth Details In Relation Thereto

**Attachments:** [Resolution](#)

[18-033](#) A Resolution for the Distribution of the High Efficiency Washing Machine Rebates in Conjunction With the Water Conservation Plan in the Amount of \$4,000; And, Setting Forth Details In Relation Thereto

**Attachments:** [Resolution](#)

[18-034](#) A Resolution Authorizing The Town Of Erie to Enter Into A Contract With The Erie Chamber of Commerce For Sponsorship and Support of 2018 Chamber Events and Operations in the amount of \$112,000.00; And, Setting Forth Details in Relation Thereto

**Attachments:** [Resolution](#)  
[2018 Chamber Services Agreement](#)

[18-035](#) A Resolution Authorizing The Town Of Erie to Enter Into A Contract With Kelly Enterprises, LTD For the Management of the 2018 Erie Farmer's Markets and Neighborhood Block Parties in the Amount of \$35,000.00; And, Setting Forth Details in Relation Thereto

**Attachments:** [Services Agreement - Kelly Enterprises LTD.pdf](#)  
[Resolution](#)

[18-048](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting A Grant Of Permanent Access And Utilities Easement Agreement.

**Attachments:** [18-048 Cover Memo](#)  
[18-048 Resolution and Easement](#)

[18-055](#) A Resolution Approving an Amendment to the Agreement with Tyler Technologies to Add the Services of Executime Time and Attendance Software and Setting Forth Details in Relation Thereto.

**Attachments:** [Erie Amendment.pdf](#)  
[Resolution](#)

[18-058](#) A Resolution Of The Board Of Trustees Of The Town Of Erie, Colorado Authorizing Payment To Tyler Technologies For The Licensing Of A Hosted Enterprise Resource Planning System For 2018 In The Net Amount Of \$130,694; And Setting Forth Details In Relation Thereto.

**Attachments:** [Resolution - Tyler Technologies Annual Payment](#)

[18-060](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Authorizing The Appropriate Town Official To Sign A License Agreement, Conditional Upon Verification Of The Final Agreement Form; And, Setting Forth Details In Relation Thereto

**Attachments:** [A Staff Memo](#)  
[B Resolution 18- and License Agreement](#)

[18-031](#) An Ordinance Annexing Erie Gateway South Annexation No. 7, Pursuant To the Petitions Of The Owners Thereof, Providing For The Effective Date Of The Ordinances; And, Setting Forth Details In Relation Thereto.  
SECOND READING

**Attachments:** [A Staff Memo](#)  
[B Erie Gateway South Annexation No 7 Annexation Ordinance and Map](#)

[18-032](#) An Ordinance Zoning The Erie Gateway South Annexation No. 7 Property, Pursuant To The Petition Of The Owners Thereof, To 'LR' - Low Density Residential; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. SECOND READING

**Attachments:** [A Staff Memo](#)  
[B Ordinance -2018](#)  
[C Initial Zoning Map](#)  
[D Application Materials](#)

## **V. PUBLIC COMMENT**

*(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## **VI. PROCLAMATIONS AND PRESENTATIONS**

*(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.*

[18-014](#) Partners in Energy Update and Draft Action Plan

**Attachments:** [Draft Town of Erie Energy Action Plan](#)

[18-013](#) The Sustainable Erie Ad-Hoc Committee

**Attachments:** [January 2018 Sustainable Erie BOT Preso V1.2](#)  
[Erie Report on EVs and Hybrids 23 Oct 17 \(1\)](#)

[18-054](#) Tree Board Update

- [18-020](#) Boulder County Housing and Human Services/Director Frank Alexander/  
Regional Affordable Housing Plan

## **VII. LAND DEVELOPMENT RESOLUTIONS AND ORDINANCES**

- [18-044](#) PUBLIC HEARING: A Resolution Regarding The Stanley Annexation;  
Adopting Certain Findings Of Fact And Conclusions Favorable To The  
Annexation.

**Attachments:** [A Staff Memo](#)  
[B Application Materials](#)  
[C Resolution 18-](#)

- [18-045](#) An Ordinance Annexing The Stanley Property, To Be Known As The  
Stanley Annexation To The Town Of Erie, Colorado, Providing For The  
Effective Date Of This Ordinance; And, Setting Forth Details In Relation  
Thereto. First Reading

**Attachments:** [A Staff Memo](#)  
[B Application Materials](#)  
[C Ord \\_\\_\\_\\_-2018](#)

- [18-046](#) PUBLIC HEARING: An Ordinance Zoning The Stanley Property, Pursuant  
To The Petition Of The Owner Thereof, To PLI-Public Lands And  
Institutions, Providing For The Effective Date Of This Ordinance; And  
Setting Forth Details In Relation Thereto. First Reading.

**Attachments:** [A Staff Memo](#)  
[B Application Materials](#)  
[C Ordinance \\_\\_\\_\\_-2018](#)

- [18-049](#) PUBLIC HEARING: A Resolution Regarding The Rex Ranch Annexation  
No. 2; Adopting Certain Findings Of Fact And Conclusions Favorable To  
The Annexation.

**Attachments:** [18-049 Staff Memo](#)  
[18-049 Resolution, Petition, Annexation Map](#)  
[18-049 Application Materials](#)

[18-050](#) An Ordinance Annexing The Rex Ranch Annexation No. 2 Property, Pursuant To The Petition Of The Owner Thereof, To Be Known As The Rex Ranch Annexation No. 2 Annexation To The Town Of Erie, Colorado; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. FIRST READING.

**Attachments:** [18-050 Staff Memo](#)  
[18-050 Ordinance](#)  
[18-050 Annexation Map](#)

[18-051](#) PUBLIC HEARING: An Ordinance Zoning the Rex Ranch Annexation No. 2 Property, Pursuant to the Petition of the Owner Thereof, to 'LR' – Low Density Residential; Providing For the Effective Date of this Ordinance. FIRST READING.

**Attachments:** [18-051 Staff Memo](#)  
[18-051 Application Materials](#)  
[18-051 Zoning Map](#)  
[18-051 Ordinance](#)

## **VIII. RESOLUTIONS**

*(This agenda item is for all matters that should be decided by resolutions.)*

[18-010](#) A Resolution Adopting the Erie Transportation Plan

**Attachments:** [Erie Transportation Plan - OFFICIAL 010918.pdf](#)  
[Resolution](#)

[18-011](#) A Resolution Adopting of the Erie Parkway Corridor Study

**Attachments:** [Erie Parkway Corridor Study - September 2017.pdf](#)  
[Erie Parkway Corridor Study Appendices.pdf](#)  
[Resolution](#)

[18-047](#) PUBLIC HEARING: A Resolution Making Certain Findings Of Fact And Conclusions Favorable To The Special Review Use For Outdoor Storage, At 1121 Telleen Ave.

**Attachments:** [18-047 Staff Memo](#)  
[18-047 Resolution](#)  
[18-047 PC Resolution and Minutes](#)  
[18-047 Application Materials](#)

[18-052](#) A Resolution Of The Town Of Erie Authorizing A TABOR Election On April 3, 2018, Fixing The Ballot Title And Question, And Setting Forth Other Details Relating Thereto.

**Attachments:** [Ballot Question Resolution - 2018-01-23](#)

[18-053](#) A Resolution Of The Town Of Erie, Fixing The Ballot Title And Question For The Town Of Erie Regular Municipal Election To Be Held On April 3, 2018, And Setting Forth Other Details Relating Thereto.

**Attachments:** [Resolution](#)

[18-064](#) A Resolution Authorizing The Town Of Erie, Colorado, To Enter Into A Purchase And Sale Agreement For The Purchase Of Real Property, Leases, Easements, Improvements And Related Assets For The Purposes Of Economic Development; Authorizing And Directing The Appropriate Town Officers To Sign Said Purchase And Sale Agreement; And, Setting Forth Details In Relation Thereto.

**Attachments:** [Resolution](#)

## **IX. ORDINANCES**

[18-056](#) An Ordinance Of The Town Of Erie, Colorado, Repealing And Replacing Title 2, Chapter 5 Article A, "Impact Fees Established," Of The Erie Municipal Code; And, Setting Forth Details In Relation Thereto, and Declaring an Emergency Therefore.

**Attachments:** [Impact Fee Code Revisions - Inflation increases - 2018-01 - Ordinance](#)  
[Municipal Code - Impact Fee Section - 2018 Revision - Exhibit A](#)

## **X. GENERAL BUSINESS**

*(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)*

[18-036](#) Site Master Plan for Erie Community Park - Final Phase

**Attachments:** [Erie Community Park - Final Phase Master Plan Rendering](#)

[18-037](#) Site Master Plan Coal Creek Park/Linear Trail Connection

**Attachments:** [Coal Creek Park Conceptual Plan](#)  
[Linear Trail Connection Concept Plan](#)

[18-039](#) Moffat Street Extension Open House

**Attachments:**

[Open House Comments.docx](#)

[TALLY Comment Sheet-Moffat St Ext-Bridge Over Coal Creek.doc](#)

[Comment forms as of 1-11-18.pdf](#)

[plan alignment 16146-02.pdf](#)

[lights bridge rail accents 16146-02.pdf](#)

[bridge render perspective SM 16146.pdf](#)

[18-059](#) Erie Village Filing No. 5 Sketch Plan

**Attachments:**

[18-059 Staff Memo](#)

[18-059 Planning Commission Minutes](#)

[18-059 Review Comments](#)

[18-059 Applicant Materials](#)

[18-041](#) Setbacks Discussion

## **XI. STAFF REPORTS**

*(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)*

[18-012](#) 2018 Project and Development Open House

[18-038](#) Water and Waste Water Monthly Report

**Attachments:**

[Water and Waste Water Monthly Report](#)

## **XII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

## **XIII. ADJOURNMENT**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*