



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda - Final BOARD OF TRUSTEES MEETING

Tuesday, June 13, 2017

6:30 PM

Board Room

Pre-Meeting Community Room 5:45 PM

STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

III. APPROVAL OF THE AGENDA

IV. CONSENT AGENDA

(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)

[17-210](#)

Approval of May 9, 2017 Draft Meeting Minutes

Attachments:

[05-09-2017 Draft Meeting Minutes](#)

[17-199](#)

A Resolution Of The Town Of Erie, Colorado Authorizing The Town Of Erie To Contribute \$2,000.00 To Coal Creek Meals On Wheels As Part Of The Town's Community Organization Grant Program; And Setting Forth Details In Relation Thereto.

Attachments:

[Meals on Wheels Grants to the Community Application](#)

[Town of Erie Presentation 4-17](#)

[Resolution](#)

[17-218](#) A Resolution Authorizing the Award of a Consultant Contract to Merrick and Associates for Wastewater Collection System Master Plan in The Amount of \$79,195.00; And Setting Forth Details in Relation Thereto.

Attachments: [WW Collection System Master Plan Consulting Agreement.pdf](#)
[Resolution](#)

[17-219](#) A Resolution Authorizing Award of a Construction Management Contract To JR Engineering, LLC, For the Zone 3 Waterline Extension Phase 1 In The Amount of \$75,484.00; And Setting Forth Details in Relation Thereto.

Attachments: [Work Area and Staging Exhibit.pdf](#)
[Zone 3 Waterline Extension Construction Management Consulting Agreement.p](#)
[Resolution](#)

[17-220](#) A Resolution Authorizing Award of a Construction Contract To Scott Contracting, Inc., For the Zone 3 Waterline Extension Phase 1 In The Amount of \$1,650,089.70 for Construction; And Setting Forth Details in Relation Thereto.

Attachments: [Work Area and Staging Exhibit.pdf](#)
[Resolution](#)

[17-221](#) A Resolution Authorizing the Award of a Design Contract to RockSol Consulting Group, Inc. for the Erie Parkway Bridge over Coal Creek in The Amount of \$262,602; And Setting Forth Details in Relation Thereto.

Attachments: [CoalCreekBridge.pdf](#)
[Resolution](#)

[17-223](#) A Resolution Authorizing Award of a Contract To Alpine Demolition Inc., For the Asbestos Abatement and Demolition of Existing Structures at 2140 North 107th Street and 4684 North 119th Street In The Amount of \$101,240.00; And Setting Forth Details in Relation Thereto.

Attachments: [Resolution](#)

[17-224](#) A Resolution Authorizing Award of A Construction Contract To Metro Pavers For Improvements To Portions Of Vista Parkway In The Amount Of \$72,008.62; And Setting Forth Details in Relation Thereto.

Attachments: [Resolution](#)

[17-225](#) A Resolution Authorizing Award Of A Construction Contract To W.L. Contractors To Install Left Turn Signals On Erie Parkway At Briggs And Powers Intersections In The Amount Of \$62,635.20; and Setting Forth Details in Relation Thereto.

Attachments: [Resolution](#)

[17-226](#) A Resolution Authorizing a Contract with Aquatic Chemical Solutions for the Re-plaster of the Erie Community Center Pool and Hot Tub in the Amount of \$59,565.00; And, Setting Forth Details in Relation Thereto

Attachments: [Picture](#)
[Quote from ACS](#)
[Quote from CEM](#)
[06-13-2017 Quote from CEM - ECC Pool Replaster](#)
[Service Agreement for ECC Pool Re-Plaster](#)
[Resolution](#)

[17-227](#) A Resolution Authorizing The Town Of Erie, Colorado, To Enter Into An Agreement For Park Improvements Between The Town Of Erie, Ht Flatiron Lp, A Delaware Limited Partnership And Fidelity Title Insurance Company (Escrow Agent); Authorizing And Directing The Appropriate Town Officers To Sign Said Agreement; And, Setting Forth Details In Relation Thereto

Attachments: [06-13-2017 Signed Agreement - Hines and Star Meadows Park](#)
[Resolution](#)

[17-232](#) A Resolution For The Purpose Of Granting an Encroachment License Agreement to Zayo Group, LLC for Construction of a Fiber Optic Line in Town Right-of-Way.

Attachments: [2017 ENCROACHMENT LICENSE AGR .pdf](#)
[Resolution](#)

[17-233](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Accepting The Special Warranty Deed of Roadway Right-Of-Way Property from Thomas L. Stanley, Amenda B. Stanley and the Stanley Family Trust Dated January 6, 2009; And, Setting Forth Details In Relation Thereto.

Attachments: [A 17-233 Staff Memo](#)
[B 17-233 Resolution 17-_____](#)
[C 17-233 Special Warranty Deed](#)

[17-239](#) A Resolution For The Purpose Of Granting an Encroachment License Agreement to Boulder Valley School District for Construction of a Fiber Optic Line in Town Property and Right-of-Way.

Attachments: [2017 ENCROACHMENT LICENSE AGR BVSD.pdf](#)
[Resolution](#)

V. PUBLIC COMMENT

(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. PROCLAMATIONS AND PRESENTATIONS

(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.)

[17-231](#) 2016 Comprehensive Annual Financial Report Presentation

Attachments: [CAFR - Entire Document - 2016 - Final](#)
[Governance Letter - 2016](#)
[Compliance Letter - 2016](#)
[Management Letter - 2016](#)

[17-244](#) May Airport Managers Report

Attachments: [May Report](#)

VII. RESOLUTIONS

(This agenda item is for all matters that should be decided by resolutions.)

[17-242](#) PUBLIC HEARING: A Resolution Providing For The Supplemental Appropriation Of Money To Various Funds In The Amounts And For The Purposes Set Forth Below, For The Town Of Erie, Colorado, For The 2017 Budget Year (Continued from the May 9, 2017 Regular Meeting)

Attachments: [2017 1st Supplemental Appropriation Resolution 17-](#)
[2017 1st Supplemental Appropriation - Budget Memo](#)

VIII. ORDINANCES

[17-240](#) An Ordinance Authorizing the Town of Erie, Colorado, To Enter into Lease Agreement with the Erie Chamber of Commerce for the Lease of Town Property Located at 235 Wells Street. First Reading.

Attachments: [Erie Chamber Lease Agreement 6 13 2017](#)
[Chamber Lease Ordinance - 6 13 2017](#)

IX. GENERAL BUSINESS

(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)

[17-106](#) Broadband Assessment and Feasibility Study RFP

Attachments: [DRAFT Municipal Broadband Feasibility Study RFP - 6 6 2017](#)

X. STAFF REPORTS

(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)

[17-229](#) Community Development Monthly Report

Attachments: [A 17-229 2017/2016/2015 Building Permits to Project Comparison](#)
[B 17-229 2017 Building Permits by Development](#)

[17-238](#) WCR 6 Road Closure

Attachments: [WCR6Closure](#)

XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS

(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)

XII. EXECUTIVE SESSION

[17-241](#) EXECUTIVE SESSION for a conference with the Town Attorney and Special Counsel for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) specifically, to receive legal advice regarding oil and gas operations within and adjacent to the Town of Erie.

XII. ADJOURNMENT

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)