



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda - Final BOARD OF TRUSTEES MEETING

Tuesday, November 15, 2016

6:30 PM

Board Room

Special Meeting-Rescheduled from 11/08/2016

STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

III. APPROVAL OF THE AGENDA

IV. CONSENT AGENDA

(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)

[16-408](#)

Approval of the October 25, 2016 Meeting Minutes

Attachments:

[10-25-2016 Draft Meeting Minutes](#)

[16-404](#)

A Resolution Approving an Amendment to a Design Build Contract With Fischer Construction, Inc., and JVA Consulting Engineers, Inc., For Setting the Guaranteed Maximum Price for the Water Plant Solids Handling Equipment Project In The Total Amount of \$3,534,654, Authorizing an additional \$3,346,589 be added to the Existing Design Build Contract; And Setting Forth Details In Relation Thereto.

Attachments:

[Resolution](#)

[16-405](#) A Resolution Authorizing Award of a Construction Contract to Mountain Constructors, Inc., For the Vista Ridge Detention Pond Maintenance Project In The Amount of \$39,155; And Setting Forth Details In Relation Thereto.

Attachments: [location map.pdf](#)
[Resolution](#)

[16-409](#) A Resolution Authorizing Award of a Construction Contract to Lawnsapes LLC. For Parking Lot Landscaping Project In The Amount of \$73,900.00; And Setting Forth Details In Relation Thereto.

Attachments: [Resolution](#)

[16-411](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Colliers Hill Filing No. 4A Final Plat; Authorizing The Appropriate Town Official To Sign The Colliers Hill Filing No. 4A Development Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications And Development Agreement; And, Setting Forth Details In Relation Thereto.

Attachments: [A Staff Memo](#)
[B Resolution 16-](#)
[C Colliers Hill Filing No 4A Final Plat](#)
[D Colliers Hill Filing No 4A Development Agreement](#)

[16-412](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Colliers Hill Filing No. 4B Final Plat; Authorizing The Appropriate Town Official To Sign The Colliers Hill Filing No. 4B Development Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications And Development Agreement; And, Setting Forth Details In Relation Thereto.

Attachments: [A Staff Memo](#)
[B Resolution 16-](#)
[C Colliers Hill Filing No 4B Final Plat](#)
[D Colliers Hill Filing No 4B Development Agreement](#)

[16-413](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Colliers Hill Filing No. 4C Final Plat; Authorizing The Appropriate Town Official To Sign The Colliers Hill Filing No. 4C Development Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications And Development Agreement; And, Setting Forth Details In Relation Thereto.

Attachments: [A Staff Memo](#)
[B Resolution 16-](#)
[C Colliers Hill Filing No 4C Final Plat](#)
[D Colliers Hill Filing No 4C Development Agreement](#)

[16-414](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Authorizing The Appropriate Town Official To Sign The Colliers Hill Metropolitan District No. 3 Development Agreement Conditional Upon Verification Of The Final Agreement Form; Adopting Certain Findings Of Fact And Conclusions Favorable To Approving The Development Agreement; And, Setting Forth Details In Relation Thereto.

Attachments: [A Staff Memo](#)
[B Resolution 16-](#)
[C Colliers Hill Metropolitan District No. 3 Development Agreement](#)

[16-415](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Four Separate Grant Of Permanent Access And Utilities Easement Agreement And Temporary Construction Easement Agreements, Conditional Upon Verification Of The Final Agreement Form And Ownership Of The Easement Property; And, Setting Forth Details In Relation Thereto

Attachments: [A Staff Memo](#)
[B Resolution 16- and Easement Agreements](#)

[16-416](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting The Warranty Deed of Roadway Right-Of-Way Property from Daybreak Recovery Acquisition LLC; And, Setting Forth Details In Relation Thereto

Attachments: [A Staff Memo](#)
[B Resolution 16-](#)
[C Warranty Deed](#)

[16-417](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The West Addition, 1st Amendment Minor Subdivision Plat; Authorizing The Appropriate Town Official To Sign The West Addition, 1st Amendment Minor Subdivision Plat; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications; And, Setting Forth Details In Relation Thereto

Attachments: [A Staff Memo](#)
[B Resolution 16-](#)
[C West Addition, 1st Amendment Plat](#)

[16-426](#) A Resolution Approving the Purchase of a John Deer Utility Tractor in the Amount of \$36,265.35.

Attachments: [John Deer Tractor Price Quote.pdf](#)
[Tractor Specifications](#)
[Resolution](#)

[16-427](#) A Resolution Authorizing A Contract to Schlosser Signs, Inc. for Open Space Signage in the Amount of \$24,836.00 And Setting Forth Details in Relation Thereto.

Attachments: [Proposal](#)
[Sign Type A](#)
[Resolution](#)

[16-433](#) A Resolution Authorizing The Engagement Of Chandler Asset Management For Cash And Investment Advisory Services

Attachments: [Investment Advisory Services - Resolution - 2016-11-15](#)
[Ind Contractor Agr Chandler 10 26 16 - Town of Erie](#)
[Chandler Asset Management Proposal for Investment Advisory Services](#)

[16-436](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Approving The Vista Ridge Filing No. 14, 3rd Amendment Plat With Conditions; Vacating A Portion Of An Easement As Shown On The Vista Ridge Filing No. 14, 3rd Amendment Plat; Adopting Certain Findings Of Fact And Conclusions Favorable To The Approval; And, Setting Forth Details In Relation Thereto.

Attachments: [A Staff Memo](#)
[B Resolution 16-](#)
[C Vista Ridge Filing No 14, Third Amendment](#)

[16-440](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting A License Agreement; And, Setting Forth Details In Relation Thereto

Attachments: [A Staff Memo](#)
[B Resolution 16-____ and License Agreement](#)

V. PUBLIC COMMENT

(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. PROCLAMATIONS AND PRESENTATIONS

(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.

[16-407](#) Open Space and Trails Board-Annual Report to the Board of Trustees

Attachments: [OSTAB 2016 Annual Report](#)

[16-424](#) Karen Stuart, Executive Director-Smart Commute Metro North-I-25 Carpool/Vanpool Incentives

Attachments: [SCMN Presentation](#)

VII. RESOLUTIONS

(This agenda item is for all matters that should be decided by resolutions.)

[16-418](#) PUBLIC HEARING: A Resolution By The Board Of Trustees Of Erie, Colorado Making Certain Findings Of Fact And Conclusions Favorable To The Vista Ridge Filing No. 1A, 1st Amendment Preliminary Plat; Imposing Conditions Of Approval; Approving the Vista Ridge Filing No. 1A, 1st Amendment Preliminary Plat With Conditions; And Setting Forth Details In Relation Thereto.

Attachments: [A Staff Memo](#)
[B Resolution 16-____](#)
[C Exhibit A Preliminary Plat](#)
[D Landscape Plans](#)
[E Application Materials](#)
[F PC Resolution P16-17](#)

- [16-439](#) A Resolution Authorizing The Town Of Erie, Colorado, To Enter Into The Second Amendment Of The Airport Management And Operating Agreement With Vector Aircraft Services, LLC; Authorizing And Directing The Appropriate Town Officers To Sign Said Second Amendment.

Attachments: [Resolution](#)
[Operating Agreement](#)

VIII. ORDINANCES

- [16-434](#) An Ordinance Authorizing the Issuance and Sale of Town of Erie, Colorado, Water Enterprise Revenue Refunding Bonds, Series 2016, Payable Solely Out of Net Revenues to be Derived from the Operation of the Town's Water Enterprise; Providing Other Details Concerning the Bonds, Including, Without Limitation, Covenants and Agreements in Connection Therewith; and Declaring an Emergency.

Attachments: [Bond Ordinance](#)
[Bond Purchase Agreement - Draft - 2016-11-07](#)
[Preliminary Official Statement - Draft - 2016-11-07](#)
[Continuing Disclosure Certificate - Draft - 2016-11-07](#)
[Escrow Agreement - Draft - 2016-11-07](#)
[Paying Agent Agreement - Draft - 2016-11-07](#)

- [16-419](#) PUBLIC HEARING: Consideration Of An Ordinance Amending The Flatiron Meadows Planned Unit Development (PUD) Overlay Map Amendment No. 1, Pursuant To The Rezoning Application of the Owner Thereof, Adopting Certain Findings Of Fact And Conclusions Favorable To The PUD Overlay Rezoning; And, Setting Forth Details in Relation Thereto. (FIRST READING)

Attachments: [A Staff Memo](#)
[B Ordinance -2016](#)
[C PUD Amendment No.2](#)
[D Planning Commission Resolution P16-18](#)
[E Applicant Materials](#)

- [16-430](#) An Ordinance Amending the Town of Erie Standards and Specifications for Design and Construction of Public Improvements – June, 2016 Edition (First Reading)

Attachments: [SS Proposed Updates and Changes for 2017 Edition](#)
[General Notes - Parks 2017](#)

[16-420](#) PUBLIC HEARING: An Ordinance Of The Town Of Erie, Colorado, Repealing The August 2015 Title 10 Unified Development Code; Adopting By Reference The November 2016 Title 10 Unified Development Code; Providing For The Effective Date Of This Ordinance; Setting Forth Details In Relation Thereto; And, Declaring An Emergency Therefore. (FIRST READING)

Attachments: [A 16-420 Ordinance -2016](#)

[16-432](#) An Ordinance Of The Town Of Erie, Colorado, Amending Title 2, "Revenue And Finance," Chapter 10, "Fee Schedule," Section 5, "Community Development Fees" Of The Erie Municipal Code; Adding A New Neighborhood Park Land And Construction Cost Fee And A New Fee In Lieu Of Open Space Land Dedication; Setting Forth Details In Relation Thereto; And, Declaring An Emergency Therefore. (FIRST READING)

Attachments: [A 16-432 Ordinance -2016](#)

[16-406](#) PUBLIC HEARING: An Ordinance of the Town of Erie, Colorado Repealing and Replacing Title 2 "Revenue and Finance, " Chapter 5, Impact Fees and Refunds, And Chapter 5 Article A, Impact Fees Established," of the Erie Municipal Code and Setting Forth Details in Relation Thereto. FIRST READING

Attachments: [Ordinance](#)
[Chapter 5 w edits \(CLEAN 11-14\)](#)
[Article A - Impact Fees \(CLEAN 11-14\)](#)
[TischlerBise Report - Draft - 2016-10-04](#)

[16-437](#) An Ordinance Of The Town Of Erie, Colorado, Enacting Provisions Of The Municipal Code Of The Town Of Erie, At Title 1, "Administration And Personnel," Chapter 4, "Municipal Court; General Penalty," Section 1-4-8, "Court Costs," Establishing Costs To Be Imposed Upon Referral Of Delinquent Amounts Due To Collections. (FIRST READING)

Attachments: [Agenda Memo](#)
[Ordinance](#)

[16-438](#) An Ordinance Of The Town Of Erie, Colorado, Enacting Provisions Of The Municipal Code Of The Town Of Erie, At Title 1, "Administration And Personnel," Chapter 4, "Municipal Court; General Penalty," Section 1-4-7.D., "Overweight Vehicles," Setting Forth Penalties For Violations Related To The Weight, Size And Load Of Vehicles And Trucks. (FIRST READING)

Attachments: [Agenda Memo](#)
[Ordinance](#)

IX. GENERAL BUSINESS

(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)

X. STAFF REPORTS

(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)

[16-423](#)

Community Development Monthly Report

Attachments:

[A 16-423 2016/2015/2014 Building Permits to Projection Comparison](#)

[B 16-423 2016 Building Permits by Development](#)

[C 16-423 Historic Erie Neighborhood Fees Waived](#)

XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS

(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)

XII. ADJOURNMENT

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)