



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda

BOARD OF TRUSTEES MEETING

Tuesday, August 23, 2016

6:30 PM

Board Room

STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

III. APPROVAL OF THE AGENDA

IV. CONSENT AGENDA

(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under IX. General Business, a. in the order they appear on the Agenda.) (This should be done prior to the motion to approve.)

[16-301](#)

Approval of the August 9, 2016 Meeting Minutes

Attachments:

[08-09-2016 Draft Meeting Minutes](#)

[16-256](#)

A Resolution Authorizing Award of a Construction Contract To Excavation & Construction Specialist, Inc., For The Water Tap Saddle Replacement - Kattell St. Project In The Amount of \$143,601.00; And Setting Forth Details In Relation Thereto.

Sponsors:

Public Works

Attachments:

[Vicinity Map.pdf](#)

[Resolution](#)

[16-290](#)

An Ordinance Of The Town Of Erie, Colorado, Amending Title 6, "Police And Traffic Regulations," Chapter 4, "Offenses Against The Person," Section 6-4-1, "Assault," Of The Municipal Code Of The Town Of Erie And, Setting Forth Details In Relation Thereto.(SECOND READING)

Attachments:

[ord.assault.2016](#)

[16-291](#) An Ordinance Of The Town Of Erie, Colorado, Amending Title 6, "Police And Traffic Regulations," Chapter 4, "Offenses Against The Person," Section 6-4-4, "Harassment," Of The Municipal Code Of The Town Of Erie And, Setting Forth Details In Relation Thereto. (SECOND READING)

Attachments: [Ordinance](#)

[16-300](#) A Resolution Finding Substantial Compliance Of The Annexation Petitions Regarding The Annexation Of Certain Properties In Boulder County, Colorado, To The Town Of Erie, Said Annexation To Be Known As The Schmidt Annexation To The Town of Erie.

Attachments: [A 16-300 Staff Report](#)
[B 16-300 Resolution 16-](#)
[C 16-300 Annexation Petitions](#)
[D 16-300 Annexation Map](#)

[16-307](#) A Resolution Authorizing Award of a Construction Contract To Jag's Enterprises, Inc., for the Underpass Repair at Taxiway Project, In The Amount Of \$308,327.00; And Setting Forth Details In Relation Thereto.

Attachments: [VMAirportUnderpass \(002\).pdf](#)
[Resolution](#)

[16-308](#) A Resolution Authorizing Award of a Construction Management Contract To Loris and Associates, Inc., for the Underpass Repair at Taxiway Project, In The Amount Of \$43,000.00; And Setting Forth Details In Relation Thereto.

Attachments: [VMAirportUnderpass \(002\).pdf](#)
[Resolution](#)

[16-309](#) A Resolution Authorizing the Town to Enter into an Agreement with Xcel Energy and Authorizing Payment to Xcel Energy for Providing Power To Pumps for the Underpass Repair at Taxiway Project, In The Amount Of \$32,631.65; And Setting Forth Details In Relation Thereto.

Attachments: [VMAirportUnderpass w-easement.pdf](#)
[Resolution](#)

[16-310](#) A Resolution For The Purpose Of Acquiring Permanent Utility Easement for Providing Power To Pumps for the Underpass Repair at Taxiway Project, In The Amount Of \$10,000; And Setting Forth Details In Relation Thereto.

Attachments: [2540 S Main Grant of Perm Pub Access and Utilities Easemt Agr Draft 8.16.16.1](#)
[VMAirportUnderpass w-easement.pdf](#)
[Resolution](#)

[16-311](#) A Resolution Authorizing The Purchase Of A Pressure Membrane Expansion Joints From Pipestone Equipment, LLC In The Amount Of \$22,450.00

Attachments: [Resolution](#)

[16-312](#) A Resolution Authorizing Award of a Construction Contract To Fiore & Sons, Inc., For the Zone 3 Waterline Improvement Phase1A Project In The Amount of \$60,057; And Setting Forth Details In Relation Thereto.

Attachments: [Zone3WaterlinePhase1A.pdf](#)
[Resolution](#)

[16-317](#) A Resolution Authorizing a Multi-Year Joint Use Agreement Between the St. Vrain Valley School District RE-1J and the Town of Erie; and Setting Forth Details In Relation Thereto

Sponsors: Parks and Recreation and Buller

Attachments: [SVVSD JU Agreement](#)
[Resolution](#)

[16-324](#) A Resolution To Set A Public Hearing On An Ordinance Creating And Establishing The Four Corners Business Improvement District, And Designating The Area As A Location For New Business Or Commercial Development.

Attachments: [A 16-324 Resolution 16-](#)

[16-320](#) A Resolution Accepting an FAA Grant for the Design of a Snow Removal Equipment Building at the Erie Municipal Airport in the amount of \$50,689.

Attachments: [FAA Grant Agreement - Design](#)
[Resolution](#)

V. PUBLIC COMMENT

(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. PROCLAMATIONS AND PRESENTATIONS

(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.

[16-302](#) Proclaiming September as National Attendance Month

Attachments: [Letter to Mayors-and-City-Leaders-2015](#)
[Attendance Awareness Month](#)

VII. LAND DEVELOPMENT RESOLUTIONS AND ORDINANCES

[16-297](#) PUBLIC HEARING: A Resolution Regarding The Erie High School Annexation No. 2; Adopting Certain Findings Of Fact And Conclusions Favorable To The Annexation.

Attachments: [A 16-297 Staff Report](#)
[B 16-297 Resolution 16-](#)

[16-298](#) An Ordinance Annexing The Erie High School Annexation No. 2 Property, Pursuant To The Petition Of The Owner Thereof, To Be Known As The Erie High School Annexation No. 2 To The Town Of Erie, Colorado; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. First Reading.

Attachments: [A 16-298 Staff Report](#)
[B 16-298 Ordinance -2016](#)
[C 16-298 Annexation Map](#)

[16-299](#) PUBLIC HEARING: An Ordinance Zoning The Erie High School Annexation No. 2 Property, Pursuant To The Petition Of The Owner Thereof, To PLI-Public Lands And Institutions; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. First Reading.

Attachments: [A 16-299 Staff Report](#)
[B 16-299 Ordinance -2016](#)
[C 16-299 Initial Zoning Map](#)

VIII. RESOLUTIONS

(This agenda item is for all matters that should be decided by resolutions.)

[16-295](#) PUBLIC HEARING: A Resolution Making Certain Findings Of Fact And Conclusions Favorable To The Special Review Use For An Accessory Dwelling Unit At 487 Graham Circle; And, Setting Forth Details In Relation Thereto.

Attachments: [A 16-295 Staff Report](#)
[B 16-295 Resolution 16-](#)
[C 16-295 Applicant Submittal Materials](#)
[D 16-295 Planning Commission Resolution and Meeting Minutes](#)
[E 16-295 Public Comment](#)

[16-296](#) PUBLIC HEARING: A Resolution Making Certain Findings Of Fact And Conclusions Favorable To The Special Review Use For An Accessory Dwelling Unit At 190 Briggs Street; And, Setting Forth Details In Relation Thereto.

Attachments: [A 16-296 Staff Report](#)
[B 16-296 Resolution 16-](#)
[C 16-296 Applicant Submittal Materials](#)
[D 16-296 Planning Commission Resolution and Meeting Minutes](#)

[16-321](#) PUBLIC HEARING: A Resolution Approving an Amendment to the 2015 Town Of Erie Comprehensive Plan, Land Use Plan Map to Designate Property Located in Section 36, Township 1 North, Range 69 West of the 6th Principal Meridian as LDR-Low Density Residential, CC-Community Commercial, P/OS-Parks/Open Space, I-Industrial, And P/QP-Public/Quasi Public, Adopting Certain Findings of Fact and Conclusions Favorable to Amending the 2015 Town of Erie Comprehensive Plan.

Attachments: [A Staff Memo](#)
[B Resolution](#)
[C Land Use Application](#)
[D Plannign Commission Resolution and Meeting Minutes](#)

[16-322](#) A Resolution Re-Adopting A Three Mile Plan For the Town Of Erie, Colorado; and Setting Forth Details in Relation Thereto.

Attachments: [A Resolution](#)

[16-323](#) Resolutions Finding Substantial Compliance Of Petitions For Annexation Of Certain Real Property To The Town Of Erie, Said Annexations To Be Known As Erie Gateway South Annexation No. 1, Erie Gateway South Annexation No. 2, Erie Gateway South Annexation No. 3, Erie Gateway South Annexation No. 4, Erie Gateway South Annexation No. 5, and Erie Gateway South Annexation No. 6.

Attachments: [A Staff Memo](#)
[B Erie Gateway South No 1 Resolution, Petition, Map](#)
[C Erie Gateway South No 2 Resolution, Petition, Map](#)
[D Erie Gateway South No 3 Resolution, Petition, Map](#)
[E Erie Gateway South No 4 Resolution, Petition, Map](#)
[F Erie Gateway South No 5 Resolution, Petition, Map](#)
[G Erie Gateway South No 6 Resolution, Petition, Map](#)

IX. ORDINANCES

[16-294](#) PUBLIC HEARING: An Ordinance Favorable To Erie Commons PD Amendment No. 7

Attachments: [16-294 Staff Memo - Erie Commons PDA No 7](#)
[16-294 Draft Ordinance - Erie Commons PDA 7](#)
[16-294 Planning Commission Draft Resolution & Minutes - Erie Commons PDA](#)
[16-294 Neighborhood Meeting - Erie Commons PDA 7](#)
[16-294 Public Comment - Erie Commons PDA 7](#)
[16-294 Applicant Materials - Erie Commons PDA 7](#)

X. GENERAL BUSINESS

(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)

[16-293](#) Main Street Sketch Plan Review

Attachments: [16-293 Staff Memo - Main Street Sketch Plan](#)
[16-293 Planning Commission Draft Minutes - Main Street Sketch Plan](#)
[16-293 Staff & Referral Comments - Main Street Sketch Plan](#)
[16-293 Applicant Materials - Main Street Sketch Plan](#)

[16-314](#) Cancellation of November 22, 2016 and December 27, 2016 Regular Meetings.

XI. STAFF REPORTS

(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)

[16-280](#) Parks & Recreation Department Recognizes Boulder County Youth Corps Work Team

Sponsors: Parks and Recreation and Buller

Attachments: [Photos from Boulder County Youth Corps Work Days](#)

[16-304](#) 11th Annual Fall Clean Up

[16-313](#) Water and Wastewater Monthly Report

Attachments: [WTF Flows](#)
[WTF Per Capita](#)
[WRF Per Capita](#)
[WRF Flows](#)

[16-319](#) Monthly Communications Report - July 2016

Attachments: [July 2016 - Website & Social Media Insights](#)

XII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS

(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)

XIII. EXECUTIVE SESSION

[16-303](#)

EXECUTIVE SESSION specifically, for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specifically, to discuss the annual performance evaluation of Town Administrator A.J. Krieger.

XIV. ADJOURNMENT

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)