



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda Board of Trustees

Tuesday, May 23, 2023

6:30 PM

Erie Town Hall Board Room
645 Holbrook
Erie, CO 80516

Regular Meeting

Watch or Comment Virtually: <https://bit.ly/BOT4thTuesday2023>

I. Call Meeting to Order and Pledge of Allegiance

6:30 p.m.

II. Roll Call

III. Approval of the Agenda

IV. Consent Agenda

6:30-6:35 p.m.

[23-283](#) Approval of the May 9, 2023, Board of Trustees Regular Meeting Minutes

Attachments: [05-09-2023 BOT Minutes](#)

[23-263](#) Memorial Day Proclamation

Attachments: [Proclamation](#)

[23-276](#) An Ordinance of the Board of Trustees of the Town of Erie Authorizing the Transfer of Real Property to Vista Pointe Homeowner's Association

Attachments: [Ordinance 013-2023](#)
[Exhibit A](#)

[23-277](#) A Resolution of the Board of Trustees of the Town of Erie Approving Change Order No. 3 with MPI Companies for the Street Maintenance Program

Attachments: [Resolution 23-061](#)
[Change Order 3](#)
[Construction Contract 06-28-2022](#)
[Change Order 1](#)
[Change Order 2](#)

[23-279](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with JOC Construction, LLC for the Erie Community

Center Pool Staircase Structural Repairs Project

Attachments:[Resolution 23-060](#)[Construction Contract - ECC Pool Staircase Structural Repairs Project](#)[23-281](#)

A Declaration in Support of National Safety Month

Attachments:[Proclamation](#)[National Safety Month Poster](#)[23-289](#)

A Resolution of the Board of Trustees of the Town of Erie Referring to Voters the Proposed Home Rule Charter, Setting Out Alternative Language for Consideration by Voters, Calling a Special Election on November 7, 2023, to be Coordinated with Boulder and Weld Counties, and Ordering Publication of Notice of the Proposed Charter

Attachments:[Resolution 23-063](#)**V. Public Comment On Non-Agenda and Consent Items only.**

6:35-6:45 p.m.

(This agenda item provides the public an opportunity to discuss items that are not on the agenda or consent agenda items only. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. General Business[23-296](#)

Pride Month Proclamation

Attachments:[Pride Proclamation](#)

6:45-6:50 p.m.

Presenter(s): Trustee Emily Baer, Sponsor

Alberto De Los Rios, Diversity, Equity and Inclusion Manager

[23-274](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Reimbursement Agreement with Vista Pointe Homeowners' Association As Part of the Erie Neighborhood Improvement Program

Attachments:[Resolution 23-059](#)[Reimbursement Agreement](#)

6:50-7:05 p.m.

Presenter(s): Luke Bolinger, Development & Neighborhood Services Division Manager

[23-026](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Rezoning the property known as Erie Air Park from Airport (AP) to Planned Development (PD)

Attachments: [BOT Ordinance No. 002-2023](#)
[PC Resolution No. P22-12](#)
[Staff Report](#)
[Proposed PD-DP](#)
[Application & Narrative](#)
[Other Applicant Materials](#)
[Referral Comments](#)
[Neighborhood Meeting Information](#)
[Notifications](#)
[Applicant Presentation](#)
[Staff Presentation](#)
[Public Comments](#)

7:05-7:35 p.m.

Presenter(s): Chris LaRue, Senior Planner

[23-162](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement with Iconergy LLC for the Energy Performance Contract

Attachments: [Resolution 23-062](#)
[Agreement](#)
[Presentation](#)

7:35-7:55 p.m.

*Presenter(s): Todd Fessenden, Public Works Director
Chad Alexander, Facilities Manager
Carl Hurst, Iconergy*

[23-302](#) Town Hall Expansion Project Update

Attachments: [2023.05. 23 Update](#)

7:55-8:10 p.m.

Presenter(s): Malcolm Fleming, Town Administrator

[23-301](#) Discussion of Draft Virtual Participation and Virtual Meeting Policy

Attachments: [Virtual Meeting Policy 2023.05.23 Draft](#)

8:10-8:25 p.m.

Presenter(s): Malcolm Fleming, Town Administrator

VII. Staff Reports

Information Only

[23-285](#) Public Works Monthly Report

Attachments: [PW Report.docx](#)

[23-297](#) Finance Sales Tax Monthly Report

Attachments: [Finance Sales Tax Monthly Report](#)

[23-278](#) Planning & Development Monthly Report

Attachments: [Planning & Development BOT Report May 2023](#)

VIII. Board Member Reports and Announcements

8:25-8:45 p.m.

IX. Executive Session

[23-300](#) EXECUTIVE SESSION to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a), for which a topic cannot be disclosed without compromising the purpose of the executive session

8:45-9:15 p.m.

X. General Business

[23-299](#) Action as a Result of Executive Session

9:15-9:20 p.m.

XI. Adjournment

9:20 p.m.

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)