



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, September 16, 2025

6:00 PM

Council Chambers

Special Meeting

Link to Watch or Comment Virtually: <https://bit.ly/TC-Special-3rdTuesday>

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:00 p.m.

II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Council Member Pesaramelli, Council Member O'Connor, Council Member Baer, Council Member Mortellaro, and Council Member Hoback

III. Approval of the Agenda

IV. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore opened public comment at 6:01 p.m. Skyler Weitzel spoke to his concerns with Mayor Pro Tem Bell's online behavior, the Town of Erie Flag Policy, and CORA results.

With no additional speakers in house or online virtually, Mayor Moore closed Public Comment at 6:05 p.m.

V. General Business

Legislative Session & Advocacy 101

Attachments: [CML Presentation](#)
[Town of Erie Partnership Organizations.docx](#)
[Latest Draft of Legislative Agenda](#)

Patrick Hammer, Deputy Town Manager, introduced the item at 6:06 p.m. Patrick Hammer introduced Elizabeth Haskell and Beth Stables from Colorado Municipal League to present the Colorado legislative process and what may be important for the Town of Erie.

Gabi Rae, Director of Communications and Community Engagement,

presented the Town of Erie Legislative Agenda Review document and introduced a tool, created for the Council, to review, make updates, changes and additions within the application. The deadline for review and changes is October 17, 2025.

Process to Realign Board/Commission Terms to Odd-Numbered Years

Attachments: [Proposed Board/Commission Ordinance](#)

Meredyth Muth, Director of Administrative Services and Operations, presented the item at 6:51 p.m.

Director Muth noted there are two steps needed in this process; the first step is to update the code. This has been addressed in a draft ordinance staff is currently working on with other board/commission updates. The second step will be for Council to determine how to handle terms currently ending in even years. Council may choose to end terms currently ending in 2028 in 2027 or leave them as is and then appoint new members to three-year terms to coincide with odd-year appointments. For 2026 terms Council may appoint new members to three-year terms ending in 2029.

Mayor Moore opened the discussion among Council. Council Member O'Connor, who served on the Home Rule Charter, explained how the Town Council terms were shortened during the Home Rule transition.

Mayor Moore made a motion to shorten the board terms ending in 2028 to end in 2027 and that those new members appointed in 2026, will serve three-year terms to end in 2029. Mayor Pro Tem Bell seconded the motion. Mayor Moore opened the floor for further discussion.

Council Member Baer was not in favor of shortening volunteer terms and felt it was disrespectful. With no other comments or discussion from council, Mayor Moore called for a vote.

Mayor Moore made a motion for staff to bring back a resolution to shorten all boards and commission terms ending in 2028 by one year and making 2026 appointments to end in 2029. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 7:28 p.m.

Ayes 4 - Mayor Moore
Mayor Pro Tem Bell
Council Member O'Connor
Council Member Mortellaro

Nayes 3 - Council Member Pesaramelli
Council Member Baer
Council Member Hoback

A Resolution of the Town Council of the Town of Erie Retroactively Appointing Bob Braudes to a Four-Year Term on the Planning Commission and Ratifying His Actions to Date

Attachments: [Resolution 25-152](#)

Meredyth Muth, Director of Administrative Services and Operations presented the item at 7:29 p.m. She reviewed the history of the appointments to the seat and how Mr. Braudes' term end date and reappointment date are not clear. Previous Council packet information indicates Mr. Braudes should have been on listed on Resolution 24-076 in 2024 to extended his term to 2028.

Council Member Dan Hoback made a motion to approve Resolution 25-152. Mayor Pro Tem Brandon Bell seconded the motion. Council Member O'Conner made a friendly amendment to have the resolution state that Mr. Braudes' term end in 2027 to align with the changes approved in the previous item. Council Member Hoback and Mayor Pro Tem Bell agreed to the friendly amendment.

The motion passed by the following vote at 7:31 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Baer
Council Member Mortellaro
Council Member Hoback

Discussion of Planning Commission Roles and Responsibilities

Attachments: [Table 7.1-1: Summary of administration and review roles](#)
[Resolution No. 22-149: Rules of Procedure](#)

Ben Hemphill, Planning Commission Chair, presented the item at 7:32 p.m. Sarah Nurmela, Director of Planning and Community Development, answered questions from the Town Council about the Planning Commission and their role. Ben Hemphill informed the Council that the Commission is willing to take on more responsibilities as necessary. The Council asked that Planning Commission prepare a list of issues they may be interested in addressing in the near future.

2026 DRAFT Preliminary Work Plan

Attachments: [2025 Work Plan 2025.09.16 Draft](#)

Malcolm Fleming, Town Manager, presented the item at 7:49 p.m. Sarah

Nurmela, Director Planning and Community Development, gave updates on Planning item timelines. Patrick Hammer, Deputy Town Manager, answered additional questions for Council.

Council discussed the priorities on the list and how those will impact their work load for the rest of 2025 and for 2026.

Town Manager Malcolm Fleming reported he will prepare a more detailed plan of Council priorities in preparation for the budget discussions.

Attachments: City of Lafayette request regarding statements about land located adjacent to 119th St and Baseline Rd (SH 7)

[Letter from Lafayette City Council 09.10.25](#)

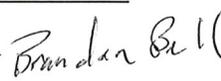
[2025.09.16 Ltr re 119th & Baseline Property](#)

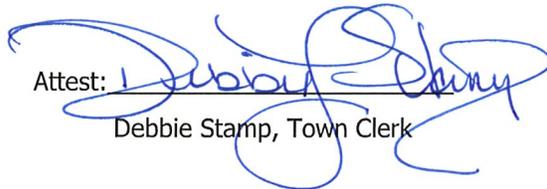
Malcolm Fleming, Town Manager, presented on the item on 8:03 p.m. Staff reported the parcel in question is already a part of binding discussions for the sale to a private entity and Lafayette is not leading discussions to buy it for open space. Council agreed that Mayor Moore should send a letter to the City of Lafayette regarding the parcel and clarifying that Erie recognizes the ongoing agreements and will not pursue an open space purchase unless the circumstances change.

VI. Adjournment

Mayor Moore adjourned the meeting at 8:05 p.m.

Mayor: 
Pro Tem

Andrew J. Moore 

Attest: 

Debbie Stamp, Town Clerk

