



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Town Council

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Tuesday, September 16, 2025

6:00 PM

Council Chambers

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#### Special Meeting

**Link to Watch or Comment Virtually: <https://bit.ly/TC-Special-3rdTuesday>**

#### I. Call Meeting to Order and Pledge of Allegiance

6:00 p.m.

#### II. Roll Call

#### III. Approval of the Agenda

#### IV. Public Comment On Non-Agenda and Consent Items only.

6:00-6:10 p.m.

*(This agenda item provides the public an opportunity to discuss items that are not on the agenda or consent agenda items only. The Town Council is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

#### V. General Business

[25-503](#) Legislative Session & Advocacy 101

**Attachments:** [CML Presentation](#)  
[Town of Erie Partnership Organizations.docx](#)  
[Latest Draft of Legislative Agenda](#)

6:10-7:10 p.m.

*Presenter(s): Town Manager's Office  
Communications & Community Engagement*

[25-500](#) Process to Realign Board/Commission Terms to Odd-Numbered Years

**Attachments:** [Proposed Board/Commission Ordinance](#)

7:10-7:55 p.m.

*Presenter(s): Meredyth Muth, Director of Administrative Services and Operations*

[25-489](#) A Resolution of the Town Council of the Town of Erie Retroactively Appointing Bob Braudes to a Four-Year Term on the Planning Commission and Ratifying His Actions to Date

**Attachments:**      [Resolution 25-152](#)

7:55-8:10 p.m.

Presenter(s): *Meredyth Muth, Director of Administrative Services and Operations*

[25-507](#)

Discussion of Planning Commission Roles and Responsibilities

**Attachments:**      [Table 7.1-1: Summary of administration and review roles](#)

[Resolution No. 22-149: Rules of Procedure](#)

8:10-8:40 p.m.

Presenter(s): *Sarah Nurmela, Planning and Development Director*  
*Kelly Driscoll, Planning Manager*

[25-513](#)

2026 DRAFT Preliminary Work Plan

**Attachments:**      [2025 Work Plan 2025.09.16 Draft](#)

8:40-9:10 p.m.

Presenter(s): *Malcolm Fleming, Town Manager*

[25-510](#)

City of Lafayette request regarding statements about land located adjacent to 119th St and Baseline Rd (SH 7)

**Attachments:**      [Letter from Lafayette City Council 09.10.25](#)

[2025.09.16 Ltr re 119th & Baseline Property](#)

9:10-9:20 p.m.

Presenter(s): *Malcolm Fleming, Town Manager*

## VI. Adjournment

9:20 p.m.

*(The Town Council's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*