



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes Tree Advisory Board

Wednesday, December 10, 2025

6:30 PM

In-person

1. Call Meeting to Order @ 6:35 pm

2. Roll Call and Verification of Quorum

- A. Jason Shimmel (Chair), present
- Claudia Smelko (Vice Chair), present
- Leanne Vielehr (Secretary), present
- Amy Demeyer, excused
- Patricia O'Donnell, present
- Taylor Thomson, present
- Nathan Ruane, present
- Erie Council Liaisons: Emily Baer and Brian O'Connor
- Staff Liason: Tom Read

3. Approval of the Agenda

- A. Approve agenda.
 - a) Motion: Patty
 - b) Second: Claudia

4. Approval of Previous Meeting Minutes

- A. November 2025 Tree Advisory Board Meeting Minutes
 - a) Motion: Claudia
 - b) Second: Patty
- B. Jason to send approved minutes to Erie Town Clerk

5. Public Comments

- A. Public Comment:
 - 1) none

6. General Business

- A. 2025 Budget Spend
 - 1) Remaining budget to spend: \$1,130.66
 - 2) Need items in our possession to come out of the 2025 budget.
 - 3) Amazon items: Stickers for Arbor Day, leather cord, coloring books, maple candy
 - a) Board to send Jason Amazon links to compile and send to Tom
 - 4) Gift cards for raffle and 5th grade poster contest winners – Get (5) \$50 gift cards from Young Explorers, (5) \$50 to The Tree Farm = \$500
 - 5) Arbor Day Foundation – Kids T-shirts for \$9.95
 - 6) Tom to look into TAB vests for Taylor and Nathan to see if we can get them in time
 - 7) 2026 TAB budget got approved, Brian to confirm
 - a) The increase will go toward the Fruit Rescue
 - b) We can be strategic about spending next year
- B. Linear Park Update
 - 1) Mike McGill put in a budget request for mainline installation through Linear Park. Meeting with contractors, install early 2026.
 - a) Trees will come out of Park's budget for. Trees would go in ground fall

- 2026/spring 2027. Tree locations to be focused on the walk for shade.
- b) *Could create a volunteer event to help plant trees. Claudia's co-works have been looking volunteer opportunities. Tom would love to create a volunteer event with TAB*
 - c) *Josh Campbell has been doing a lot of outreach with Old Town neighbors. He would be a good partner in creating a volunteer event.*
 - d) *Will revisit summer 2026*
- 2) *Claudia requested trees that would support the efforts to create a pollinator district*
- C. *2026 Tree Talk Newsletter*
- 1) *Jason created a shared spreadsheet: 2 tabs "New Ideas" and "Past Topics"*
 - a) *Jason to add quarterly deadlines*
 - 2) *Jason to compile write ups for Jan. 1st deadline.*
- D. *2025-2026 Planting the Future*
- 1) *Jason to reach out to teachers again in January*
 - a) *Can pull the teachers' contact info from the school websites*
 - 2) *Logo: staff needs some additional information and starting ideas*
 - a) *Jason to drop some ideas into AI and generate some initial ideas and share with the group to get a starting place for staff*
- E. *2026 Arbor Day/Earth Day Celebration – April 25, 2026*
- 1) *Claudia and Amy to spearhead for TAB, SAB and TAB leaders to meet in early January*
 - 2) *Official event application will still need to be submitted early January.*
- F. *Other Business*
- 1) *Claudia wondering if Tom would be open to an evening Tree Walk in the summer. Tom is open to that. Maybe June would be a good month*
 - 2) *February 24th – Tom will be presenting to Town Council to present a Forestry update. He has been asked to give the TAB a preliminary report, we will pencil that in for February meeting.*

7. Adjournment @ 7:41 pm

- A. *Next Meeting: Wednesday, January 14, 2026 at 6:30pm - In-person at Town Hall Community Room*

Tree Advisory Board