

Grants to Communities - Final Expense Report

10/19/2024 5:41 PM (MDT)

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.



Organization Name	Being Better Neighbors
Contact Person	Kelly Wagner-Grull
Contact Email	kwagnergrull@beingbetterneighbors.org
Did you have an event or a service funded?	Event
Name of Event or Service	Erie Colorado Juneteenth Celebration
Dates of your event(s) or services(s)	
i. Date of event/service	
06/22/2024	
Number of attendees or persons impacted by your event/service	1500
Amount of Grant Funding Originally Requested	7500
Amount of Grant Funding Received	7500

Report Grant Expenses

Please use the Grant Expense Template to report your event/services expenses following the steps below:

1. Download the [Grant Expense Template](#), once opened, you should be able to download the spreadsheet into Excel or save a copy in Google Sheets.
2. Complete the spreadsheet by entering all your expenses and the portion of them that was covered by the grant. You can update the names of the columns and add additional rows as needed. The total expenses section at the top of the spreadsheet will auto populate as you complete the lower portion.
3. Save to the expense spreadsheet to your computer.
4. Upload below

You must provide receipts/invoices for any expenses listed that were paid with grant funding. You will upload them in the next step.

Upload Grant Expense Sheet	 BBN Grants To Community Juneteenth.24 Expense TrackingFinal.xlsx
Upload receipts or invoices for expenses	 Western. Juneteenth.pdf

**Any additional information you
would like to provide to the Town?**

We have our receipts stored on a Google Drive available here:
https://drive.google.com/drive/folders/1-rN464KUD_zV68g5uHn9sOAdoCX6FOps?usp=sharing
We have granted access to Amy Teetzel (ateetzel@erieco.gov)

Signature

A handwritten signature in black ink, consisting of stylized, overlapping loops and curves, likely representing the name of the person who provided the information.

TOTAL EXPENSES			Total Grant Funded	
			\$11,959.35	\$7,500.00
Location	Total	Grant Funded	Food/Drinks	
Fencing	\$2,250.00	\$0.00	Total Grant Funded	
SES Security	\$746.00	\$746.00	Outworld	\$215.00
Total	\$2,996.00	\$746.00	Total	\$215.00
				\$0.00
Signage	Total	Grant Funded	Staffing	
MWPG Stage	\$5,024.35	\$3,619.00	Total Grant Funded	
Tape & Twine (Banenrs)	\$369.00	\$369.00	Hot Lunch Band	\$1,600
			Mokomba Ensemble	\$500
Total	\$5,393.35	\$3,988.00	Total	\$2,100.00
				\$2,100.00
			Grant Funded	
Total	\$0.00	\$0.00	Total	\$0.00
				\$0.00
Miscellaneous	Total	Grant Funded		
Port-a-Lets	\$920.00	\$500.00		
Sustainability Disoposal	\$335.00	\$166.00		
Total	\$1,255.00	\$666.00		

Grants to Communities - Final Expense Report

10/19/2024 5:38 PM (MDT)

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.

Organization Name	Being Better Neighbors
Contact Person	Kelly Wagner-Grull
Contact Email	kwagnergrull@beingbetterneighbors.org
Did you have an event or a service funded?	Event
Name of Event or Service	Erie Colorado Pride Celebration
Dates of your event(s) or services(s)	
i. Date of event/service	
06/23/2024	
Number of attendees or persons impacted by your event/service	3000
Amount of Grant Funding Originally Requested	7500
Amount of Grant Funding Received	7500

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Upload Grant Expense Sheet

 BBN Grants To Community PRIDE.24 Expense Tracking Final.xlsx

Upload receipts or invoices for expenses



DUE 09/22/2024

\$1,150.00

[Review and pay](#)

Powered by QuickBooks

Dear Being Better Neighbors,

Thank you for including me in the fun!
Please find your invoice details here.
Feel free to contact me if you have any questions.

Have a great day!
DJ Drake Entertainment

Any additional information you would like to provide to the Town?

We have our receipts stored on a Google Drive available here:
<https://drive.google.com/drive/folders/1-prvSnRwLILn6ATkG5wm8pxWV5kgc60k?usp=sharing>
We have granted access to Amy Teetzel (ateetzel@erieco.gov)

Signature



TOTAL EXPENSES			Total Grant Funded	
			\$14,813.85	\$7,500.00
Location	Total	Grant Funded	Food/Drinks	
Fencing	\$2,250.00	\$0.00	Total Grant Funded	
SES Security	\$802.50	\$0.00	Outworld	\$980.00
Total	\$3,052.50	\$0.00	Total	\$980.00 \$0.00
Signage	Total	Grant Funded	Staffing	
MWPG Stage Banners	\$4,524.35	\$2,562.00	Total Grant Funded	
Tape & Twine	\$369.00	369	Performers- DJ Drake	\$650 \$650
			Story Performer	\$600 \$600
			Freedom Band	\$500 \$500
			Drag Show	\$1,750 \$1,750
			Face Painting for Kids	\$414 \$414
Total	\$4,893.35	\$2,931.00	Total	\$3,914.00 \$3,500.00
Marketing	Total	Grant Funded	Giveaways	
			Total Grant Funded	
			Bags	\$569.00 \$569.00
Total	\$0.00	\$0.00	Total	\$569.00 \$569.00
Miscellaneous	Total	Grant Funded		
Port-a-Lets	\$920.00	\$500.00		
Sustainability Disoposal	\$485.00	\$0.00		
Total	\$1,405.00	\$500.00		

Grants to Communities - Final Expense Report

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Organization Name	Coal Creek Meals on Wheels
Contact Person	Brittany Vital
Contact Email	bvital@coalcreekmow.org
Did you have an event or a service funded?	Event
Name of Event or Service	Meals on Heels: A Shoe Fashion Show
Dates of your event(s) or services(s)	
i. Date of event/service	03/12/2024
Number of attendees or persons impacted by your event/service	120
Amount of Grant Funding Originally Requested	2500
Amount of Grant Funding Received	2500

Report Grant Expenses

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Upload Grant Expense Sheet	 Grants To Community Expense Tracking 2024.xlsx
Upload receipts or invoices for expenses	 Banquet Event Order - ACR Fundraiser Meals on Wheels - Acreage by Stem Ciders _original ('

Any additional information you would like to provide to the Town?	We exceed our fundraising goal, raising over \$41,000! Thank you for your support!
Signature	

TOTAL EXPENSES			Total		Grant Funded	
			\$9,628.02		\$2,500.00	
Location	Total	Grant Funded	Food/Drinks	Total	Grant Funded	
Venue	\$0.00	0	Food	6336.54	2500	
Total	\$0.00	\$0.00	Total	\$6,336.54	\$2,500.00	
Signage	Total	Grant Funded	Staffing	Total	Grant Funded	
Printing	\$0.00	\$0.00	Band	\$2,000	\$0	
Total	\$0.00	\$0.00	Total	\$2,000.00	\$0.00	
Marketing	Total	Grant Funded	Giveaways	Total	Grant Funded	
Social media ads	49.28	0				
Total	\$49.28	\$0.00	Total	\$0.00	\$0.00	
Miscellaneous	Total	Grant Funded				
Silent auction	747	\$0.00				
software		0				
Silent auction	495.2					
supplemental items						
Total	\$1,242.20	\$0.00				

Grants to Communities - Final Expense Report

09/06/2024 1:34 PM (MDT)

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.



Organization Name	Erie Historical Society
Contact Person	Matt Flood
Contact Email	matt@eriehistoricalsociety.org
Did you have an event or a service funded?	Event
Name of Event or Service	Erie Biscuit Day (Cancelled due to Briggs Street improvements)
Dates of your event(s) or services(s)	
i. Date of event/service	09/21/2024
Number of attendees or persons impacted by your event/service	1
Amount of Grant Funding Originally Requested	4000
Amount of Grant Funding Received	4000

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Upload Grant Expense Sheet	 EHS 2024 Grants To Community Expense Tracking - Expenses.pdf
Upload receipts or invoices for expenses	 360 PAINTING OF ARVADA Secure Payment Page.pdf

Any additional information you would like to provide to the Town?

Thank you for allowing the grant to be valid this year. Biscuit Day is our primary fundraiser for the year, and being unable to have it this year greatly reduces our income. We have been doing several projects at the Wise Homestead Museum. We have been performing lots of maintenance with a new north door and entryway, painting of the homestead museum and general cleanup. Plus, we are starting our latest project to stabilize the old Blacksmith Shop.

The museum is open through the end of September on Saturdays 10-2. We welcome you to come out and view the Homestead and the museum.
<https://www.eriehistoricalsociety.org/erie-wise-homestead-museum/>

Also, we will be holding our annual A Homestead Christmas event on Saturday, December 14.

Thank you.

Signature



Event Expenses

[illegible]

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.


Organization Name	Erie Optimists
Contact Person	Matt Flood
Contact Email	matt@thefloodfamily.com
Did you have an event or a service funded?	Event
Name of Event or Service	Erie Easter Egg Hunt
Dates of your event(s) or services(s)	
i. Date of event/service	03/24/2024
Number of attendees or persons impacted by your event/service	1000
Amount of Grant Funding Originally Requested	1000
Amount of Grant Funding Received	1000

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- 3. Save to the expense spreadsheet to your computer.
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You must provide receipts/invoices for any expenses listed that were paid with grant funding. You will upload them in the next step.

Upload Grant Expense Sheet	 Easter Egg Hunt 2024 _ Erie Optimists - Town of Erie - Expense tracking - - Expenses (1).xlsx
Upload receipts or invoices for expenses	 Easter Egg Hunt 2024 _ Erie Optimists - Town of Erie - Expense tracking - - Expenses (1).xlsx
Any additional information you would like to provide to the Town?	<p>In 2024, we partnered with Mountain View Fire. They did a lot of the heavy lifting for us during preparation and absorbed the costs in addition to the supplies we had on hand. It is unclear at this time if they will be able to participate again next year, and we are expecting an increase in expenses next year with the purchase of new eggs on top of usual expenses.</p> <p>The event was well attended again this year, and the weather was wonderful. We have been having it at Clayton Park in Erie Highlands since Coal Creek has been under construction, but we are looking forward to bringing it back downtown.</p> <p>https://erieoptimists.org/programs-and-activities/erie-easter-egg-hunt/</p>

Signature

W. A. J. J.

Event Expenses

TOTAL EXPENSES					Total	Grant Funded
					\$50.00	\$50.00
Location	Total	Grant Funded		Food/Drinks	Total	Grant Funded
Total	\$0.00	\$0.00		Total	\$0.00	\$0.00
Signage	Total	Grant Funded		Staffing	Total	Grant Funded
Total	\$0.00	\$0.00		Total	\$0.00	\$0.00
Marketing	Total	Grant Funded		Giveaways	Total	Grant Funded
				Total	\$0.00	\$0.00
Total	\$0.00	\$0.00				
Miscellaneous	Total	Grant Funded				
Town permit	50	\$50.00				
Total	\$50.00	\$50.00				

Grants to Communities - Final Expense Report

10/28/2024 9:43 AM (MDT)

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.

Organization Name	Erie Optimists
Contact Person	Matt Flood
Contact Email	matt@thefloodfamily.com
Did you have an event or a service funded?	Event
Name of Event or Service	Eerie Erie
Dates of your event(s) or services(s)	
i. Date of event/service	10/26/2024
Number of attendees or persons impacted by your event/service	1000
Amount of Grant Funding Originally Requested	2000
Amount of Grant Funding Received	2000

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Upload Grant Expense Sheet	 Eerie Erie 2024 _ Erie Optimists - Town of Erie - Expense tracking - - Expenses.pdf
Upload receipts or invoices for expenses	 2024timing-eerieerie.pdf
Any additional information you would like to provide to the Town?	42nd annual Eerie Erie 5k/10k Grant supports Erie Optimists with their mission.

Signature

Mark J. W.

Event Expenses

TOTAL EXPENSES					Total	Grant Funded
					\$2,693.01	\$2,000.00
Location	Total	Grant Funded		Food/Drinks	Total	Grant Funded
Total	\$0.00	\$0.00		Total	\$0.00	\$0.00
Signage	Total	Grant Funded		Staffing	Total	Grant Funded
Total	\$0.00	\$0.00		Total	\$0.00	\$0.00
Marketing	Total	Grant Funded		Giveaways	Total	Grant Funded
				Total	\$0.00	\$0.00
Total	\$0.00	\$0.00				
Miscellaneous	Total	Grant Funded				
Timing	2693.01	\$2,000.00				
Total	\$2,693.01	\$2,000.00				

Grants to Communities - Final Expense Report

03/18/2024 3:46 PM (MDT)

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.

Organization Name	T2 Dance Company
Contact Person	Erin Tunbridge
Contact Email	info@t2dance.org
Did you have an event or a service funded?	Event
Name of Event or Service	The Color Wheel Project
Dates of your event(s) or services(s)	
i. Date of event/service	10/10/2023
ii. Date of event/service	10/17/2023
iii. Date of event/service	03/17/2024
Number of attendees or persons impacted by your event/service	245
Amount of Grant Funding Originally Requested	3000
Amount of Grant Funding Received	2000

Report Grant Expenses

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2. Complete the spreadsheet by entering all your expenses and the portion of them that was covered by the grant. You can update the names of the columns and add additional rows as needed. The total expenses section at the top of the spreadsheet will auto populate as you complete the lower portion.
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Upload Grant Expense Sheet



Grants To Community Expense Tracking (1).xlsx

Upload receipts or invoices for expenses



Dancer-Teacher paychecks.pdf



Admin paychecks.pdf



INV44847.pdf



Insurance FY24.pdf



AC PA - 017 Color Wheel 2024 (1).pdf



VistaPrint Order Details.pdf



Dairy Arts Center_CWP 2024 (1).pdf

Signature

Event Expenses

TOTAL EXPENSES			Total	Grant Funded	
			\$11,726.55	\$2,000.00	
Location	Total	Grant Funded	Food/Drinks	Total	Grant Funded
Studio rental Elite	\$536.64	75			
Studio rental HKDC	847	120			
Theater rental (3)	1015.75	145			
Total	\$2,399.39	\$340.00	Total	\$0.00	\$0.00
Signage	Total	Grant Funded	Staffing	Total	Grant Funded
VistaPrint banner (4)	\$130.85	\$20.00	T2 Dancers (11)	\$5,244	\$1,070
			Administration (portion of salary: E. Tunbridge) (12)	\$2,500.00	\$360.00
Total	\$130.85	\$20.00	Total	\$7,743.75	\$1,430.00
Marketing	Total	Grant Funded	Giveaways	Total	Grant Funded
Postage	103.3	15			
Printing (6)	\$177.50	25			
Total	\$280.80	\$40.00	Total	\$0.00	\$0.00
Miscellaneous	Total	Grant Funded			
Videography (7)	445.76	\$65.00			
Photography	\$125.00	20			
Costumes/props	183	25			
Insurance	418	60			
Total	\$1,171.76	\$170.00			

Grants to Communities - Final Expense Report

10/28/2024 11:35 AM (MDT)

Grants to Communities - Final Expense Report

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Organization Name	Sister Carmen Community Center
Contact Person	Kristen Bohanon
Contact Email	kristen@sistercarmen.org
Did you have an event or a service funded?	Service
Name of Event or Service	Direct Financial Assistance for Erie Residents
Dates of your event(s) or services(s)	
i. Date of event/service	
01/01/2024	
Number of attendees or persons impacted by your event/service	186
Amount of Grant Funding Originally Requested	15000
Amount of Grant Funding Received	10000

Report Grant Expenses

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2. Complete the spreadsheet by entering all your expenses and the portion of them that was covered by the grant. You can update the names of the columns and add additional rows as needed. The total expenses section at the top of the spreadsheet will auto populate as you complete the lower portion.
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Upload Grant Expense Sheet	 Grants To Community Expense Tracking Report - 2024.xlsx
Upload receipts or invoices for expenses	 SCCC P and L 1.1.24 - 6.30.24.pdf

Any additional information you would like to provide to the Town?

From January 1st through October 21, 2024, SCCC has distributed direct financial assistance to a total of 66 Erie households for a total of \$63,732.87. Attached is a snapshot of our January - June, 2024 Profit and Loss statement from QuickBooks, which shows the total amount of financial assistance we've spent across the entire agency and includes multiple cities for housing, utilities, water, etc. We don't track DFA by city in QB, so we're only able to show the larger total. We got pulled the number of households and \$ amount of financial assistance from our program database, which can be tracked by city, however those reports show private participant names/data that'd we'd have to manually remove, so we didn't include that here. Please let us know if this is enough information and is acceptable or if need anything else. Thank you!

Signature



Service Expenses

TOTAL EXPENSES	Total	Grant Funded
	\$63,732.87	\$10,000.00

Direct Financial Assistance for Town of Erie residents 1/1/24 - 10/18/24			
	Total	Grant Funded	
Housing (rent/mortgage)	\$ 28,500.00	\$ 5,000.00	29 households; 72 individuals
Water Assistance	\$ 7,648.56	\$ 2,500.00	15 households; 49 individuals
Xcel Assistance	\$ 20,653.02	\$ -	28 households; 81 individuals
Misc. (i.e. gas cards, glasses, prescription)	\$ 5,198.29	\$ 2,500.00	21 households
Thrift Store Vouchers	\$ 1,733.00	\$ -	
Total	\$63,732.87	\$10,000.00	66 households, 186 individuals (some received multiple types of assistance)

Grants to Communities - Final Expense Report

10/17/2024 2:21 PM (MDT)

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.

Organization Name	Hello Nurze
Contact Person	Kathryn Knight
Contact Email	kathryn@hellonurze.com
Did you have an event or a service funded?	Service
Name of Event or Service	Hello Nurze Family Brochures
Dates of your event(s) or services(s)	
i. Date of event/service	
06/03/2024	
Number of attendees or persons impacted by your event/service	1150
Amount of Grant Funding Originally Requested	2500
Amount of Grant Funding Received	1500

Report Grant Expenses

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Upload Grant Expense Sheet	 Town of Erie - Grants To Community Expense Tracking.xlsx
Upload receipts or invoices for expenses	 invoice-04280-2609281.pdf

 invoice-04170-52361055.pdf

 Invoice_9204_from_BFC_Forms_Service_Inc.pdf

Any additional information you would like to provide to the Town?

Notes on data shared above:

- Since the family brochures were distributed continuously through the year, we selected the first brochure order date where required above
- The estimated the "persons impacted" figure shown above is the approximate total brochure count distributed to Colorado area hospitals and care locations
- With the incredible generosity of the Erie Community Grant we were able to expand our nonprofit support from 1 Colorado Children's Hospital location (Children's Hospital Colorado - Aurora, CO) to 5 Hospital and Care locations! (1. Children's Hospital Colorado - Aurora, CO, 2. Children's Hospital Colorado - Colorado Springs, CO, 3. Rocky Mountain Hospital for Children - Denver, CO, 4. Children's Hospital Colorado Outpatient Care at Briargate - Colorado Springs, CO, 5. Children's Hospital Colorado Telstar Therapy Care - Colorado Springs, CO) and we are in the process of having conversations with 11 additional hospital and care facilities throughout the state working to secure approval to share our nonprofit resource and brochures with their patient populations.

Signature



TOTAL EXPENSES			Total Grant Funded	
			\$1,528.00	\$1,500.00
Location	Total Grant Funded		Food/Drinks	Total Grant Funded
Total	\$0.00	\$0.00	Total	\$0.00 \$0.00
Signage	Total Grant Funded		Staffing	Total Grant Funded
Total	\$0.00	\$0.00	Total	\$0.00 \$0.00
Marketing	Total Grant Funded		Giveaways	Total Grant Funded
Family Brochures	\$1,528	\$1,500		
Total	\$1,528.00	\$1,500.00	Total	\$0.00 \$0.00
Miscellaneous	Total Grant Funded			
Total	\$0.00	\$0.00		

Grants to Communities - Final Expense Report

10/22/2024 11:13 AM (MDT)
Submitted by Lisa Knudsen (ehsedfnd@gmail.com)

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.

Organization Name	Erie High School Education Foundation
Contact Person	David Sullivan President, Lisa Knudsen Secretary
Contact Email	ehsedfnd@gmail.com
Did you have an event or a service funded?	Service
Name of Event or Service	Erie High School Education Foundation Scholarships for Lifetime Erie Students
Dates of your event(s) or services(s)	
i. Date of event/service	
05/30/2024	
Number of attendees or persons impacted by your event/service	6
Amount of Grant Funding Originally Requested	\$10,000
Amount of Grant Funding Received	\$3,000

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Upload Grant Expense Sheet

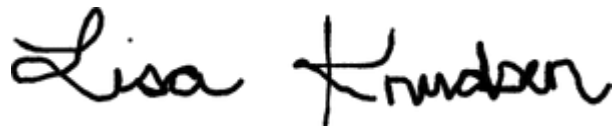
 EHSEdFnd 2024 Grants To Community Expense Tracking - Expenses.docx



Any additional information you would like to provide to the Town?

The Erie High School Education Foundation supports the dreams, drive and determination of Erie High School students, alumni and staff. Through our wide range of scholarships we recognize not only what students have achieved, but what they have overcome. The Lifetime Erie Student Scholarship recognizes outstanding students graduating from Erie High School, Erie, Colorado who attended Erie feeder schools all of 1st to 12th grades. We utilized the generous grant from the Town of Erie to provide \$500 to six students selected through a rigorous application and evaluation process. The EHS Education Foundation matched the \$500 to each of the six students to award them each a \$1,000 scholarship. Awards were presented to students at our Scholarship Award Celebration on May 30, 2024. Scholarship checks were mailed directly to each student's college or university on June 6, 2024. The students' names, colleges, check number and date mailed is included on the attached document. If you would like a copy of our check register or official bank record, we would be happy to supply that additional documentation.

Signature



Funding Report									
TOTAL EXPENSES			Total	Grant Funded					
			\$6,000.00	\$3,000.00					
2024 EHS Ed Foundation Scholarship Type	Last Name	First Name	College Student ID	Total Scholarship Amount Awarded	Amount Awarded from Grant to Community	Amount Matched by EHSEdFnd	Post-secondary Institution for fall 2024 attendance	EHSEdFnd Check Number	Date check mailed to postsecondary Institution
Lifetime Erie Student Scholarship	Bellows	Ashlie	190310	\$1,000.00	\$500.00	\$500.00	Colorado State University	4416	06/06/2024
Lifetime Erie Student Scholarship	Green	Mizuki	110742333	\$1,000.00	\$500.00	\$500.00	University of Colorado Boulder	4417	06/06/2024
Lifetime Erie Student Scholarship	Jones	Stephen	111063744	\$1,000.00	\$500.00	\$500.00	University of Colorado Colorado Springs	4427	06/06/2024
Lifetime Erie Student Scholarship	McKercher	Evan	111249549	\$1,000.00	\$500.00	\$500.00	University of Colorado Denver	4436	06/06/2024
Lifetime Erie Student Scholarship	Oyler	Gage	10929497	\$1,000.00	\$500.00	\$500.00	Colorado School of Mines	4443	06/06/2024
Lifetime Erie Student Scholarship	Perschon	Maryn	753248885	\$1,000.00	\$500.00	\$500.00	Brigham Young University Provo	4445	06/06/2024
Total Expenses				\$6,000	\$3,000	\$3,000			

Grants to Communities - Final Expense Report

10/16/2024 1:39 PM (MDT)

Grants to Communities - Final Expense Report

Final grant expense reports must be submitted no later than November 15 of the year grant funds were received. Information provided will be used to complete a final funding report for Town Council and to determine eligibility for future funding.

Organization Name	Erie Elementary
Contact Person	Jenna Bullard
Contact Email	bullard_jennifer@svvsd.org
Did you have an event or a service funded?	Service
Name of Event or Service	Erie Elementary School Book Walk
Dates of your event(s) or services(s)	
i. Date of event/service	
07/01/2024	
Number of attendees or persons impacted by your event/service	500
Amount of Grant Funding Originally Requested	2000.00
Amount of Grant Funding Received	1500.00


Report Grant Expenses

Please use the Grant Expense Template to report your event/services expenses following the steps below:


1. Download the [Grant Expense Template](#), once opened, you should be able to download the spreadsheet into Excel or save a copy in Google Sheets.
2. Complete the spreadsheet by entering all your expenses and the portion of them that was covered by the grant. You can update the names of the columns and add additional rows as needed. The total expenses section at the top of the spreadsheet will auto populate as you complete the lower portion.
3. Save to the expense spreadsheet to your computer.
4. Upload below

You must provide receipts/invoices for any expenses listed that were paid with grant funding. You will upload them in the next step.

Upload Grant Expense Sheet

 EES_Grants To Community Expense Tracking - Expenses.pdf

Upload receipts or invoices for expenses

 StoryWalk Invoice .pdf



Any additional information you
would like to provide to the Town?

Thank you for helping us to make out book walk a reality!

Signature



Book Walk Expenses

TOTAL EXPENSES					Total	Grant Funded
					\$7,495.76	\$1,500.00
Book Walk	Total	Grant Funded		Food/Drinks	Total	Grant Funded
(20) Posts	\$6,115.76	1500				
Install	1380	0				
Total	\$7,495.76	\$1,500.00		Total	\$0.00	\$0.00
Signage	Total	Grant Funded		Staffing	Total	Grant Funded
						\$0.00
Total	\$0.00	\$0.00		Total	\$0.00	\$0.00
Marketing	Total	Grant Funded		Giveaways	Total	Grant Funded

				Total	\$0.00	\$0.00
Total	\$0.00	\$0.00				
Miscellaneous	Total	Grant Funded				
Total	\$0.00	\$0.00				