



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Board of Trustees

Tuesday, January 22, 2019

6:30 PM

Board Room

STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

URBAN RENEWAL AUTHORITY WILL FOLLOW THE CONCLUSION OF THE
BOARD OF TRUSTEES MEETING

TIMES LISTED ARE AN APPROXIMATION

I. CALL MEETING TO ORDER 6:30 PM

Mayor Carroll called the January 22, 2019 regular Board of Trustees meeting to order at 6:30 pm.

II. PLEDGE OF ALLEGIANCE AND ROLL CALL 6:30 PM

Present: 6 - Mayor Carroll
Mayor Pro Tem Deakin
Trustee Charles
Trustee Woog
Trustee Gippe
Trustee van Woudenberg

Excused: 1 - Trustee Haid

III. APPROVAL OF THE AGENDA 6:35 PM

Mayor Pro Tem Deakin moved to approve the January 22, 2019 agenda with an amendment to Agenda Item 19-041 to correct the dollar amount to not exceed \$38,400; the motion was seconded by Trustee van Woudenberg. The motion carried with all present voting in favor thereof.

Aye: 6 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Gippe, and Trustee van Woudenberg

IV. CONSENT AGENDA 6:40 PM

A motion was made by Mayor Pro Tem Deakin, seconded by Trustee van Woudenberg, that the Consent Agenda be approved. The motion carried by the following vote:

Aye: 6 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Gippe, and Trustee van Woudenberg

[19-003](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Granting An Extension For The Execution Of The Development Agreement For Canyon Creek Subdivision Filing No. 10

Staff is requesting an extension to record final documents for the Canyon Creek Subdivision Filing No. 10

Attachments: [Resolution](#)
[Vicinity Map](#)

[19-014](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing A Payment In The Amount Of \$365,000 For Windy Gap Carriage Charges To The Municipal Subdistrict Of Northern Colorado Water Conservancy District

Attachments: [Resolution](#)
[2018-2019 financial commitments 01.02.19 - Windy Gap](#)

[19-040](#) Approval of January 8, 2019 Draft Meeting Minutes

Attachments: [January 8, 2019 Draft Meeting Minutes](#)

[19-041](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing The Purchase Of A 2019 Chevrolet Silverado 1500 Truck From John Elway Chevrolet For An Amount Not To Exceed \$76,900

Attachments: [Resolution](#)
[Quote](#)

[19-042](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing The Purchase Of A 2020 Ford Utility Police Interceptor, Two 2019 Ford F150 Trucks, And A 2019 Ford Transit Van 150 From Sill-Terhar Ford For An Amount Not To Exceed \$304,800

Attachments: [Resolution](#)
[Quote](#)

[19-043](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing The Purchase Of Vehicle Accessories For Four Patrol SUVs And Four Pickups From WAC Bearcom For An Amount Not To Exceed \$99,100

Attachments: [Resolution](#)
[Quote](#)

[19-045](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing

The Purchase Of Ultraviolet Bulbs From DC Frost Associates, Inc. For An Amount Not To Exceed \$59,400

Attachments: [Resolution](#)

[Quotation](#)

[19-053](#)

A Resolution of the Board of Trustees of The Town Of Erie to Enter Into A Contract With Kelly Enterprises, LTD For the Management of the 2019 Erie Farmer's Markets and Neighborhood Block Parties in the Amount of \$35,000

Attachments: [Contract](#)

[Resolution](#)

V. PUBLIC COMMENT 6:45 PM

Rich Hiegel of 4472 Hogan Court, Longmont, Colorado, gave public comment on the Park West Building.

Cloe Bernier of 1169 St. John's Street, Erie, Colorado, gave public comment on Up With People.

VI. EXECUTIVE SESSION 6:50 PM

[19-061](#)

An Executive Session To Hold A Conference With The Town's Attorney To Receive Legal Advice On Specific Legal Questions, Pursuant To C.R.S. § 24-6-402(4)(B), Concerning The Proposed Settlement Agreement With Lafayette

Mayor Pro Tem Deakin moved to go into Executive Session for a conference with the Town's Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), concerning the proposed settlement agreement with Lafayette. The motion was seconded by Trustee van Woudenberg. The motion carried with all presenting voting in favor thereof.

Mayor Carroll announced; It's Tuesday, January 22, 2018, and the time is 6:37 pm. For the record, I am the presiding officer, Mayor Carroll. As required by the Open Meetings Law, this executive session is being electronically recorded. Also present at this executive session are the entire Board of Trustees, Town Attorney Kendra Carberry, Town Administrator Malcolm Fleming, Community Services Director Farrell Buller, Finance Director Steve Felten, and Economic Development Manager Ben Pratt.

Mayor Carroll announced; the time 8:05 pm, and the executive session has concluded. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Hearing none, Mayor Carroll moved to the next agenda item.

[18-396](#)

Consideration of a Community Organization Grant Request from Erie

UpLink 8:25 PM

Attachments: [Community Organization Grant Request](#)
[Erie Uplink Presentation](#)

Agenda Item 18-396 was moved ahead of Agenda Item 19-057.

Trustee Woog moved to approve Agenda item 18-396; the motion was seconded by Trustee Charles. The motion carried with the following roll call vote:

Aye: 6 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Gippe, and Trustee van Woudenberg

VI. RESOLUTIONS 7:20 PM

[19-057](#) PUBLIC HEARING: A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Intergovernmental Agreement With The City Of Lafayette And The Town Of Erie Urban Renewal Authority

Attachments: [Resolution](#)
[Revised Intergovernmental Agreement](#)

Mayor Carroll opened the public hearing for Agenda Item 19-057 at 8:20 pm.

Chris Elliot of the Parkdale community gave public comment on Agenda Item 19-057.

Tyler Carlson of Evergreen Development gave public comment on Agenda Item 19-057.

Trustee Woog moved to continue Agenda Item 19-057; the motion was seconded by Trustee Charles. The motion failed with a two (2) for and four (4) against vote with Mayor Carroll, Mayor Pro Tem Deakin, Trustee Gippe, and Trustee van Woudenberg voting no.

Mayor Pro Team Deakin moved to approve Agenda Item 19-057; the motion was seconded by Trustee van Woudenberg. The motion carried with a four for (4) vote and a two (2) against vote with Trustee Charles and Trustee Woog voting no.

Trustee van Woudenberg provided direction to Town Staff to include the amended agreement in January 22, 2019 packet materials.

VIII. ORDINANCES 7:50 PM

[19-051](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie Amending Section 6-9-1 Of The Erie Municipal Code Relating To The Definitions Of Fermented Malt Beverage And Malt Liquor

Attachments: [Ordinance](#)

A motion was made by Mayor Pro Tem Deakin, seconded by Trustee Charles, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 6 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Gippe, and Trustee van Woudenberg

[19-058](#) An Emergency Ordinance Of The Board Of Trustees Of The Town Of Erie Extending The Temporary Moratorium On The Acceptance, Processing And Approval Of Any Applications Under The Unified Development Code Related To Oil And Gas Exploration, Extraction And Related Operations

Attachments: [Ordinance](#)

A motion was made by Mayor Pro Tem Deakin, seconded by Trustee van Woudenberg, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 6 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Gippe, and Trustee van Woudenberg

[19-059](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie Extending The Temporary Moratorium On The Acceptance, Processing And Approval Of Any Applications Under The Unified Development Code Related To Oil And Gas Exploration, Extraction And Related Operations

Attachments: [Ordinance](#)

IX. STAFF REPORTS 8:10 PM

[19-062](#) Unified Development Code Chapter 12 Revisions

Attachments: [Draft Adoption Plan](#)

X. GENERAL BUSINESS 8:20 PM

[19-060](#) Board of Trustees 2019 Work Plan

Attachments: [2019 Work Plan 2019.01.16 Draft By Priority w Notes](#)
[2019 Work Plan 2019.01.16 Draft By Qtr](#)
[2019 Work Plan 2019.01.16 Draft By Engagement](#)
[2019 Work Plan Detailed Descriptions - Combined 2019.01.18](#)

XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS

Trustee Charles provided a recap on the History Colorado Orientation. Trustee Charles thanked Mark Rodman and History Colorado for the presentation.

Trustee Gippe thanked Town Staff for the Public Works Facility tours.

Trustee van Woudenberg reported on a nesting bald eagels study group's interest in presenting to the Board of Trustees.

Mayor Carroll reported on her interest in future facility tours, and thanked Town Staff for their involvement in the tour.

XII. ADJOURNMENT 8:45 PM

Mayor Carroll adjourned the January 22, 2019 regular meeting at 9:41 pm.