



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Urban Renewal Authority

Tuesday, December 10, 2024

6:30 PM

Virtual

Link to Watch or Comment Virtually: <https://bit.ly/URA2024>

I. Call Meeting to Order

Chair Brooks called the meeting to order at 6:33 p.m.

II. Roll Call

Present 10 - Emily Baer, Dan Hoback, Andrew Sawusch, Lori Saine, Ashraf Shaikh, Brandon Bell, Justin Brooks, Meosha Brooks, Owin Orr, and Sara Loflin

III. Approval of the Agenda

Commissioner Baer made a motion to approve the Agenda. Commissioner Saine seconded the motion. The motion passed by the following vote at 6:37 p.m.

Aye: 10 - Commissioner Baer
Commissioner Hoback
Commissioner Sawusch
Commissioner Saine
Commissioner Shaikh
Commissioner Bell
Chairperson Brooks
Commissioner Brooks
Commissioner Orr Vice
Chair Loflin

IV. Consent Agenda

[24-558](#)

Approval of the November 12, 2024 Urban Renewal Authority Meeting Minutes

Attachments: [11-12-2024 URA Minutes](#)

Commissioner Hoback made a motion to approve the Consent Agenda. Commissioner Bell seconded the motion. The motion passed by the following vote at 6:39 p.m.

Aye: 10 - Commissioner Baer
Commissioner Hoback
Commissioner Sawusch
Commissioner Saine
Commissioner Shaikh
Commissioner Bell
Chairperson Brooks
Commissioner Brooks
Commissioner Orr Vice
Chair Loflin

V. Public Comment

Chair Brooks read the Public Comment rules and opened Public Comment at 6:39 p.m.

With no speakers, Chair Brooks closed Public Comment at 6:39 p.m.

VI. General Business

24-546

A Resolution of the Board of Commissioners of the Town of Erie Urban Renewal Authority Approving a Reimbursement Agreement with Bourbon on Briggs, LLC

Attachments: [Staff Presentation](#)
[Resolution 24-008](#)
[Reimbursement Agreement](#)
[Gap Funding Analysis](#)

Julian Jacquin, Economic Development Director, presented the item at 6:40 p.m.

Andy Arnold, Pioneer Development Company, and Ronda Grassi, Bourbon on Briggs, LLC, were available online to answer questions.

Commissioner Bell made a motion to approve Resolution 24-008. Commissioner Baer seconded the motion. The motion passed by the following vote at 6:55 p.m.

Aye: 10 - Commissioner Baer
Commissioner Hoback
Commissioner Sawusch
Commissioner Saine
Commissioner Shaikh
Commissioner Bell
Chairperson Brooks
Commissioner Brooks
Commissioner Orr Vice
Chair Loflin

24-550

Public Hearing: A Resolution of the Board of Commissioners of the Town of Erie Urban Renewal Authority Providing for Supplemental Appropriations for the 2024 Budget Year

Attachments: [Presentation](#)

[Resolution 24-](#)

[2024 URA 2nd Supplemental Budget Memo](#)

[2024 URA 2nd Supplemental Detail Schedules](#)

Chair Brooks opened the Public Hearing at 6:56 p.m.

Cassie Bethune, Finance Manager, presented the item at 6:56 p.m.

With no speakers online virtually, Chair Brooks closed the Public Hearing at 6:58 p.m.

Commissioner Hoback made a motion to approve Resolution 24-009.

Commissioner Bell seconded the motion passed by the following vote at 6:59 p.m.

Aye: 10 - Commissioner Baer
Commissioner Hoback
Commissioner Sawusch
Commissioner Saine
Commissioner Shaikh
Commissioner Bell
Chairperson Brooks
Commissioner Brooks
Commissioner Orr Vice
Chair Loflin

[24-549](#)

Presentation of Draft Planning Documents for Proposed Erie Town Center URA Plan Area

Attachments: Presentation

Erie Town Center URA Conditions Survey 12.04.2024

Erie Town Center URA Urban Renewal Plan 11.25.2024

Erie Town Center URA Impact Report 11.24.2024

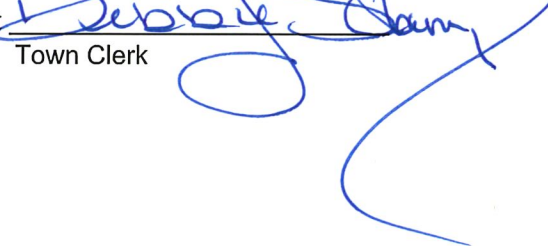
Julian Jacquin, Economic Development Director, introduced the item at 7:00 p.m.

Andy Arnold, Pioneer Development Company, presented the item at 7:05 p.m.

VII. Adjournment

Chair Brooks adjourned the meeting at 7:27 p.m.

Approved 
Chair

Attest 
Town Clerk

