



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes

### Town Council

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Tuesday, April 28, 2026

7:45 PM

Council Chambers

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or Immediately Following the Urban Renewal Authority Meeting

#### Regular Meeting

Link to Watch or Comment Virtually: [www.erieco.gov/CouncilMeeting](http://www.erieco.gov/CouncilMeeting)

#### I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 7:11 p.m.

#### II. Roll Call

**Present:** 7 - Mayor Moore, Mayor Pro Tem Bell, Council Member Pesaramelli, Council Member O'Connor, Council Member Baer, Council Member Mortellaro, and Council Member Hoback

#### III. Approval of the Agenda

**Council Member Hoback made a motion to approve the Agenda. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:13 p.m.**

**Ayes** 7 - Mayor Moore  
Mayor Pro Tem Bell  
Council Member Pesaramelli  
Council Member O'Connor  
Council Member Baer  
Council Member Mortellaro  
Council Member Hoback

#### IV. Consent Agenda

[2026-289](#) Approval of the April 14, 2026 Town Council Meeting Minutes

**Attachments:** [04-14-2026 Council Minutes](#)

[2026-309](#) Approval of the April 21, 2026 Town Council Special Meeting Minutes

**Attachments:** [04-21-2026 Special Meeting Minutes](#)

[2026-24](#) Mental Health Awareness Month Proclamation; Sponsor Council Members Brandon Bell & Brian O'Connor

**Attachments:** [Proclamation](#)

[2026-236](#) Older Americans Month Proclamation, Sponsor Council Members Emily Baer and Brian O'Connor

**Attachments:** [Proclamation](#)

[2026-290](#) Proclamation: 57th Annual Professional Municipal Clerks Week - May 3-9, 2026; Sponsored by Council Member O'Connor

**Attachments:** [Proclamation](#)

[2026-243](#) Economic Development Week Proclamation; Sponsored by Council Member O'Connor

**Attachments:** [2026 Proclamation](#)

[2026-104](#) A Resolution of the Town Council of the Town of Erie Approving an Agreement for Professional Services with Freese and Nichols, Inc., for a Water Strategic Plan Update

**Attachments:** [Agreement](#)

[Resolution 26-076](#)

[2026-184](#) A Resolution of the Town Council of the Town of Erie Appointing Members to the Board of Adjustment

**Attachments:** [Resolution 26-083](#)

[2026-254](#) A Resolution of the Town Council of the Town of Erie Approving a License Agreement with the City of Lafayette for a Temporary Detour of the Coal Creek Regional Trail

**Attachments:** [Lease Agreement](#)

[Resolution 26-072](#)

[2026-257](#) A Resolution of the Town Council of the Town of Erie Approving a Third Amendment to Construction Contract with A&M Renovations, LLC, for the Schofield Farm Barn Rehabilitation

**Attachments:** [Resolution 26-075](#)

[Original Contract](#)

[1st Amendment](#)

[2nd Amendment](#)

[3rd Amendment](#)

[2026-261](#) A Resolution of the Town Council of the Town of Erie Approving an

Agreement for Transfer of Federal Entitlement Funds from the Erie Municipal Airport to Steamboat Springs/Bob Adams Field

**Attachments:** [Transfer Agreement](#)  
[Resolution 26-080](#)

[2026-262](#) An Ordinance of the Town Council of the Town of Erie Approving a Permanent Easement Agreement Between Anderson South Farm LLC, Terminating an Existing Easement, and Granting a Replacement Easement

**Attachments:** [Agreement](#)  
[Context Maps](#)  
[Ordinance 015-2026](#)

[2026-263](#) An Ordinance of the Town Council of the Town of Erie Approving a Permanent Easement Agreement Between FARFRUMWURKING LLLP to Terminate an Existing Easement and Grant a Replacement Easement

**Attachments:** [Agreement](#)  
[Ordinance 016-2026](#)  
[Context Maps](#)

[2026-275](#) A Resolution of the Town Council of the Town of Erie Appointing Elizabeth Barajas as Assistant Municipal Judge of the Erie Municipal Court

**Attachments:** [Asst Judge Contract](#)  
[Elizabeth Barajas for packet](#)  
[Resolution 26-081](#)

[2026-277](#) An Ordinance of the Town Council of the Town of Erie Adopting and Amending the Town's Purchasing Policy

**Attachments:** [Purchasing Policy](#)  
[Ordinance 021-2026](#)

[2026-286](#) A Resolution of the Town Council of the Town of Erie Approving a First Amendment to Agreement for Professional Services with Fox Tuttle Transportation Group, LLC for On-Call Multi-modal Transportation and Traffic Planning Services

**Attachments:** [Resolution 26-085](#)  
[First Amendment](#)  
[On-Call Agreement](#)

[2026-287](#) A Resolution of the Town Council of the Town of Erie Approving a First Amendment to Agreement for Professional Services with DJ&A LLC for On-Call Multi-modal Transportation and Traffic Planning Services

**Attachments:** [Resolution 26-084](#)  
[First Amendment](#)  
[On-Call Agreement](#)

**Mayor Pro Tem Bell made a motion to approve the Consent Agenda. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:16 p.m.**

**Ayes** 7 - Mayor Moore  
Mayor Pro Tem Bell  
Council Member Pesaramelli  
Council Member O'Connor  
Council Member Baer  
Council Member Mortellaro  
Council Member Hoback

#### **V. Public Comment On Non-Agenda and Consent Items only.**

Mayor Moore opened Public Comment at 7:17 p.m.

The following spoke:

1. Diego spoke about the Caldwell Reservoir.

Shannon Milliken signed up to speak during the Public Safety for All Resident Proclamation; however, the Town does not typically take public comment during a proclamation. At 9:36 p.m., Mayor Moore noticed her in the room and because of her involvement in getting this proclamation completed, allowed her to speak.

Mayor Moore closed Public Comment at 7:19 p.m.

#### **VI. General Business**

[2026-260](#) PUBLIC HEARING: A Resolution of the Town Council of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2026 Budget Year

**Attachments:** [2026 Capital Project Summary](#)  
[Change Request Summary](#)  
[Change Request Detail](#)  
[Fund Balance Summary](#)  
[Presentation](#)  
[Memo](#)  
[Schedule A](#)  
[Resolution 26-090](#)

Mayor Moore opened the Public Hearing at 7:19 p.m.

Sara Hancock, Director of Finance, presented the item at 7:19 p.m.

The following spoke:

1. Claire Scott

With no additional speakers in house or online virtually, Mayor Moore closed the Public Hearing at 7:46 p.m.

**Council Member Hoback made a motion to approve Resolution 26-090. Council Member Baer seconded the motion. The motion passed by the following vote at 7:46 p.m.**

**Ayes** 7 - Mayor Moore  
Mayor Pro Tem Bell  
Council Member Pesaramelli  
Council Member O'Connor  
Council Member Baer  
Council Member Mortellaro  
Council Member Hoback

[2026-301](#) Proclamation: Public Safety for All Residents of the Town of Erie;  
Sponsored by Mayor and Town Council

**Attachments:** [Proclamation](#)  
[Proclamación en español](#)

The Town arranged for a translator to be available during the reading of this proclamation; however the meeting was running ahead of schedule so this item was moved to give the translator time to arrive. It was placed after Item 2026-260; PUBLIC HEARING: A Resolution of the Town Council of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2026 Budget Year.

Mayor Moore read the proclamation at 7:52 p.m.

[2026-264](#) Public Hearing: 1) An Ordinance of the Town Council of the Town of Erie Approving the Rezoning a Portion of Property Within the Sierra

Vista Minor Subdivision to Community Mixed Use (CMU) and a Portion of the Property to Airport (AP)

2) A Resolution of the Town Council of the Town of Erie Accepting Dedications as Shown on the Sierra Vista Minor Subdivision No. 2 Plat

**Attachments:** [Ordinance 017-2026](#)  
[Resolution 26-088](#)  
[CMU and AP Use table](#)  
[Staff Presentation](#)  
[Staff Report](#)  
[Applicant Submittals](#)  
[Applicant Presentation](#)  
[Proposed Sierra Vista Minor Subdivision](#)  
[Proposed Sierra Vista Zoning Map](#)  
[Neighborhood Meeting Information](#)  
[Combined Reviews](#)  
[Broomfield Final Comment](#)  
[TC Public Hearing Notices](#)  
[Planning Commission Resolution No. PC26-06](#)  
[Resident Comment 04-24-2026 Tim Drnec - 3040 Cherokee Ct](#)

Mayor Moore opened the Public Hearing at 7:54 p.m.

Chris LaRue, Principal Planner, presented the item at 7:55 p.m.

Heidi Majerik, Gage Management, presented the applicant presentation at 8:07 p.m.

The following spoke:

1. Johan Morris
2. Tim Drnec
3. John Biard
4. Patty Anderson
5. Pamela Biard
6. Bryon Bednar

With no additional speakers in house or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 8:43 p.m.

The applicant withdrew their application at 9:20 p.m.

## VIII. Council Member Reports and Announcements

Council Members spoke about the Spring Clean Up Event which is this Saturday, Earth Day/Arbor Day turned out great, Erie Bee is gaining ridership, free landfill drop off begins tomorrow and ends next Wednesday, and a big thank you goes out to Shannon Milliken & the community for working with Council & staff to complete the Public Safety for All Residents of the Town of Erie proclamation.

**IX. Town Manager Report**

Meredyth Muth, Interim Town Manager, thanked board members & staff for the great Arbor Day/Earth Day event, the parklet patios are being installed tomorrow and the Farmer's Market begins next Thursday.

**X. Town Attorney Report**

Breana Meng, Town Attorney, had nothing to report.

**XI. Executive Session**

[2026-315](#)

EXECUTIVE SESSION to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session.

**Mayor Pro Tem Bell made a motion to go into Executive Session. Council Member O'Connor seconded the motion. The motion passed by the following vote at 9:49 p.m.**

**Mayor Moore stated that the meeting would adjourn at the conclusion of the Executive Session.**

- Ayes** 7 - Mayor Moore
- Mayor Pro Tem Bell
- Council Member Pesaramelli
- Council Member O'Connor
- Council Member Baer
- Council Member Mortellaro
- Council Member Hoback

**XII. Adjournment**

Approved \_\_\_\_\_  
Mayor

Attest \_\_\_\_\_  
Town Clerk

**Translation Services**