

TOWN OF ERIE

*645 Holbrook Street
Erie, CO 80516*



Meeting Minutes

Wednesday, May 19, 2021

6:30 PM

**via Virtual Meeting
<http://bit.ly/May19PCMtg>
Council Chambers**

Planning Commission

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO FLAG

Chair Zuniga called the May 19, 2021 Planning Commission to order at 6:30pm.

II. ROLL CALL**Roll Call:**

Commissioner Hoback - present
Commissioner Luthi - present
Commissioner Witt - present
Commissioner Sawusch - present
Vice Chair Fraser - present
Commissioner Ames - absent/excused
Chair Zuniga - present

III. APPROVAL OF THE AGENDA

Commissioner Witt moved to approve the agenda of the May 19, 2021 Planning Commission Meeting. The motion, seconded by Commissioner Hoback, carried with the following roll call vote:

Commissioner Luthi - yes
Commissioner Witt - yes
Commissioner Sawusch - yes
Vice Chair Fraser - yes
Commissioner Hoback - yes
Chair Zuniga - yes

IV. APPROVAL OF MINUTES

[21-201](#) Approval of the May 5, 2021 Planning Commission Meeting Minutes

Attachments: [May 5, 2021 Planning Commission Meeting Minutes](#)

Commissioner Hoback moved to approve the meeting minutes of the May 5, 2021 Planning Commission Meeting. The motion, seconded by Commissioner Luthi, carried with the following roll call vote:

Commissioner Sawusch - yes
Vice Chair Fraser - yes
Commissioner Witt - yes
Commissioner Luthi - yes
Commissioner Hoback - yes
Chair Zuniga - yes

V. PUBLIC COMMENTS

No public comments.

VI. GENERAL BUSINESS

[21-188](#) Planning Commission Study Session

Chair Zuniga introduced Agenda Item 21-188 - A Study Session of the Planning Commission.

This study session is being held to discuss a potential agenda regarding a future meeting between the Board of Trustees and the Planning Commission.

Discussion was held amongst the Planning Commission members regarding a plan to present to the Board of Trustees with regards to the role of the Planning Commission.

The Commission is in agreement that they would create a memo to present to the Board of Trustees proposing additional responsibilities of the Planning Commission. The Commissioners will bring back ideas after doing some additional research to be discussed at the next Planning Commission Meeting.

VII. STAFF REPORTS

[21-187](#) Planning & Development Monthly Report

Attachments: [Planning & Development Monthly Report - April](#)

Deborah Bachelder, Planning Manager/Deputy Director of Planning & Development provided a brief update on the Comprehensive Plan and DOLA Grant to the Commission.

VIII. COMMISSIONER REPORTS AND DISCUSSION ITEMS

No Commissioner Reports.

IX. ADJOURNMENT

Chair Zuniga adjourned the May 19, 2021 Planning Commission Meeting at 8:06pm.