



CIP Study Session

July 16, 2024

Sara Hancock, Finance Director
Kristin Bruner, CIP Analyst

Agenda

- Review of CIP Review Process
- Summary of Total 2025 CIP Requests
 - Projections with All Requests
 - Fund and Department Summaries
- Overview of Departmental Requests
- Overview of Unfunded Requests
- Projection for General Fund with Recommendations
 - Possible Available Funding
 - Balancing Mechanisms
- Questions and Discussion

CIP Review Process

- Department submitted projects for the 5-Year CIP
 - ClearGov Budgeting Software
 - Departmental Priorities
 - Scorecard
- Comprehensive Review
 - Departmental Meetings with Executive Budget Team (EBT)
 - Strategic Review – EBT and Town Manager's Office
 - Senior Leadership Team (SLT) Review
- Recommendations Developed
 - Available Funding
 - Priority Projects



Total 2025 CIP Requests by Department

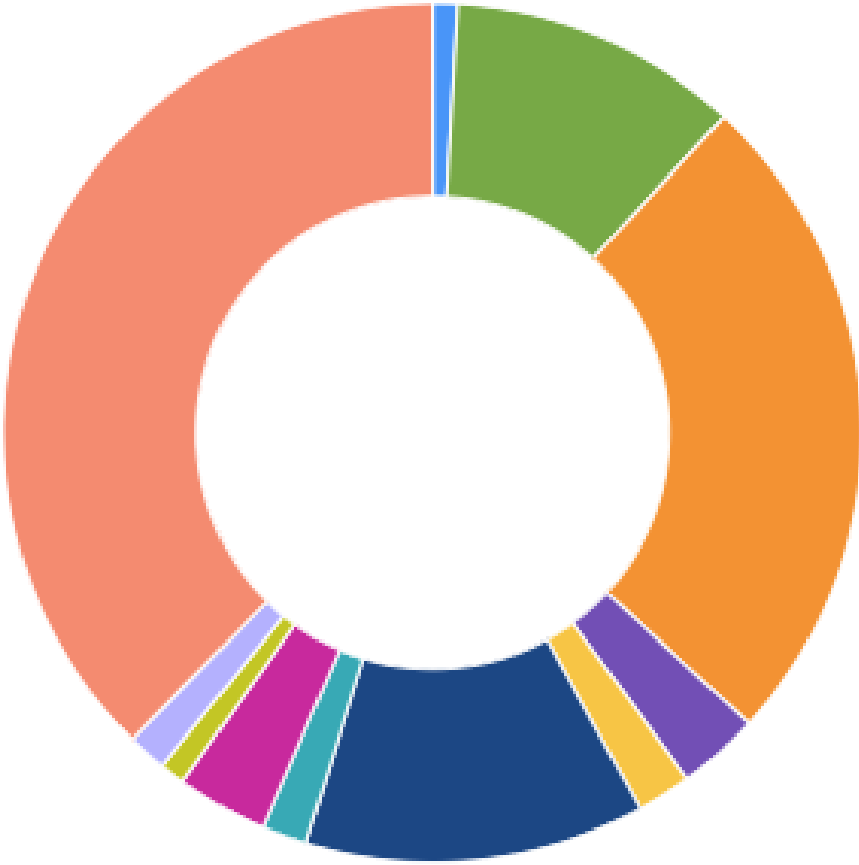
Total requests (102)



| | |
|-----------------------------|-------------------------|
| Economic Development (2%) | \$3,550,000.00 |
| Environmental Services (1%) | \$1,290,000.00 |
| Parks & Recreation (3%) | \$3,939,943.01 |
| Planning & Development (1%) | \$1,750,000.00 |
| Police (0%) | \$32,400.00 |
| Public Works (54%) | \$77,072,104.00 |
| Utilities (38%) | \$54,603,533.00 |
| TOTAL | \$142,237,980.01 |



Total 2025 CIP Requests by Fund



| | |
|---|-------------------------|
| Airport Fund - 530 (1%) | \$1,322,223.00 |
| General Fund - 100 (11%) | \$15,568,705.00 |
| Police Facility Impact Fund - 325 (25%) | \$35,518,368.00 |
| Public Facilities Impact Fund - 310 (3%) | \$4,377,512.00 |
| Storm Drainage Impact Fund - 340 (2%) | \$2,936,500.00 |
| Storm Drainage Operating Fund - 520 (13%) | \$18,197,974.00 |
| Trails & Natural Areas Fund - 210 (2%) | \$2,388,583.01 |
| Transportation Impact Fund - 300 (3%) | \$4,924,582.00 |
| Urban Renewal Authority Fund - 800 (1%) | \$1,350,000.00 |
| Wastewater Fund - 510 (1%) | \$2,095,000.00 |
| Water Fund - 500 (38%) | \$53,558,533.00 |
| TOTAL | \$142,237,980.01 |



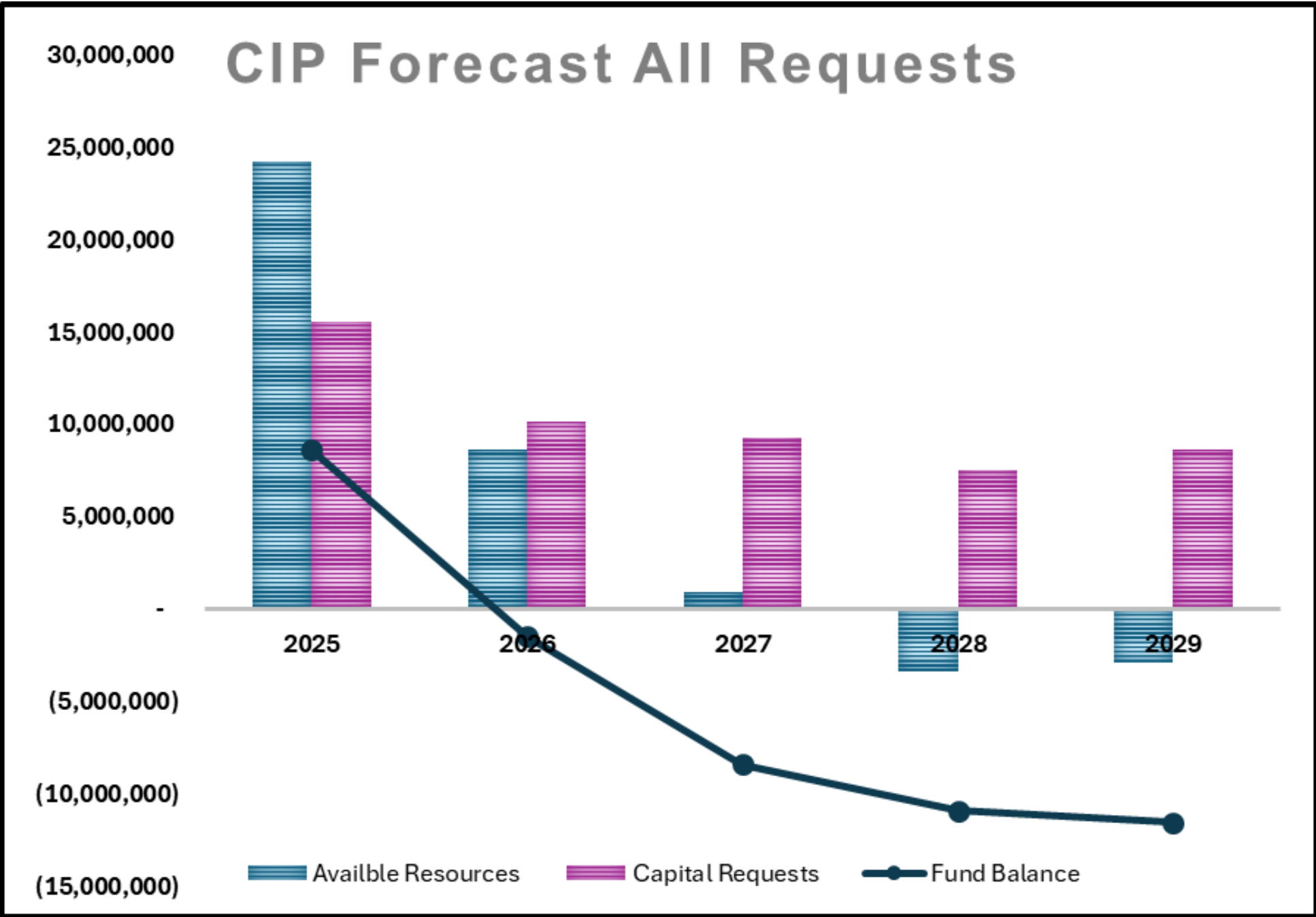
Projected CIP Fund – All Requests

| | 2024 EOY Est. | 2025 Requests | 2026 Forecast | 2027 Forecast | 2028 Forecast | 2029 Forecast |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CIP Beginning FB | - | 24,200,000 | 8,631,295 | (1,482,013) | (8,397,389) | (10,900,033) |
| General Fund Transfer | 24,200,000 | - | - | 2,400,000 | 5,000,000 | 8,000,000 |
| Capital Requests | - | 15,568,705 | 10,113,308 | 9,315,376 | 7,502,644 | 8,626,626 |
| Total Capital | - | 15,568,705 | 10,113,308 | 9,315,376 | 7,502,644 | 8,626,626 |
| CIP Ending FB | 24,200,000 | 8,631,295 | (1,482,013) | (8,397,389) | (10,900,033) | (11,526,659) |

Assumptions for CIP Transfer:

- 10% Sales and Use Tax Growth
- 4% Operating and 8% Personnel Growth
- Maintain All Reserves
- Includes Less than Historical CIP Turnback

All General Fund 2025 Requests - \$15,568,705





Total 2025 CIP Recommendations by Department

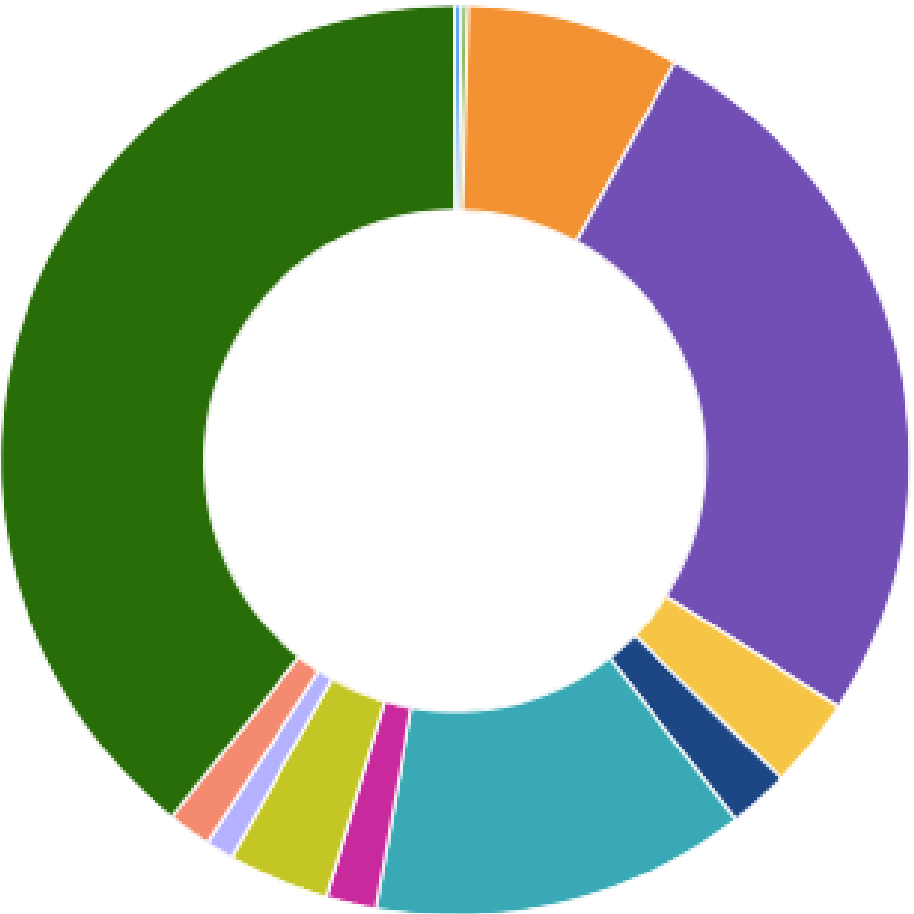
Total Requests (97)



| | |
|-----------------------------|-------------------------|
| Economic Development (2%) | \$2,550,000.00 |
| Environmental Services (1%) | \$1,190,000.00 |
| Parks & Recreation (3%) | \$3,939,943.01 |
| Planning & Development (1%) | \$1,175,000.00 |
| Police (0%) | \$32,400.00 |
| Public Works (53%) | \$72,804,604.00 |
| Utilities (40%) | \$54,603,533.00 |
| TOTAL | \$136,295,480.01 |



Total 2025 CIP Recommendations by Fund



| | |
|---|-------------------------|
| Airport Fund - 530 (0%) | \$322,223.00 |
| Conservation Trust Fund - 220 (0%) | \$300,000.00 |
| General Fund - 100 (8%) | \$10,326,205.00 |
| Police Facility Impact Fund - 325 (26%) | \$35,518,368.00 |
| Public Facilities Impact Fund - 310 (3%) | \$4,377,512.00 |
| Storm Drainage Impact Fund - 340 (2%) | \$2,936,500.00 |
| Storm Drainage Operating Fund - 520 (13%) | \$18,197,974.00 |
| Trails & Natural Areas Fund - 210 (2%) | \$2,388,583.01 |
| Transportation Impact Fund - 300 (4%) | \$4,924,582.00 |
| Urban Renewal Authority Fund - 800 (1%) | \$1,350,000.00 |
| Wastewater Fund - 510 (2%) | \$2,095,000.00 |
| Water Fund - 500 (39%) | \$53,558,533.00 |
| TOTAL | \$136,295,480.01 |



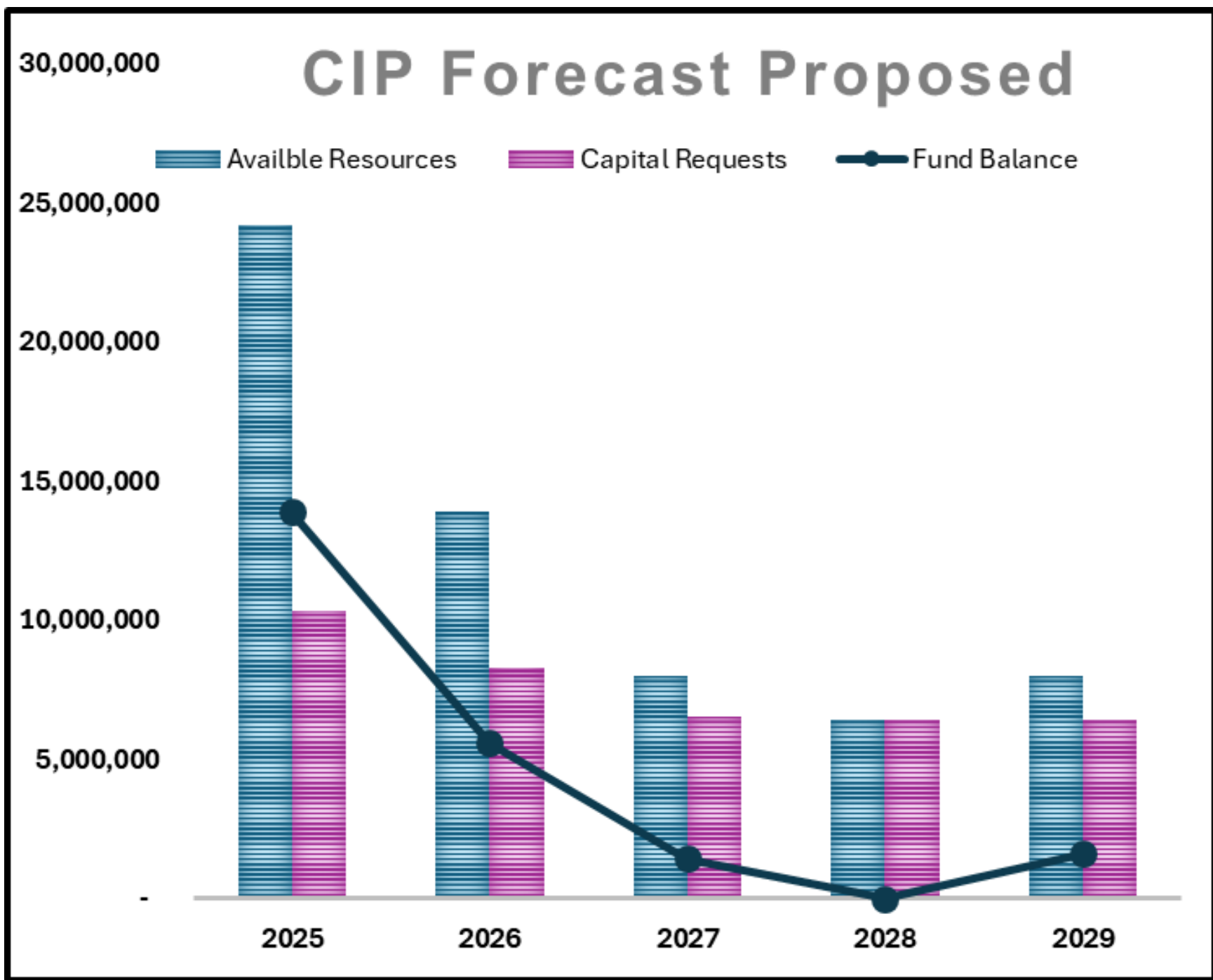
Projected CIP – Recommended Requests

| | 2024 EOY Est. | 2025 Requests | 2026 Forecast | 2027 Forecast | 2028 Forecast | 2029 Forecast |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CIP Beginning FB | - | 24,200,000 | 13,873,795 | 5,585,437 | 1,447,599 | 19,619 |
| General Fund Transfer | 24,200,000 | - | - | 2,400,000 | 5,000,000 | 8,000,000 |
| Capital Requests | - | 10,326,205 | 8,288,358 | 6,537,838 | 6,427,980 | 6,410,463 |
| Total Capital | - | 10,326,205 | 8,288,358 | 6,537,838 | 6,427,980 | 6,410,463 |
| CIP Ending FB | 24,200,000 | 13,873,795 | 5,585,437 | 1,447,599 | 19,619 | 1,609,156 |

Assumptions for CIP Transfer:

- 10% Sales and Use Tax Growth
- 4% Operating and 8% Personnel Growth
- Maintain All Reserves
- Includes Less than Historical CIP Turnback

Recommended General Fund Requests - \$10,326,205





Department Requests



Economic Development – FY 2025



| | |
|--|-----------------------|
| General Fund - 100 (47%) | \$1,200,000.00 |
| Urban Renewal Authority Fund - 800 (53%) | \$1,350,000.00 |
| TOTAL | \$2,550,000.00 |

| Request Title | Fund | Project Number | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|-------------------------------|--------------|----------------|------------------------|-----------------|-----------------------|
| Old Town Property Acquisition | URA Fund | 249001 | 2 | 36 | \$ 1,350,000 |
| Makerspace | General Fund | 100900 | 1 | 32 | \$ 1,200,000 |

Economic Development – FY 2025 CIP Highlights

Makerspace:

- Design and engineering in 2024, construction in 2025.
- Utilizing funds from 2024 to eliminate need for rollover.
*Not a new request

Historic Old Town URA Property Acquisition:

- Hoping to acquire two well-located properties in Downtown Erie.

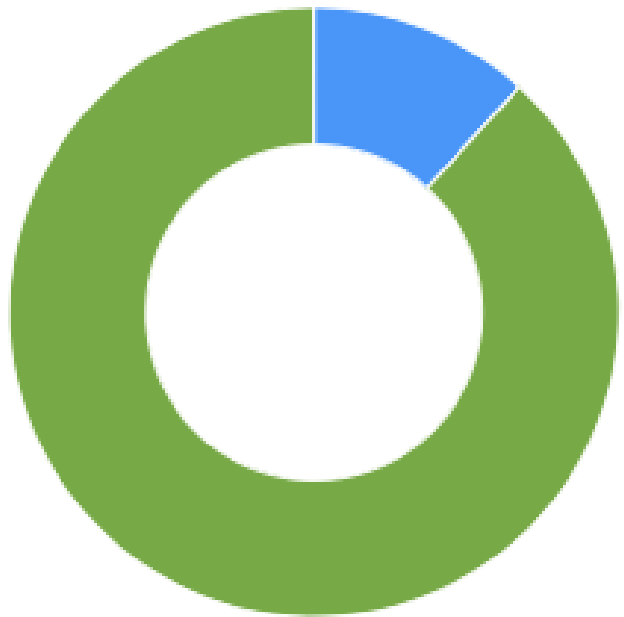
Future Potential Projects:

- Airport Property Acquisition –
Airport Fund





Environmental Services – FY 2025



| | |
|--------------------------|-----------------------|
| General Fund - 100 (12%) | \$140,000.00 |
| Water Fund - 500 (88%) | \$1,050,000.00 |
| TOTAL | \$1,190,000.00 |

| Request Title | Fund | Project Number | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|---|--------------|----------------|------------------------|-----------------|-----------------------|
| FLIR Camera Model: Gx320 | General Fund | | 1 | 42 | \$90,000 |
| Electric Vehicle Charging Stations | General Fund | 100327 | 2 | 34 | \$50,000 |
| Solar at Lynn R Morgan WTF | Water Fund | 252501 | 1 | 34 | \$1,000,000 |
| Low Water Landscape Conversion at Town Facilities | Water Fund | 247010 | 2 | 41 | \$50,000 |



Environmental Services – FY 2025 CIP Highlights

Solar at Lynn R Morgan Water Treatment Facility:

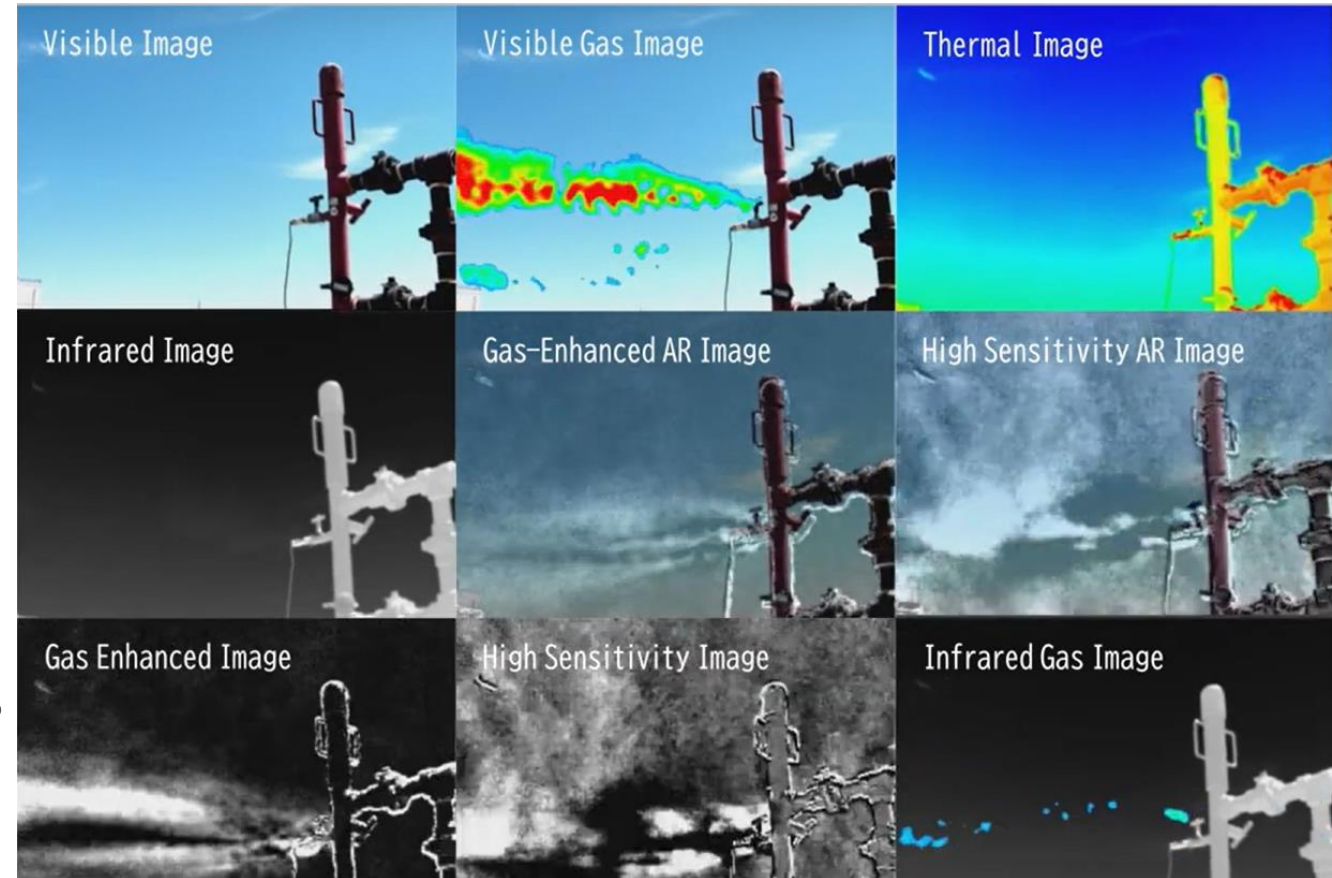
- Covered parking
- Rooftops
- Existing clear well tank.
- Will qualify for IRA reimbursement (30-40%)
- Estimated annual savings of \$58K/year.
- Aligns with Town's Sustainability Plan
- Grant Opportunities



Environmental Services – FY 2025 CIP Highlights

Acquisition of a Forward Looking InfraRed (FLIR) Camera

- On-site and real-time detection of emissions because of faulty equipment, accidents, and intentional releases by operators.
- Detection of methane and toxic VOCs
- Essential for Oil and Gas facilities inspections
- Assists analysis of plumes detected by the Air Quality Monitoring Program





Planning – FY 2025



● General Fund - 100 (100%) \$1,175,000.00
TOTAL \$1,175,000.00

| Request Title | Fund | Project Number | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|-------------------------------------|--------------|----------------|------------------------|-----------------|-----------------------|
| Affordable Housing Fund | General Fund | 253002 | 1 | 37 | \$800,000 |
| Coal Creek Pre-Development Sitework | General Fund | 253001 | 2 | 44 | \$375,000 |



Police - FY 2025



● General Fund - 100 (100%)

\$32,400.00

TOTAL

\$32,400.00

| Request Title | Fund | Project Number | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|--------------------|--------------|----------------|------------------------|-----------------|-----------------------|
| DJI M30T UAS Drone | General Fund | | 1 | 19 | \$12,400 |
| K9 Police Dog | General Fund | | 2 | 18 | \$20,000 |



Parks and Recreation – FY 2025



| | |
|---|-----------------------|
| Conservation Trust Fund - 220 (8%) | \$300,000.00 |
| General Fund - 100 (32%) | \$1,251,360.00 |
| Trails & Natural Areas Fund - 210 (61%) | \$2,388,583.01 |
| TOTAL | \$3,939,943.01 |

| Request Title | Fund | Project Number | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|---|------------------|----------------|------------------------|-----------------|-----------------------|
| Park Fixture Replacements | General Fund | 253002 | 3 | 47 | \$590,000 |
| Playground Replacements | General Fund | 253001 | 12 | 49 | \$350,000 |
| HOA Pocket Park Program (ENIP) | General Fund | 100425 | 7 | 43 | \$150,000 |
| POST Infrastructure Maintenance & Replacement | General Fund | 100368 | 2 | 45 | \$85,000 |
| ECC Pool Maintenance | General Fund | 100246 | 6 | 33 | \$76,360 |
| Sunset Area Plan | Trails & Natural | 245001 | 9 | 43 | \$1,973,583 |
| Trail Connectors | Trails & Natural | 100273 | 8 | 47 | \$240,000 |
| Coal Creek Center - Open Space Reclamation | Trails & Natural | 255001 | 24 | 34 | \$95,000 |
| Trail Signage Program | Trails & Natural | 100109 | 13 | 45 | \$80,000 |
| Erie Community Park | Conservation Tr | 100022 | 14 | 27 | \$300,000 |



Parks and Recreation – FY 2025 CIP Highlights

Sunset Area Plan

- New trail alignments and enhanced opportunities at Erie Singletrack
- Provide 10' trail connections to Westerly
- Trails align with PROST trails map

Future Potential CIP Projects:

- Compass Park - Parks Improvement Impact Fund – 2027/2028
- Colliers Hill Filing 6 Park – Parks Improvement Impact Fund – 2028/2029
- Morgan Hill – Parks Improvement Impact Fund – 2028/2029

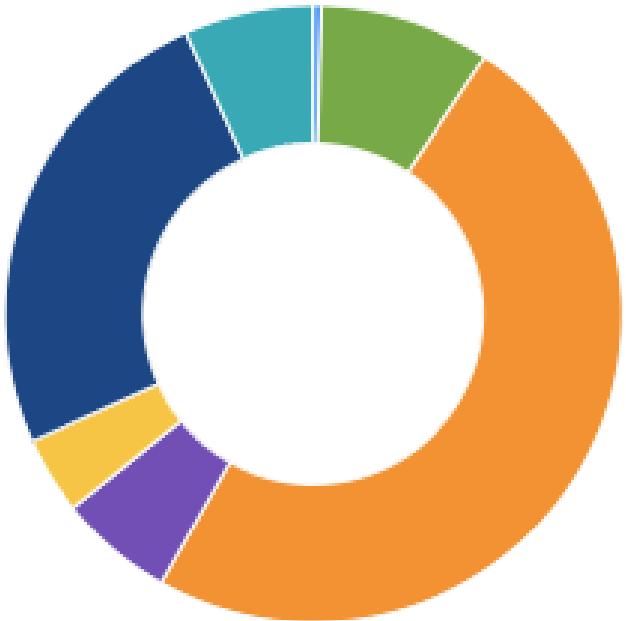




Public Works – FY 2025

37 requests:

- 15 General Fund Requests
- 11 Storm Drainage Operating Fund Requests
- 6 Transportation Fund Requests
- 2 Public Facilities Impact Fund Requests
- 1 Police Facilities Impact Fund Request
- 1 Airport Fund Request
- 1 Storm Drainage Impact Fund Request



| | |
|---|------------------------|
| Airport Fund - 530 (0%) | \$322,223.00 |
| General Fund - 100 (9%) | \$6,527,445.00 |
| Police Facility Impact Fund - 325 (49%) | \$35,518,368.00 |
| Public Facilities Impact Fund - 310 (6%) | \$4,377,512.00 |
| Storm Drainage Impact Fund - 340 (4%) | \$2,936,500.00 |
| Storm Drainage Operating Fund - 520 (25%) | \$18,197,974.00 |
| Transportation Impact Fund - 300 (7%) | \$4,924,582.00 |
| TOTAL | \$72,804,604.00 |



Public Works – FY 2025

| Request Title | Fund | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|---------------------------------------|-------------------------------|------------------------------|--------------------|-----------------------------|
| Street Maintenance Projects | General Fund | 1 | 42 | \$4,000,000 |
| Facilities Energy Performance | General Fund | | 51 | \$900,000 |
| ECC Replacement RTU(s) | General Fund | | 41 | \$325,000 |
| Concrete Maintenance Program | General Fund | | 33 | \$300,000 |
| Vista Parkway Interim Improvements | General Fund | 5 | 26 | \$210,045 |
| WCR3 Bridge Maintenance | General Fund | | 20 | \$165,000 |
| Facility Safety & Life Cycle Projects | General Fund | 9 | 41 | \$149,900 |
| LAWSC Additional space and security | General Fund | 10 | 45 | \$120,000 |
| Traffic Mitigation | General Fund | | 26 | \$75,000 |
| Traffic Calming | General Fund | | 26 | \$75,000 |
| Traffic Signal Improvements | General Fund | | 45 | \$52,500 |
| Office Remodeling | General Fund | | 44 | \$50,000 |
| Parking Lot Maintenance | General Fund | | 44 | \$50,000 |
| Mechanical Replacements | General Fund | | 40 | \$45,000 |
| ECC Maintenance Refresh | General Fund | | 43 | \$10,000 |
| PD - Courts Expansion | Police Facility Impact Fund | | 47 | \$35,518,368 |
| Page Property | Public Facilities Impact Fund | | 49 | \$3,667,000 |
| Erie Community Center Addition | Public Facilities Impact Fund | | 38 | \$710,512 |
| Upgrade and Relocate Vault Building | Airport Fund | | 34 | \$322,223 |



Public Works – FY 2025

| Request Title | Fund | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|--|-------------------------------|------------------------------|--------------------|-----------------------------|
| CLR - Austin to Erie Parkway | Transportation Impact Fund | 7 | 41 | \$2,600,000 |
| Signals on Sheridan at Ridgeview and KS Access | Transportation Impact Fund | 4 | 39 | \$1,010,000 |
| 111th and Arapahoe Road Intersection | Transportation Impact Fund | 3 | 11 | \$436,000 |
| CLR & EP Ultimate Intersection Improvements | Transportation Impact Fund | | 46 | \$425,000 |
| CLR & EP Interim Intersection Improvements | Transportation Impact Fund | | 46 | \$375,000 |
| Town Center - North Roundabout | Transportation Impact Fund | 2 | 18 | \$78,582 |
| Coal Creek Reach 2 and 4 | Storm Drainage Impact Fund | | 47 | \$2,936,500 |
| Coal Creek Reach 2 and 4 | Storm Drainage Operating Fund | | 47 | \$15,576,079 |
| Drainage Facility Maintenance and Repair | Storm Drainage Operating Fund | 6 | 29 | \$701,295 |
| Culvert Replacement | Storm Drainage Operating Fund | 10 | 44 | \$515,000 |
| OSP update East of County Line | Storm Drainage Operating Fund | | 42 | \$300,000 |
| EC2 Pond - Bank Repairs | Storm Drainage Operating Fund | 2 | 9 | \$260,000 |
| Coal Creek - County Line to Kenosha | Storm Drainage Operating Fund | 4 | 47 | \$250,000 |
| 111th Street Improvements | Storm Drainage Operating Fund | 7 | 42 | \$200,000 |
| OSP Update west of County Line | Storm Drainage Operating Fund | | 42 | \$200,000 |
| Coal Creek From Levee to RR Tracks | Storm Drainage Operating Fund | 5 | 46 | \$125,000 |
| Coal Creek Improvements | Storm Drainage Operating Fund | 3 | 42 | \$50,000 |
| Storm Structure Rehabilitation | Storm Drainage Operating Fund | | 44 | \$20,600 |



Public Works – FY 2025 – CIP Highlights— General Fund

Street Maintenance Projects

Current Conditions - Dogwood Dr



Current Conditions - Lilac Cir





Public Works – FY 2025 – CIP Highlights— Transportation Impact Fund

CLR – Austin to Erie Parkway:

- Widen County Line Road
- Aligned with Town Center and Town Transportation Mobility Plan

Signals on Sheridan at Ridgeview and KS Access

Future Potential Projects:

- **CLR Projects:**
 - Erie Parkway to Telleen - 2026
 - Bonnell to Austin - 2029
 - Shoulders – SH52 to Cheesman – 2026/2027





Public Works – FY 2025 – CIP Highlights—Public Facilities Impact Fund and Police Facilities Impact Fund

PD – Courts Expansion

Page Property:

- Convert house to offices for Parks & Open Space staff.
- Climate controlled shop for Parks & Open Space fleet maintenance.
- Could delay the need for LAWSC expansion to 2028.

Future Potential Projects:

LAWSC Expansion – 2027/2028





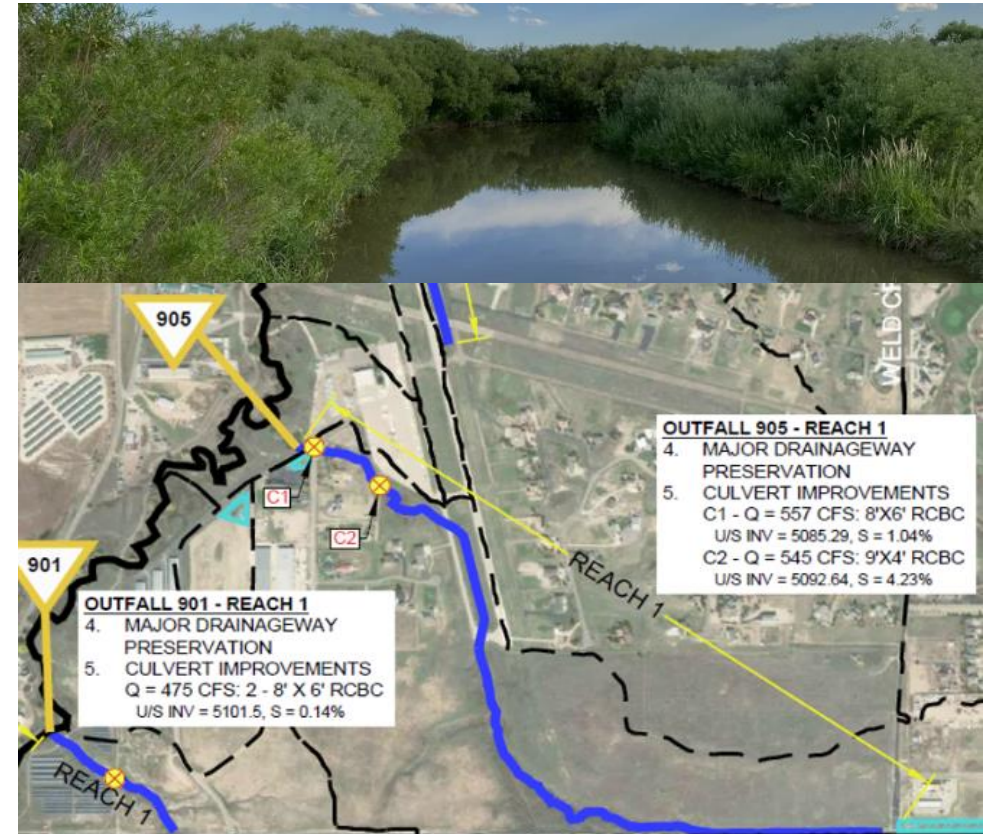
Public Works – FY 2025 – CIP Highlights – Storm Drainage Operating Fund

Coal Creek Reach 2 and 4

- Anticipated \$15M in Additional Grant Funding

Future Potential Projects:

- Airport Drainage Improvements— 2026/2027
- I-25 Drainage Improvements— 2028

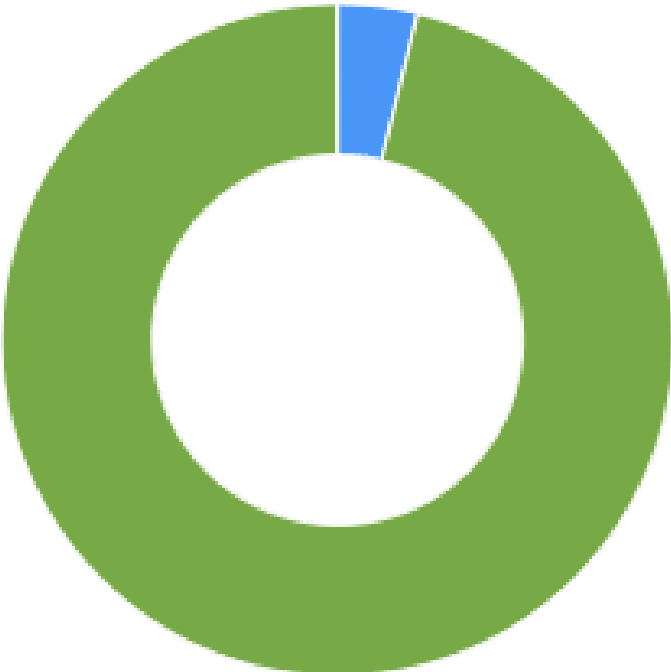




Utilities - FY 2025

40 requests:

- 35 Water Fund Requests
- 5 Wastewater Fund Requests



| | |
|----------------------------|------------------------|
| Wastewater Fund - 510 (4%) | \$2,095,000.00 |
| Water Fund - 500 (96%) | \$52,508,533.00 |
| TOTAL | \$54,603,533.00 |



Utilities - FY 2025

| Request Title | Fund | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|---|------------|------------------------|-----------------|-----------------------|
| Water Treatment Facility - New | Water Fund | 2 | 28 | \$19,000,000 |
| NISP | Water Fund | 9 | 50 | \$6,500,000 |
| Zone 2 Storage Tank | Water Fund | | 27 | \$5,129,816 |
| Boulder Creek Diversion Structure and Conveyance Pipeline | Water Fund | 5 | 28 | \$2,650,000 |
| Erie Lake Repairs | Water Fund | 4 | 54 | \$2,400,000 |
| Zone 3 WCR7 Waterline Improvements | Water Fund | | 19 | \$2,159,625 |
| Zone 2 Transmission Main 1st Phase | Water Fund | 8 | 25 | \$1,953,150 |
| Windy Gap FIRMING Project | Water Fund | 1 | 48 | \$1,853,000 |
| Zone 3 Water Tank | Water Fund | | 28 | \$1,400,000 |
| Filly Lake Well System Pipeline Improvements | Water Fund | 6 | 23 | \$1,000,000 |
| Water Treatment Plant Lab and Admin Expansion | Water Fund | | 41 | \$991,300 |
| Reimburse Spring Hill for Waterline Upsizing | Water Fund | | 33 | \$800,000 |
| Pump Station Upgrades | Water Fund | | 48 | \$800,000 |
| County Line Rd Waterline to Airport | Water Fund | | 25 | \$700,000 |
| Water Meters - Replacements | Water Fund | | 48 | \$632,858 |
| Fiber from WTF To Tank Site | Water Fund | | 31 | \$615,000 |
| Upsize Reuse Line | Water Fund | 10 | 49 | \$575,000 |
| EC Irrigation Pond Improvements | Water Fund | | 30 | \$500,000 |
| Reuse System Redundant Pump | Water Fund | | 36 | \$360,000 |
| NISP Conveyance Easement Acquisitions | Water Fund | | 46 | \$350,000 |



Utilities - FY 2025

| Request Title | Fund | Dept. Priority Ranking | Scorecard Total | FY 2025 Capital Costs |
|--|-----------------|------------------------|-----------------|-----------------------|
| Water Meters - New | Water Fund | | 46 | \$347,084 |
| Erie Village 12-inch Waterline | Water Fund | | 36 | \$300,000 |
| Compass | Water Fund | | 33 | \$271,000 |
| LRMWTF New Fencing, Gates, Security | Water Fund | | 37 | \$200,000 |
| Valve Replacements | Water Fund | | 27 | \$200,000 |
| SCADA System Upgrade | Water Fund | | 45 | \$187,500 |
| LRMWTF Plant 1 Filter System Upgrade | Water Fund | | 45 | \$150,000 |
| Ventilation Improvements | Water Fund | | 39 | \$130,000 |
| LRMWTF Upgrades | Water Fund | | 45 | \$100,000 |
| LRMWTF Equipment Replacements | Water Fund | | 48 | \$100,000 |
| Valve Rehabilitation | Water Fund | | 49 | \$54,400 |
| Meter Pit Relocation | Water Fund | | 48 | \$50,000 |
| LRMWTF Instrument Replacements | Water Fund | | 46 | \$20,000 |
| Hydrant Meter Replacements | Water Fund | | 50 | \$17,900 |
| PRV Replacement Plan | Water Fund | | 49 | \$10,900 |
| Summerfield Sewer Reimbursement WCR5 to WCR7 | Wastewater Fund | 7 | 42 | \$870,000 |
| NWRF to HWY 52 & WCR5 (reimb) | Wastewater Fund | 6 | 51 | \$600,000 |
| NWRF Improvements | Wastewater Fund | 1 | 48 | \$500,000 |
| NWRF Equipment Replacements | Wastewater Fund | | 45 | \$100,000 |
| NWRF Instrument Replacements | Wastewater Fund | | 45 | \$25,000 |

Utilities - FY 2025 – CIP Highlights

Water Treatment Facility – New

- Will need to be funded by Revenue Bond money or alternate financing.

NISP

• Zone 2 Projects:

- Zone 2 Storage Tank
- Zone 2 Transmission Main 1st Phase

• Zone 3 Projects:

- Zone 3 WCR7 Waterline Improvements
- Zone 3 Water Tank

Erie Lake Repairs



Utilities - FY 2025 – CIP Highlights cont.

Future Potential Projects:

- **Sewer Trunk Line** – Erie Gateway Wastewater Fund – 2026/2027
- **Upgrades to North Water Reclamation Facility Wastewater Fund** – Wastewater Fund – 2027/2029
- **Lynn R Morgan Water Treatment Facility Granular Activated Carbon Expansion** – Water Fund – 2029





Unfunded/Delayed 2025 Projects

General Fund **Delayed** Projects (from 2025 to 2026):

- Colliers Parkway Corridor (\$380K)
- Meller/Lombardi Corridor (\$244K)
- Recycling Center (\$50K)

General Fund **Unfunded** Projects:

- Pierce St (\$10K)

Airport Fund **Delayed** Projects (from 2025 to 2026):

- Airport Property Acquisition (\$1M)

General Fund **Reduced** 2025 Projects:

- Facilities Energy Performance (\$2M)
- Street Maintenance (\$500K)
- Affordable Housing Fund (\$200K)
- Office Remodeling (\$200K)
- Traffic Calming (\$125K)
- Traffic Mitigation (\$75K)
- Traffic Signal Improvements (\$52.5K)
- Concrete Maintenance Program (\$50K)
- Electric Vehicles (\$50K)

Projected CIP – Recommended Requests

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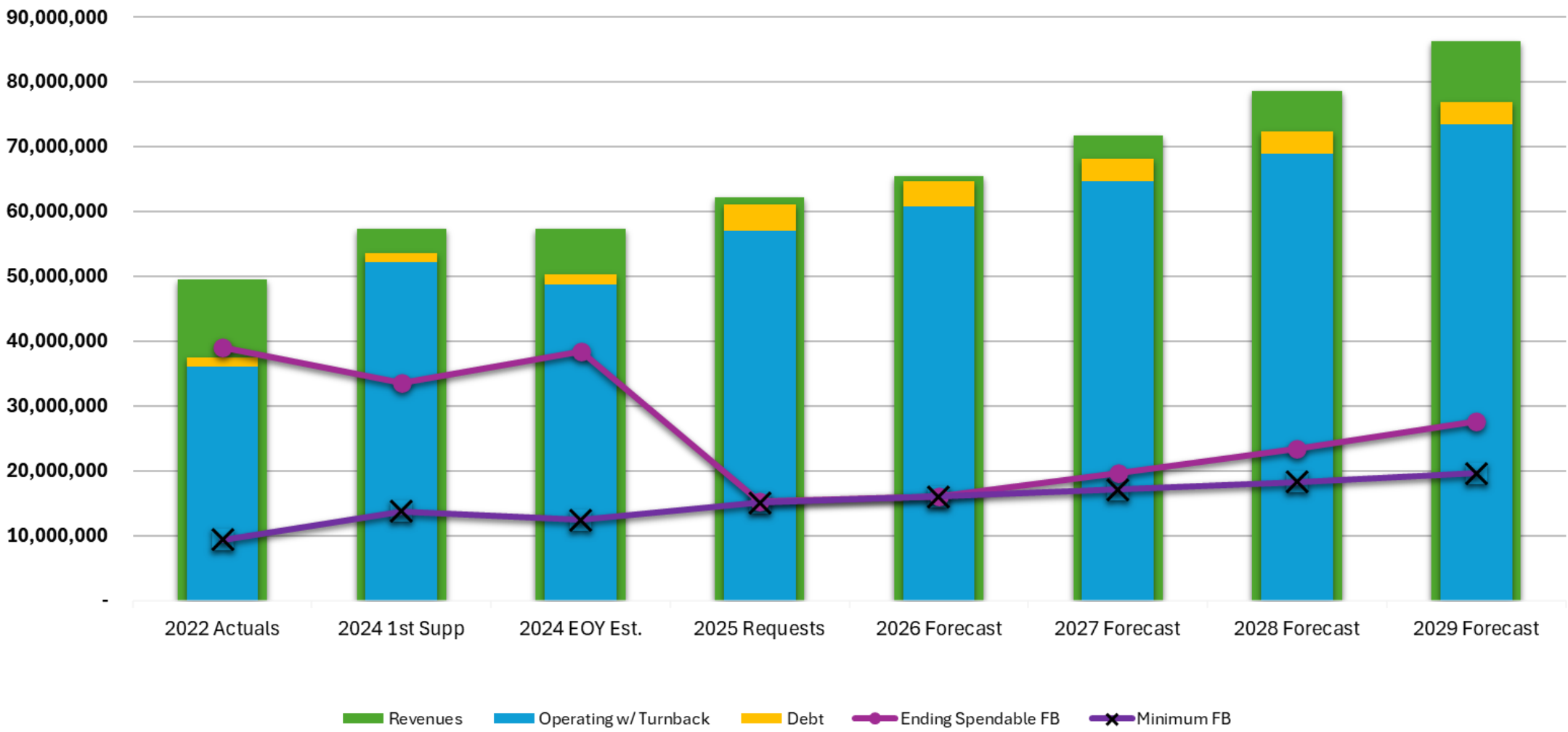
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Recommended General Fund Requests - \$10,326,205

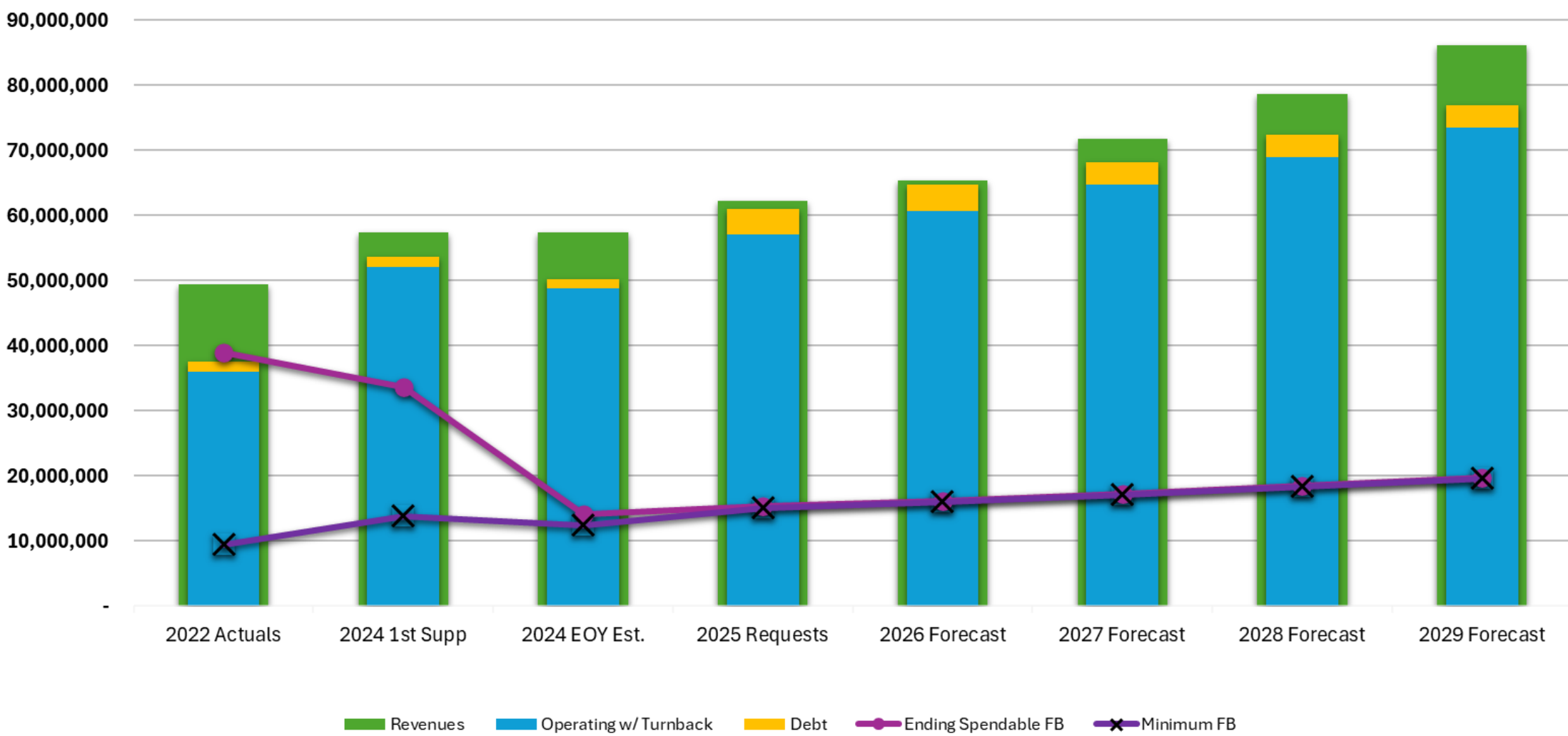


Projected General Fund – Available CIP Funding





Projected General Fund – After CIP Transfer



Questions and Discussion