



Meeting Minutes

Sustainability Advisory Board

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Wednesday, November 5<sup>th</sup>

6:30 PM

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**1. Call Meeting to Order**

- Karen called to order at 6:31pm.

**2. Roll Call and Verification of Quorum**

- Present: *Mackenzie McClaskey, Art Henderlong, Karen Winkler, Anne Walsh, Kathleen Teal*
- Absent: *Rick Kattar, Renaldo Grami*

**3. Approval of the Agenda**

- Art motioned, Kathleen seconds, approved.

**4. Approval of Previous Meeting Minutes**

- Anne moves to approve and Art seconds, approved.

**5. General Business**

A. Council member updates

- i. No council members present

B. Staff liaison updates

- i. RAP is in final draft; it is beautiful. Going to council November 18<sup>th</sup> for final approval.
  - ii. Will probably adopt a temporary ordinance to bring town into compliance for senate bill 5 for water conservation. Want to have more time to go into discussions with developers before a more robust ordinance is drafted and put into place.
  - iii. Grant application for 600k for Erie building performance collaborative.
  - iv. Recycling center is getting a facelift. Streets team is paving an extra lane for the cardboard compactor as well as speed bumps. Signage will also be coming in. Grant from the State through C3 program and trying to get more permanent structure to support staff rather than the big metal box that is currently being rented.
    1. Discussions around getting a compactor for the yard waste bins. They did purchase a handheld mulcher.
  - v. More discussions on composting options in Erie.
  - vi. [ACTION]: Anne to research the cost/size/donation availability of a compactor for the recycling center.
  - vii. The first Women in Leadership event just happened and it went well. Anne comments on how well spoken the young women were and how many strong female leaders are here in Erie.
  - viii. Moving away from including Resource Central at the Clean Up Days since there have been so many frustrations with people bringing things they won't take. Additionally, they will come to Erie once a week to pick up items so there is still an easy and convenient way for those items to be taken care of.
- C. 2025 recap
- i. Engagement Opportunities: Farmer's Markets, Erie Fest, Co-Create Erie Garden Tour, Clean Up Days, Air Fair, Town Council Bi-Annual Presentations
  - ii. Epic Arbor & Earth Day Attendance

- iii. Town of Erie Survey Results
  - iv. Community Fruit Rescue Expansion into Erie
  - v. Pollinator Proclamation
  - vi. Pollinator Garden Map
  - vii. Launching Pollinator District Certification
  - viii. Bee Hotel Workshops
  - ix. Halloween Costume Swap
- D. SAB swag purchases
- i. \$872.02 remaining budget for 2025
  - ii. Ideas: Dishwasher tabs, zipper bags, plantables, reusable straws, Swedish dishcloths, bookmarks, bamboo utensil set, wheat straw pens, rPET key tags, seed bombs & local native seed packets.
  - iii. Anne mentions being able to make laser engraved keychains.
  - iv. [ACTION]: Everyone come prepared with ideas for swag and how much we would get for how much money.
- E. 2026 budget
- i. We asked for \$20k but we have been unofficially informed that next year will be \$11k.
  - ii. Karen still includes the costs for Eco-cycle programming at \$3,900 for spring and fall since we don't know if EPR will change the cost of those.
  - iii. Outreach, Arbor & Earth Day events are both slotted for \$250
  - iv. Community Fruit rescue slotted for \$750 for harvests along with TAB
  - v. Also plan on \$1,500 for Pollinator Surveys
- F. 2026 priorities brainstorming
- i. December's meeting will help solidify SABs 2026 priorities and identify initiatives of focus.
  - ii. What are you passionate about? How should we devote our resources and time in 2026? How can we leverage our individual strengths to maximize SABs contribution and support of the town's sustainability goals?
  - iii. [ACTION]: Everyone come prepared to discuss their priorities for the year.
- G. Town of Erie beehive discussion
- i. Wellness committee for the town came to sustainability a year ago and asked about bee hives. Two hives currently on town property and are in process of changing to a different beekeeper. This keeper is willing to do some engagement events with us.
  - ii. The honey from this could be good options for swag.
  - iii. Kid engagement could be an amazing opportunity.
  - iv. [ACTION]: Eryka to find out the cost for the honey jars.
- H. Sustainability booklet review & discussion
- i. Feedback looks like everything is good to go
  - ii. [ACTION]: Eryka will go through to suggest more edits and then will pass along to communications team.
- I. Board member updates
- i. Prior action items
    - 1. Mackenzie: Bee Harvest event had more people show up than registered which was odd, but it was very well received, going to have the next event in March. Attending a Pollinator District meeting soon with Friends of Coal Creek.
    - 2. Karen: Fire Wise Gardening Workshop did not happen so will revisit in the spring.
  - ii. New updates

## **6. Adjournment**

- Adjourned at 7:57pm and next meeting is December 3<sup>rd</sup>, 2025 at 6:30pm.

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