



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Draft

### BOARD OF TRUSTEES MEETING

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Tuesday, September 13, 2016

6:30 PM

Board Room

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#### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

Mayor Harris called the September 13, 2016 Regular Meeting of the Town of Erie  
Board of Trustees to order at 6:30 pm.

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

**Present:** 6 - Mayor Harris  
Mayor Pro Tem Gruber  
Trustee Carroll  
Trustee Schutt  
Trustee Charles  
Trustee Woog

**Absent:** 1 - Trustee Deakin

#### III. APPROVAL OF THE AGENDA

Trustee Carroll moved to approve the September 13, 2016 Regular Meeting  
Agenda; with the amendment of moving Agenda Item 16-340 to VII. Resolutions.  
The motion was seconded by Trustee Schutt; the motion carried with all present  
voting in favor thereof.

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee  
Charles, and Trustee Woog

#### IV. CONSENT AGENDA

Trustee Charles moved to approve the Consent Agenda as amended; the motion  
was seconded by Trustee Schutt. The motion carried with the following roll call  
vote:

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee  
Charles, and Trustee Woog

- [16-333](#) Approval of August 23, 2016 Meeting Minutes
- [16-342](#) Approval of the August 30, 2016 Special Meeting Minutes
- [16-328](#) Consideration Of A Resolution Authorizing Award Of A Construction Contract To Concrete Stabilization Technologies, Inc. For The Vista Parkway Bridge Repair Project In The Amount Of \$101,933.00; And a Change Order to a Service Contract for Asphalt Repairs to Metro Pavers, Inc. for the Vista Parkway Bridge Repair in the Amount of \$9,600; And Setting Forth Details In Relation Thereto.
- [16-298](#) An Ordinance Annexing The Erie High School Annexation No. 2 Property, Pursuant To The Petition Of The Owner Thereof, To Be Known As The Erie High School Annexation No. 2 To The Town Of Erie, Colorado; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. (SECOND READING)
- [16-299](#) An Ordinance Zoning The Erie High School Annexation No. 2 Property, Pursuant To The Petition Of The Owner Thereof, To PLI-Public Lands And Institutions; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. (SECOND READING)
- [16-341](#) A Resolution Of The Board Of Trustees Of The Town Of Erie, Colorado Designating An Historic Landmark Pursuant To The Provisions Of Title 3, "Boards And Commissions," Chapter 3, "Historic Preservation Advisory Board," Section 3-3-8 B. Of The Town Of Erie Municipal Code; Specifically Designating The Mount Pleasant Cemetery, 520 Colliers Blvd., Erie, Colorado, And 785 Main Street, Woolley-Padfield-Swallow House, Erie, Colorado As A Town Historic Landmarks Of Special Historical, Architectural, Cultural, Interest And Value Of A Historic Nature; And, Setting Forth Details In Relation Thereto.

## **V. PUBLIC COMMENT**

Kit Lammors, 640 Mathews Way, Erie, CO., presented ideas to the Board for Xeriscape projects in Erie and expressed support for the two Community Parks projects that were on the Agenda.

Jospehine Sterr, 903 Pope Drive, Erie, CO. expressed comments regarding Agenda Item 16-340.

Adam Haid, 1376 Lawson Avenue, Erie, CO. spoke on behalf of Erie Single Track and invited the Board to an upcoming Appreciation Party.

Aaron Levey, 906 Western Avenue, Erie, CO. expressed comments regarding Agena Item 16-340.

## **VI. PROCLAMATIONS AND PRESENTATIONS**

[16-336](#) Town of Erie Historic Preservation Board Report

## **VII. LAND DEVELOPMENT RESOLUTIONS AND ORDINANCES**

[16-331](#) PUBLIC HEARING - A Resolution Of The Board Of Trustees Of The Town Of Erie, Colorado Approving The Service Plan For The Four Corners Metropolitan District; And, Authorizing The Town Of Erie, Colorado, To Enter Into An Intergovernmental Agreement Between The Town Of Erie And The Four Corners Metropolitan District, Ensuring Compliance With The Approved Service Plan And The Erie Municipal Code; Authorizing And Directing The Appropriate Town Officers To Sign Said Intergovernmental Agreement; And, Setting Forth Details In Relation Thereto.

Mayor Harris opened the Pubic Hearing for Agenda Item 16-331 at 6:55 pm. Justin McClure, Erie Four Corners LL.; 21 S. Sunset Street, Longmont, CO. made a presentation and answered questions from the Board of Trustees. Mayor Harris closed the Public Hearing at 7:18 pm.

Mayor Pro Tem Gruber moved to approve Agenda Item 16-331 with the amendment of deleting references to sales tax revenue in section I. C. of the proposed Service Plan; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, and Trustee Woog

[16-332](#) PUBLIC HEARING CONTINUED FROM 09/13/2016: An Ordinance Of The Town Of Erie, Colorado, Creating And Establishing The Four Corners Business Improvement District; Appointing The Initial Members Of The Board Of Directors Of The Four Corners Business Improvement District; Designating The Four Corners Business Improvement District As A Location For New Business Or Commercial Development; And, Setting Forth Details In Relation Thereto. (SECOND READING)

Mayor Harris opened the Public Hearing for Agenda Item 16-332 at 7:19 pm. Justin McClure, Erie Four Corners LLC.; 21 S. Sunset Street, Longmont, CO. made a presentation and answered questions from the Board of Trustees. Mayor Harris continued the Public Hearing for this Agenda Item to the September 27, 2016 Regular Meeting of the Town of Erie Board of Trustees.

## **VII. RESOLUTIONS**

[16-340](#) A Resolution Authorizing The Town Of Erie, Colorado, To Enter Into A Fourth Amendment To Employment Agreement With Arthur J. Krieger; Authorizing And Directing The Appropriate Town Officers To Sign Said Fourth Amendment To Employment Agreement; And, Setting Forth Details In Relation Thereto.

Trustee Schutt moved to approve Agenda Item 16-340; the motion was seconded

by Trustee Charles. The motion carried with the following roll call vote:

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, and Trustee Woog

[16-343](#) A Resolution of the Town of Erie Board of Trustees Honoring Trustee Dr. Paul D. Ogg

**Mayor Harris moved to approve Agenda Item 16-343; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, and Trustee Woog

[16-327](#) A Resolution Authorizing Assignment To The Colorado Housing And Finance Authority Of A Private Activity Bond Allocation Of The Town Of Erie Pursuant To The Private Activity Bond Ceiling Allocation Act

**Trustee Schutt moved to approve Agenda Item 16-327; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, and Trustee Woog

[16-330](#) PUBLIC HEARING - A Resolution Of The Board Of Trustees Of The Town Of Erie, Colorado Approving The Service Plan For The Lost Creek Farm Metropolitan District; And, Authorizing The Town Of Erie, Colorado, To Enter Into An Intergovernmental Agreement Between The Town Of Erie And The Lost Creek Farm Metropolitan District, Ensuring Compliance With The Approved Service Plan And The Erie Municipal Code; Authorizing And Directing The Appropriate Town Officers To Sign Said Intergovernmental Agreement; And, Setting Forth Details In Relation Thereto.

**Mayor Harris opened the Public Hearing for Agenda Item 16-330 at 8:58 pm.**

**Presenting for the Applicant:**

**Jennifer Ivey; Icenogle Seaver Pogue**

**Roger Hollard; Land Perspective LLC**

**David Ware; McStain Neighborhoods**

**Mayor Harris closed the Public Hearing for Agenda Item 16-330 at 9:15 pm.**

**Mayor Pro Tem Gruber moved to approve Agenda Item 16-330; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, and Trustee Woog

## **VIII. ORDINANCES**

[16-294](#) An Ordinance Favorable To Erie Commons PD Amendment No. 7

(SECOND READING)

Trustee Woog moved to approve Agenda Item 16-294; the motion was seconded by Trustee Schutt. The motion carried with all present voting infavor thereof.

Aye: 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, and Trustee Woog

**IX. GENERAL BUSINESS**

[16-334](#) Site Master Plan for Colliers Hill Neighborhood Park #1

The Board approved this item by General Consensus.

[16-335](#) Site Master Plan for Star Meadows Park - Neighborhood Park in Flatiron Meadows

The Board approved this item by General Consensus.

**X. STAFF REPORTS**

[16-326](#) Community Development Monthly Report

**XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

Trustee Woog commented on a recent article that Erie was one of the Top 10 Safefest places in Colorado and that this is due on large part to the Erie Town Staff and Erie Residents.

Trustee Charles thanked the Historic Preservation Board for their presentation.

Mayor Pro Tem Gruber noted the up coming Biscuit Day Celebration.

**XII. ADJOURNMENT**