

# TOWN OF ERIE

*645 Holbrook Street  
Erie, CO 80516*



## **Meeting Minutes**

**Thursday, March 11, 2021**

**6:30 PM**

**<http://bit.ly/0311BOA>**

**via virtual meeting**

**Board of Adjustment**

**I. CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**

Chairman Farr called the March 11, 2021 Board of Adjustment Meeting to order at 6:32pm.

**II. ROLL CALL**

Roll Call:

Board Member Horovitz - present  
Board Member Percell - present  
Board Member Benore -present  
Board Member Bowker - present  
Chairman Farr - present

**III. APPROVAL OF THE AGENDA**

Board Member Percell moved to approve the agenda of the March 11, 2021 Board of Adjustment Meeting. The motion, seconded by Board Member Benore, carried with the following roll call vote:

Board Member Horovitz - aye  
Board Member Percell - aye  
Board Member Benore -aye  
Board Member Bowker - aye  
Chairman Farr - aye

**IV. APPROVAL OF THE MINUTES**

[21-109](#) Approval of the July 20, 2017 Board of Adjustment Meeting Minutes

**Attachments:** [July 20, 2017 Board of Adjustment Meeting Minutes](#)

Board Member Horovitz moved to approve the meeting minutes of the July 20, 2017 Board of Adjustment Meeting. The motion, seconded by Board Member Benore, carried with the following roll call vote:

Board Member Horovitz - aye  
Board Member Percell - aye  
Board Member Benore - aye  
Board Member Bowker - aye  
Chairman Farr - aye

**V. PUBLIC COMMENT**

No public comment was taken.

**VI. GENERAL BUSINESS**

[21-100](#) Elect Board of Adjustment Chair, Vice Chair and Secretary

Chairman Farr stated that the Board would need to elect a Chair, Vice Chair, and Secretary for the Board of Adjustment.

Chairman Farr started with the position of Chair and asked for any nominations from the Board.

Board Member Bowker moved to nominate Michael Farr as Chair for the Board of Adjustment. The motion, seconded by Board Member Percell, carried with the following roll call vote:

Board Member Horovitz - aye  
Board Member Percell - aye  
Board Member Benore - aye  
Board Member Bowker - aye  
Chairman Farr - aye

Chairman Farr asked if there were any nominations/volunteers for the position of Vice Chair.

Chairman Farr moved to nominate Board Member Horovitz as Vice Chair. The motion, seconded by Board Member Benore, carried with the following roll call vote:

Board Member Horovitz - aye  
Board Member Percell - aye  
Board Member Benore - aye  
Board Member Bowker - aye  
Chairman Farr - aye

Chairman Farr asked if there were any nominations/volunteers for the position of Secretary.

Chairman Farr moved to nominate Board Member Benore as Secretary. The motion, seconded by Board Member Percell, carried with the following roll call vote:

Vice Chair Horovitz - aye  
Board Member Percell - aye  
Board Member Benore - aye  
Board Member Bowker - aye  
Chairman Farr - aye

[21-108](#)

A Resolution of the Board of Adjustment of the Town of Erie Adopting Board of Adjustment Bylaws

**Attachments:** [Resolution A21-01](#)

[Bylaws](#)

Chairman Farr asked the Board if there were any comments or questions regarding the Resolution adopting the Board of Adjustment Bylaws.

Secretary Benore moved to delegate the Board of Adjustment Meeting Minutes to Planning Technician, Melinda Helmer. Chairman Farr asked Ms. Helmer if this duty was something she would be willing to take. Ms. Helmer stated in the affirmative.

After some brief discussion and clarification, Chairman Farr asked if there was a motion regarding the Resolution.

Secretary Benore moved to adopt the bylaws of the Board of Adjustment. The motion, seconded by Vice Chair Horovitz, carried with the following roll call vote:

Vice Chair Horovitz - aye  
Board Member Percell - aye

Secretary Benore - aye  
Board Member Bowker - aye  
Chairman Farr - aye

[21-110](#)

Set Appeal Hearing Date for Precious Metal Converter, LLC

Attachments: [Appeal Letter](#)

Chairman Farr stated that the Board would need to set the next Board of Adjustment date for the Appeal Hearing for Precious Metal Converter, LLC.

Deborah Bachelder, Planning Manager/Deputy Director of Planning & Development gave the Board two options for meeting dates: Tuesday, March 30th and Wednesday, March 31st.

After some discussion, the Board decided that Wednesday, March 31st would work best.

Chairman Farr asked for a motion on this decision.

Board Member Percell moved to meet on Wednesday, March 31, 2021. The motion, seconded by Board Member Bowker, carried with the following roll call vote:

Vice Chair Horovitz - aye  
Board Member Percell - aye  
Secretary Benore - aye  
Board Member Bowker - aye  
Chairman Farr - aye

## VII. STAFF REPORTS

Deborah Bachelder welcomed everyone back. Ms. Bachelder noted that the Board has decided to meet on March 31st and discussed the process for appeal. Ms. Bachelder noted this meeting would be a hearing for Precious Metal Converter, LLC. Direction would be given to the Board regarding the appeal. A third Board of Adjustment Meeting will also need to be set up.

## VIII. BOARD REPORTS AND DISCUSSION ITEMS

No Board Reports or Discussion Items.

## IX. ADJOURNMENT

Board Member Percell moved to adjourn the March 11, 2021 Board of Adjustment Meeting. The motion, seconded by Board Member Bowker, carried with the following roll call vote:

Vice Chair Horovitz - aye  
Board Member Percell - aye  
Secretary Benore - aye  
Board Member Bowker - aye  
Chairman Farr - aye

Chairman Farr adjourned the March 11, 2021 Board of Adjustment Meeting at 6:53pm.