

Exhibit A
Town of Erie Co-Responder Statement of Work
January 1, 2022, December 31, 2022

Contracting Agency: Erie Police Department
Position: Co-Responder

Scope of Work:

Erie Police Officers and a behavioral health specialist (Co-Responder) respond together to calls for service that may involve mental health, substance use, death of a loved one, or some type of crisis. On scene, the team works not only to de-escalate the situation, but also provide behavioral health screening and assessment, call disposition planning and referral or linkage to needed services. The planning at the end of the encounter depends on several unique factors, and outcomes can range from leaving the individual with necessary resources, transporting the individual to a hospital or walk-in clinic, and providing support and resources for family members and others on-scene. Follow up will also be provided after the initial encounter. This can include case management services and providing coordination with various systems of care. The team structure will vary to meet the needs of the community and partnering agencies and will include primary and secondary response. In addition, this position will cross train between law enforcement and behavioral health disciplines to gain a greater understanding of Erie Police Department procedures and practices and Co-Response skills.

Location:

This position will serve the statutory town of Erie to include locations in Boulder and Weld county. The main office for this position will be located at the Erie Police Department, 1000 Telleen Avenue, Erie Colorado 80516.

Boulder County will provide the information technology (IT) for this position to include;

1. Laptop, and,
2. Cellular Phone.

This position will often work off site and in the community, including homes, community agency sites, hospital emergency rooms, psychiatric units, nursing homes, jails, and juvenile detention facilities. Mileage costs for this position will be paid by Boulder County at a defined rate.

Period of Performance:

This period of service will start January 1, 2022 and will end December 31, 2022. This position is a full time FTE (40 hours per week) with working hours of 12:00 pm – 8:00 pm Monday – Friday. This position hours can move to 10 hour days from Monday – Thursday at the Department's discretion. In addition, this position will provide weekend coverage every 6 weeks during the hours of 12:00 pm – 8:00 pm. The work week schedule will be modified when weekend coverage is scheduled to not exceed 40 hours. Under FLSA guidelines, this position is exempt from overtime.

Deliverables / Duties:

Incumbent is accountable for all duties of this job and other projects and responsibilities may be added at the Erie Police Department discretion.

- Provides mobile response to a variety of community settings upon law enforcement request, including homes, street corners, offices, assisted living facilities, and shelters.
- Conducts mental status exam, suicide, and risk assessment to determine if people in distress meet criteria for involuntary treatment.
- Ensures that adequate time is spent with each community member to ensure accuracy of assessments.
- Makes appropriate level of care decisions on scene and communicates and collaborates with and creates relationships with multiple collateral agencies, including schools, hospitals, family members and significant others to facilitate referrals for needed community-based services and treatment.
- Conducts telephone follow ups and interventions with community members as needed.
- Documents all phone and face-to-face contacts and supplies documentation consistent with clinical and administrative policies and procedures and research related to the provision of services in the NowPow data system.
- Attends monthly team meetings and clinical supervision.
- Accept referrals from law enforcement for case management and broker service delivery to community members.
- Will provide weekend Co-Responder to areas within Boulder County and Lafayette on a rotating schedule.
- Must complete at least 20 hours of defensive tactics training yearly and new employee training provided by Boulder County.
- Will serve as a mental health consultant on Boulder County Sheriff Office SWAT negotiations.
- Other duties as assigned.

Applicable Standards:

This position will be knowledgeable of and comply with all the policies and procedures for the Erie Police Department and Boulder County Co-Responder Team.

Supervision:

A minimum of 3 hours of clinical supervision will be provided to the incumbent by the Program Manager/Supervisor of the Boulder County Co-Responder Team. In addition, the incumbent will meet with a designated official from the Erie Police Department at least once a month to discuss caseload and service provision. All requests for leave will be approved by the Program Manager/Supervisor of the Boulder County Co-Responder Team. The monthly schedule of the incumbent will be shared with the Erie Police Department in a way that it accessible and easy to reference.

Specific Requirements:

This position requires a minimum of 2 years of experience in Motivational Interviewing, crisis counseling, verbal-de-escalation, working with diverse and at-risk populations, community networking and resource delivery A Bachelor's degree from an accredited university or college in counseling, social work, or psychology is required. Must be at least 21 years of age. Possesses and maintain a valid Motor Vehicle Operator's license and have an acceptable driving record. Must have a working motor vehicle. Must meet the requirements of applicable federal, state, and organizational background checks. Must be willing to work a flexible schedule that includes evenings and

weekends.

Budget:

Please note that Boulder County Commissioners approved a 4.7% increase for Boulder County employees. We are asking that this position also receive this increase so there are not pay disparities on the team.

		Total
FTE	\$68,000	
Merit increase	\$3,196	
Fringe 35%	\$27,054	\$98,250
Phone \$58.00 per month		\$696.00
Mileage \$75.00 per month		\$900.00
Training		\$500.00
Total Costs		\$100,346.00